



**Board of Education – Regular Board Meeting**  
**4041 E. Mannsiding Rd., Clare, MI 48617**  
**July 15, 2020 – 6:00 p.m.**

**Via Zoom due to the Governor’s Executive Order 2020-75 Temporary Authorization of Remote Participation in Public Meetings**

Join Zoom Meeting via Internet  
<https://zoom.us/j/545158262?pwd=NFUvUXowSERISXhHNEdFTGZUdFFMZz09>

Call in: (929) 205-6099

**RECORD OF MINUTES**  
**BOARD of EDUCATION MEETING**

- A. Meeting Called to Order at 6:01 pm by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present remotely via Zoom Barbara Richards, Sue Murawski, Jason Pahl  
Lou Adams, and Sarah Kile
- CG RESD Staff Present and via Zoom Sheryl Presler, Ken Chinavare, Shay Anderson,  
Lindsey Murphy, and Deb Snyder

- D. Organizational Meeting – Election of Officers  
For the office of President, Kile nominated Richards. Murawski supported the nomination. Kile moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Richards President. Adams supported the motion, which passed 5-0 by roll call vote.

For the office of Vice-President, Richards nominated Murawski. Kile supported the nomination. Adams supported the nomination and moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Murawski Vice-President. Motion supported by Richards, which passed 5-0 by roll call vote.

For the office of Secretary, Murawski nominated Kile. Kile replied that she would like to make a nomination for Adams and Murawski withdrew her nomination for Kile. Kile nominated Adams. Murawski supported the nomination and moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Adams Secretary. Motion supported by Pahl, which passed 5-0 by roll call vote.

For the office of Treasurer, Pahl nominated Kile. Adams supported the nomination and moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Kile Treasurer. Motion supported by Richards, which passed 5-0 by roll call vote.

- E. Consent Agenda
  - 1. Approval of the Agenda
  - 2. Approval of the June 24, 2020 Board Meeting Minutes
  - 3. Approval of the Bills for June 2020 – \$2,458,851.52.

It was moved by Kile and supported by Murawski that the Board approve the Consent Agenda. The motion carried 5-0 by roll call vote.

- F. Communications/Expressions from the Public  
There were no communications from the public.

- G. Action Item: New Business

- 1. Organizational Meeting
    - a. Appointment of Board Committee Members  
President Richards appointed the following members to serve on the listed committees:

- 1. Labor Relations Committee - Kile and Richards
      - 2. Clare-Gladwin Area School Board Association - Murawski and Pahl
      - 3. MASB/LRN Representative - Murawski
      - 4. Policy Committee - Adams and Murawski, with Kile as an Alternate.

- b. Board Meeting Dates, Times and Locations

The Board agreed to continue meeting on the third Wednesday of each month for the upcoming at 6:00 p.m. in Conference Rooms A and B of the central office building, unless otherwise noted on the meeting schedule in the Central Office building foyer and on our website. The Board will meet virtually if allowed or required by Executive Order or legislative action.

It was Moved by Kile and supported by Murawski to approve Board meeting dates, times and locations. Motion carried 5-0 by roll call vote.

- c. Appointment of Person to Assume Responsibilities on Behalf of Board Secretary and to Implement Public Notice Requirements

Adams appointed Lindsey Murphy, Executive Assistant and HR Specialist, to assume these duties.

- d. Review of Board Commitment

It was moved by Murawski and supported by Adams to approve the current Board Commitment. Motion carried 5-0 by roll call vote.

- e. Resolutions
        - 1. Establishment of Depository and Financial Institutions for All District Funds
        - 2. Authorization for the CFO and Accounting Supervisor to Perform Electronic Fund Transfers

It was moved by Kile and supported by Pahl to adopt the Resolutions for Depository Institutions and Electronic Fund Transfers. Motion carried 5-0 by roll call vote.

