



**CLARE-GLADWIN**  
REGIONAL EDUCATION SERVICE DISTRICT  
*Excellence in Education Services*

**Board of Education -Regular Board Meeting held at the  
CGRES D Administration Building, 4041 E. Mannsiding Rd. Clare, MI 48617  
July 17, 2019 - 6:00 p.m.**

**RECORD OF MINUTES  
BOARD of EDUCATION MEETING**

- A. Meeting Called to Order at 6:00 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Oath of Office Sarah Kile and Jason Pahl each took the Oath of Office
- D. Members Present: Sue Murawski, Barbara Richards, Sarah Kile and Jason Pahl
- Members Absent: Louis Adams (arrived later - see notation below)
- Administration Present: Superintendent Sheryl Presler, Deb Snyder, Mike Simon, Shay Anderson, Beth Wood and Lindsey Murphy
- E. Organizational Meeting - Election of Officers  
For the office of President, Kile nominated Richards. Murawski moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Richards President. Pahl supported the motion, which passed 4-0.
- For the office of Vice-President, Richards nominated Murawski. Richards moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Murawski Vice-President. Motion supported by Kile, which passed 4-0.
- For the office of Secretary, Richards nominated Adams. Richards moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Adams Secretary. Motion supported by Kile, which passed 4-0.
- For the office of Treasurer, Richards nominated Kile. Richards moved that nominations be closed and that a unanimous ballot be cast in favor of appointing Kile Treasurer. Motion supported by Pahl, which passed 4-0.
- F. Consent Agenda
1. Approval of the Agenda
  2. Approval of the June 19, 2019 Board Meeting Minutes
  3. Approval of the Bills for June 2019 - \$2,048,419.36
- It was moved by Murawski and supported by Kile that the Board approve the Consent Agenda. Motion carried 4/0.
- G. Communications/Expressions from the Public  
None

H. Action Item: Old Business

1. Policies and Bylaws - Second Reading and Adoption
  - a. 0100 - *Revised* Definitions
  - b. 0167.2 - *Revised* Closed Session
  - c. 1422.01 - *New* Drug-Free Workplace
  - d. 2210 - Curriculum Development
  - e. 2414 - *Revised* Reproductive Health and Family Planning
  - f. 3120 - Employment of Professional Staff
  - g. 3120.04 - *Revised* Employment of Substitutes
  - h. 6321 - *Revised* New School Construction, Renovation
  - i. 6325 - *Revised* Procurement - Federal Grants/Funds
  - j. 8400 - School Safety Information
  - k. 8402 - New Emergency Operations Plan
  - l. 8500 - Food Services

It was moved by Kile and supported by Murawksi to adopt the second reading of Policies and Bylaws as revised by Neola. Motion carried 4-0.

I. Action Items: New Business

1. Organizational Meeting
  - a. Appointment of Board Committee Members - President Richards appointed the following members to serve on the listed committees.
    1. Labor Relations Committee - Kile and Richards
    2. Clare-Gladwin Area School Board Association - Murawski and Pahl
    3. MASB/LRN Representative - Murawski
    4. Policy Committee - Kile and Murawski, with Adams as an Alternate

*6:12 PM Lou Adams arrived and took the Oath of Office.*

b. Board Meeting Dates, Times and Locations

The Board discussed continuing to meet the third Wednesday of each month at 6:00 p.m. in Conference Rooms A and B of the central office building unless otherwise noted on the meeting schedule in the Central Office building foyer and on our website. Deviations include the following: the September meeting will be on the fourth Wednesday, the October meeting will be held at the Magnus Center, the February meeting will be held at the Area School, and the May meeting will be held in the CTE area of Mid Michigan College.

It was Moved by Kile and supported by Pahl to approve Board meeting dates, times and locations. Motion carried 5-0.

c. Person to Assume Responsibilities on Behalf of Board Secretary and to Implement Public Notice Requirements

Adams appointed Lindsey Murphy, Executive Assistant and HR Specialist, to assume these duties.

d. Review of Board Commitment

Kile noted that with two new Board Members it would be good to review the Board Commitment at a workshop meeting in the fall.

e. Resolutions

1. Establishment of Depository and Financial Institutions for All District Funds

It was moved by Murawski and supported by Kile that the district designate PFM Management LLC, Mercantile Bank, PNC Bank, Isabella Bank, Members First Credit Union and Chemical Bank & Trust as depositories of the organization. By roll call vote, motion carried 5-0.

2. Authorization for the CFO and Accounting Supervisor to Perform Electronic Fund Transfers

It was moved by Murawski and supported by Kile to authorize CFO and Accounting Supervisor to Perform Electronic Fund Transfers. By roll call vote, motion carried 5-0.

f. Legal Representation

1. Thrun Law Firm for Non-Special Education Legal Advice
2. Clark Hill PLC for Special Education Legal Advice
3. Pillsbury Winthrop Shaw Pittman LLP for Universal Services Funding Legal Advice

It was moved by Murawski and supported by Kile that the district retain current legal representation as noted. Motion carried 5-0.

2. Student Lunch Price for 2019-2020 - \$2.75

It was moved by Murawski and supported by Kile to approve Student Lunch Price. Motion carried 5-0.

3. Superintendent's Conferences for 2019-2020

- a. MASA Fall Conference, September 18-20 in Traverse City
- b. MAISA Fall Meeting, Nov. 7-8 in Lansing
- c. MASA Midwinter Conference, Jan. 22-24 in Detroit
- d. MAISA Spring Meeting, Mar. 12-13 in Flint
- e. MAISA Summer Conference, June 24-26 in Traverse City

It was moved by Kile and supported by Adams to approve Superintendent Presler's attendance at the above conferences in the upcoming school year that will require an overnight stay. Motion carried 5-0.

4. Contracts

- a. Mary Pitchford, Pupil Auditor - 560 hours at \$33.75 per hour - Total \$18,900
- b. Tammy Harcourt, Pupil Auditor - 400 hours at \$17.86 per hour - Total \$7,144
- c. Rebecca Idzikowski, SPARKS Director - \$50,243 (220 days)
- d. Kelly Humphrey, SPARKS Assistant Director - \$44,762 (210 days)
- e. SPARKS Site Coordinators for 2019-2020 - all \$194.57 per day for 185 days & 1% merit pay
  1. Kristina Marcoux, Beaverton Elementary
  2. Susena Finegan, Clare Primary
  3. Stacy Emmendorfer, Farwell Elementary
  4. Dawn Wiseman, Harrison Elementary
  5. Kayleigh Hudson, Meridian Elementary
  6. Brandi Robinson, Farwell Middle
  7. Kayleigh Sheehan, Harrison Middle
  8. Ann Turvey, Beaverton High
  9. Phillip Kamm, Farwell High
  10. Michelle Galeener, Gladwin High
  11. Dixie Gabalis, Harrison High
- f. iEval (for SPARKS Evaluation) - \$45,000 (\$3,462 per SPARKS site)
- g. Summer Contract - Tony Wood, Agri-Science Instructor - up to 8 days
- h. Harrison Community Schools - School Meal Program for Area School



It was moved by Murawski and supported by Adams to approve contracts as listed. Motion carried 5-0.

5. Handbooks

- a. Area School
- b. Early Childhood Special Education - change of classroom
- c. CTE

It was moved by Murawski and supported by Pahl to approve Area School, Early Childhood Special Education, and CTE Handbooks. Motion carried 5-0

6. Superintendent's Compensation

It was moved by Richards and supported by Murawski to increase Superintendent's annual salary by 2%. Motion carried 4/1 with Kile dissenting

7. CTE Fiscal Agency Cooperative Agreement Certification Statement

It was noted by Superintendent Presler that we are the fiscal agent for our local districts. Shay, Chief Financial Officer, monitors expenses and Sandy, CTE Director, monitors compliance.

It was moved by Murawski and supported by Kile to approve CTE Fiscal Agency Cooperative Agreement Motion carried 5-0

J. Administrative Information Items: Superintendent's Administrative Report

Superintendent Presler shared the following Good News:

- o Alex Hargrove, Senior Engineer, wrote three articles for *Essential Cybersecurity Practices for K-12*, a book that will be distributed to all districts in Michigan. School districts need to have this information when balancing the need for security with the desire for open access.
- o Deb Snyder, Mike Simon, and Shay Anderson wrote and secured a grant for mental health services for non-special education students. These grants were made available to all ISDs. Over the next two school years, the grant will fund staff training on restorative practices, trauma, and coping as well as additional Youth Interventionist services through Community Mental Health to our local school districts (with the exception of Clare which wrote its own grant proposal). The budget submitted with our grant proposal was emailed as an example for other ISDs to follow, as was another section the team wrote describing how the staff training funds would be spent. Some questions still need to be answered by the state in terms of Medicaid billing, hiring entities, and the required financial match.

Superintendent Presler shared the following informational items:

- o The administrative team continues to conduct interviews and reference checks on candidates for open positions. In addition, back-up plans are being discussed for particularly difficult-to-fill positions.
- o We continue to track the data for the Read-By-Grade-Three Law (commonly known as the 3rd grade retention law) which will take effect with the 2019-2020 third graders. Using 2017-2018 M-STEP data, the number of 3rd graders our local districts would have to retain ranges from a low of 2 to a high of 12. If the margin of error is not taken into account, the range is from 2 to 6. Based on 2018-2019 M-STEP data, the range is from 2 to 5.
- o Applications for the Beaverton Superintendent position are due Friday, August 9.
- o Superintendent Presler asked which Board Members planned to attend the Northern Michigan School Legislative Association Dinner in Traverse City on August 2.

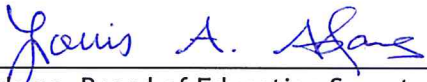
J. Board Comments

The status of Beaverton Superintendent Search was discussed. Sue Murawski asked if there is a group conducting the search. Sheryl commented that Interim Superintendent Dave Marston has been facilitating the search, and CGRESD Communications Director, Rusty Govitz, has been offering support and assistance to Dave, when requested.

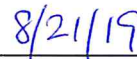
Sue Murawski asked that Jill Radosta be given best wishes on her new position as Director of Special Education at COOR ISD.

Sarah Kile mentioned the weeks of the Gladwin County Fair and the Clare County Fair.

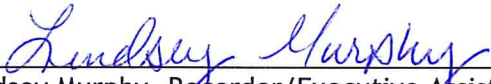
K. Adjournment - 6:38 p.m.



Louis Adams, Board of Education Secretary  
Clare-Gladwin Regional Education Service District



Date



Lindsey Murphy, Recorder/Executive Assistant to the  
Superintendent and Board of Education/HR Specialist  
Clare-Gladwin Regional Education Service District



Date