- f. Legal Representation

- 1. Thrun Law Firm for Non-Special Education Legal Advice
        - 2. Clark Hill PLC for Special Education Legal Advice
        - 3. Pillsbury Winthrop Shaw Pittman LLP for Universal Services Funding Legal Advice



It was moved by Pahl and supported by Murawski to continue with Legal Representation as listed. Motion carried 5-0 by roll call vote.

2. Non-Union, Direct-Employed, 12-Month Employee Salary Increases for Certifications
  - Certifications/credentials must be pre-approved by the Supervisor and the Superintendent using a document similar to that used for college course pre-approval.
  - Certifications/credentials must address an existing need within the organization or an anticipated need as determined by Administration.
  - If the required hours to complete a certification/credential are 150 or more, successful completion will result in a salary increase of \$750.00. This amount will be prorated based on when the certification is earned within a particular fiscal year.
  - If the required hours to complete a certification/credential are less than 150, successful completion will result in a salary increase of \$500. This amount will be prorated based on when the certification is earned within a particular fiscal year.
  - If the certification/credential lapses, the employee's salary will be decreased by the same amount it was increased.
  - An employee may not earn Merit Pay for a certification/credential and also receive a salary increase for the same certification/credential.

It was moved by Murawski and supported by Adams to approve the above criteria to be included in contracts for Non-Union, Direct-Employed, 12-Month Employee Salary Increases for Certifications. Motion carried 5-0 by roll call vote.

3. CTE Tuition for 2020-2021 - \$1,600.00 per student

It was moved by Murawski and supported by Adams to approve the CTE Tuition for one year only due to COVID. Motion carried 5-0 by roll call vote.

4. Student Meal prices for 2020-2021 - \$2.85 for lunch

It was moved by Kile and supported by Pahl to approve the 2020-2021 student meal price. Motion carried 5-0 by roll call vote.

5. Handbooks
  - a. Area School
  - b. ~~Early Childhood Special Education~~
  - c. CTE

It was moved by Murawski and supported by Adams to approve the handbooks as presented, noting that additional language regarding COVID-19 return to school plans and Title IX Policy may be added. Motion carried 5-0 by roll call vote.

6. Contracts
  - a. Rebecca Idzikowski, SPARKS Director – \$230.09 per day for 220 days
  - b. Kelly Humphrey, SPARKS Assistant Director - \$214.75 per day for 210 days
  - c. SPARKS Site Coordinators for 2020-2021 – all \$196.03 per day for 185 days & 1% Merit Pay
    1. Kristina Marcoux, Beaverton Elementary
    2. Susena Finegan, Clare Primary
    3. Stacy Emmendorfer, Farwell Elementary
    4. Cheryl Luna, Coleman K-8
    5. Lauren Saj, Meridian Elementary
    6. Brandi Robinson, Farwell Middle
    7. Kayleigh Sheehan, Harrison Middle
    8. David Thomas, Gladwin Jr. High
    9. Ann Coon, Beaverton High

10. Hayden Scott , Gladwin High
11. Dixie Gabalis, Harrison High
- d. Pupil Accounting Staff
  1. Mary Pitchford - \$33.75 per hour up to 560 hours
  2. Tammy Harcourt - \$18.04 per hour up to 400 hours
  3. Lisa Burgess - \$20.37 per hour up to 1,520 hours
- e. Harrison Community Schools – School Meal Program for Area School
- f. Harrison Community Schools – \$40,050 plus Mileage for Maintenance Services

It was moved by Kile and supported by Pahl to approve all contracts as listed. Motion carried 5-0 by roll call vote

7. SPARKS Contract Addenda

- a. All SPARKS Site Coordinators – Additional 3 Days for Professional Development
- b. Brandi Robinson – Additional \$30 Per Day for 185 Days and Additional 12 days at \$226.03 Supporting Farwell High School Site Supervisor
- c. Rebecca Idzikowski – Additional \$30 Per Day for 220 Work Days Retro to July 1, 2020 for Responsibilities for Farwell High School
- d. Kelly Humphrey – Additional \$30 per day for 210 Days Retro to July 1, 2020 for Responsibilities for Farwell High School

It was moved by Adams and supported by Murawski to approve all SPARKS Contract Addenda as listed. Motion carried 5-0 by roll call vote.

8. Fund Equity Target – 20% of Three Major Funds Combined

It was moved by Kile to approve a target fund equity of 24% or more with a minimum of 20%. Adams supported the motion. Motion carried 5-0 by roll call vote.

H. Superintendent Presler shared the following Good News with the Board:

- Several folks from the RESD assisted in the retrieval of cots from Midland County Emergency Centers and their return to Camp Rotary: Sandy Russell, Joe Trommater, Eric Johnson, Mike Simon, Brent Gotts, Matt Shefferly, and DeVonna Haskell. Many thanks for their time and muscle!
- Snap On gave Don Maurer, CTE Auto Instructor and Owner of Double D in Clare, a limited edition hotdog cooker and popcorn maker as a thank you for a purchase Double D made. Don and his business have donated both (with a value of about \$1,300) to the CTE Auto Program. Thank you, Don and Double D!
- Michigan's Special Education determinations for each ISD have now been published. In the Results (achievement) category, CGRESA received 10 of 20 points or 50%, which is above the state average of 48%. In the Compliance (following the rules) category, CGRESA received 16 of 18 points or 89%, which is also above the state average of 77%. With those results, CGRESA "meets requirements" and joins just 17 (of 56) other ISDs in the state with that rating. Kudos to all of our Special Education staff for their efforts! While we can still do better, being in the top 33% of ISDs is very impressive for an ISD of our size!
- Several of our technology staff worked diligently over the July 4th weekend to install a new firewall which replaced an 18-year-old system. Very few hiccups have been experienced by the end users, and we certainly appreciate them giving up their holiday weekend so others could enjoy theirs and come back to a functional firewall!

Superintendent Presler shared the following informational items with the Board:

- Thrun Law Firm webinars for their new policy service are scheduled for July 16 and 17, and the plan is for the Board to start the adoption process at its August meeting.
- The RESD and local districts continue to work on their Return to School plans. There is a lot of information to wade through, and some of it is conflicting with other sources. We are



trying to work regionally so plans are similar, but it's not as easy as it seems. There are often more questions than answers. We will be seeking staff input, and the plans will require Board approval.

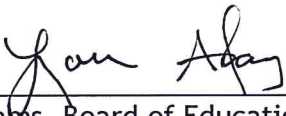
- Summer School for Area School students has started. About 10 students are participating, and staff are meeting with them individually either on the Area School playground under the pavilion or in the yard at their homes. Social distancing and masks are required.
- CTE Welding and Automotive students have been invited to come back the week of July 20 to brush up on their skills and take certification tests they weren't able to complete prior to the shutdown of schools in March. Sandy Russell, CTE Director, said she's never heard students so thrilled to come back to school as when she called them individually to invite them!

Board Comments:

- Adams asked if there had been any comments from our local Representatives regarding the possible regional disconnect for Clare and Gladwin Counties from the Grand Rapids and Saginaw Regions (of the MI Safe Start Plan). Superintendent Presler noted many factors that are being discussed that impact the return to school plans. Adams also mentioned the funds available from the Cares Act to improve internet connectivity, and noted the amount needed exceeds the amount available.
- Sarah Kile stated Dow's Return to Work Plan is 96 pages long, and she gave kudos to everyone for the hard work preparing for many options for the new school year.

J. Adjournment was at 7:06 pm.

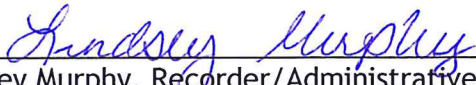
**Minutes approved on 8-12-2020 during a Special Board Meeting, which was held remotely due to Governor's Executive Orders for remote participation in meetings due to COVID-19.**



Lou Adams, Board of Education Secretary  
Clare-Gladwin Regional Education Service District

8/13/20

Date



Lindsey Murphy, Recorder/Administrative Assistant to the  
Superintendent and Board of Education/HR Specialist  
Clare-Gladwin Regional Education Service District

8-13-20

Date