



**CLARE-GLADWIN**  
REGIONAL EDUCATION SERVICE DISTRICT  
*Excellence in Education Services*

Clare-Gladwin Regional Education Service District  
Board of Education - Regular Board Meeting held at the  
Clare-Gladwin CTE - John C. Magnus Center, 3200 S. Clare Ave., Clare, MI 48617

June 19, 2019

## **RECORD OF MINUTES**

### **Budget Hearing**

- A. Call to Order: 6:00 pm by President Barb Richards
- B. Presentation of 2019-2020 Budget Information - Superintendent Presler and CFO Shay Anderson reviewed the budget documents for those present. All five local districts passed resolutions in support of the RESD's budgets, and no district offered any suggestions
- C. Questions from the Board and Community Members – The Board asked a few questions regarding the CTE Tuition Reimbursement. There was discussion about a reduction in CTE tuition to local districts; a \$200 per student tuition reduction for 2019-2020 school year only is built into the VocationL (CTE) Fund Budget. In addition, the mileage reimbursement for CTE transportation increased by 50 cents per mile in the budget. Both of these were promises made during CTE millage election discussions and informational presentations made to our communities. There were no community members in the audience.
- D. Adjournment 6:20

### **BOARD of EDUCATION MEETING**

- A. Meeting Called to Order at 6:20 p.m. by President, Barb Richards
- B. Pledge of Allegiance was recited.
- C. Members Present Barb Richards, Sue Murawski, Lou Adams, and Sarah Kile  
Members Absent: None  
Administration Present Superintendent Sheryl Presler, Deb Snyder, Mike Simon, Shay Anderson, Beth Wood, Ken Chinavare, Jill Radosta, Sandy Russell, Rusty Govitz, and Lindsey Murphy.
- D. Consent Agenda
  - 1. Approval of the Agenda
  - 2. Approval of the May 15, 2019 Board Meeting Minutes
  - 3. Approval of the May 15, 2019 Closed Session Minutes
  - 4. Approval of the June 3, 2019 Biennial Election Minutes
  - 5. Approval of the Bills for May 2019 – \$2,786,369.56

It was moved by Kile and supported by Murawski to approve the Consent Agenda. Motion carried 4-0.

- E. Communications/Expressions from the Public:  
Superintendent Presler reported that we received a Thank You note from for the Gladwin High School Yearbook Ad. Superintendent Presler also shared the positive feedback from the MARSP (Michigan Association of Retired School Personnel) group, expressing their appreciation for the use of our conference room facility for their monthly meetings.
- F. Action Item: Old Business – Summer Contracts Correction
1. Emma Galliher, Area School Teacher – 20 days (instead of 24 days)
  2. Rachel Crain, Area School Teacher – 20 days (instead of 24 days)

It was moved by Murawski and supported by Kile to approve corrected Summer Contracts. Motion carried 4-0.

- G. Action Items: New Business
1. Budget Resolution for 2019-2020

It was moved by Murawski and supported by Adams to approve the Budget Resolution for 2019-2020. By roll call vote, Motion carried 4-0.

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2. Final Budget Amendment for 2018-2019

It was moved by Kile and supported by Adams to approve the Final Budget Amendment for 2019-2020. Motion carried 4-0

3. Hiring Recommendations:
- a. Hilary Vasher, Occupational Therapist (MA, Step 2)

It was moved by Murawski and supported by Kile to approve hiring recommendation, Hilary Vasher. Motion carried 4-0

4. Request for Unpaid Leave of Absence – Lisa Burgess, Pupil Accounting Auditor

It was moved by Murawski and supported by Kile to approve unpaid leave for Lisa Burgess. Motion carried 4-0

5. Contracts
- a. Storage Area Network – Dell/EMC for 48TB at \$82,454.88
  - b. PCMI for Contracted Staff
  - c. Margie Dill, CTE Counselor – Summer Contract for up to 10 days
  - d. Harrison Community Schools for 2019-2020 Maintenance Services - \$37,099.02
  - e. Linda Stachowiak, Literacy Coach for 2019-2020 – up to 135 days @ \$47,250.00
  - f. Helen Gibbons, Literacy Coach for 2019-2020 – up to 90 days at \$31,500.00
  - g. Midland Public Schools for 2019-2020 McKinney-Vento Homeless Coord. - \$21,418.19
  - h. City of Harrison – Commercial Kitchen Lease for Culinary Arts - \$7.50 per hour
  - i. CGRESD Educational Support Personnel Association, MEA/NEA 2019-2022 Contract

It was moved by Murawski and supported by Adams to approve to approve all contracts. Motion carried 4-0

6. 2019-2020 School Calendars



- a. Area School
- b. CTE

It was moved by Kile and supported by Adams to approve to approve both calendars.  
Motion carried 4-0

- 7. Establishing the Date, Time, and Location of the 2019-2020 Organizational Meeting
  - The Organizational Meeting will take place on the third Wednesday of July, 7/17/19, at 6:00 PM in the Central Office Buliding, Conference Rooms A & B.

It was moved by Murawski and supported by Richards to confirm the Organizational Meeting Date of 7/17/19. Motion carried 4-0

- 8. Policies and Bylaws – First Reading – Vol 33 No. 2 – February 2019
  - a. po0100 – *Revised* Definitions
  - b. po0167.2 – *Revised* Closed Session
  - c. po1422.01 - *New* Drug-Free Workplace
  - d. po2210 - Curriculum Development
  - e. po2414 – *Revised* Reproductive Health and Family Planning
  - f. po3120 – Employment of Professional Staff
  - g. po3120.04 – *Revised* Employment of Substitutes
  - h. po6321 – *Revised* New School Construction, Renovation
  - i. po6325 – *Revised* Procurement – Federal Grants/Funds
  - j. po8400 – School Safety Information
  - k. po8402 – New Emergency Operations Plan
  - l. po8500 – Food Services

The First Reading of Vol 33 No. 2 as been accepted.

- 9. Michigan Association of School Boards Membership for 2019-2020
  - It was noted that there is an increase of \$163 from the membership fee from last year.

**It was moved by Murawski and supported by Adams to approve the MASB Membership Renewal. Motion carried 4-0.**

- 10. Superintendent's Merit Goal for 2019-2020

**It was moved by Kile and supported by Adams to approve the Superintendents Merit Goal with a focus on an Human Resources Procedural Guide and Flow Chart. Motion carried 4-0.**

- H. Administrative Information Items: Superintendent's Administrative Report  
Superintendent Presler shared the following Good News:

- CGRESD was awarded two SPARKS grants in the latest round of funding – an extension of the Beaverton Elementary grant and a new one for Gladwin Jr. High! Kudos to the SPARKS staff, Business Office staff, and Gen Ed staff who worked tirelessly to submit compelling grant applications!
- All water tests for all of our facilities have had good results for the last six months! We will be removing the temporary drinking stations at the Area School. Many thanks to the Area School Staff for their patience this year as we worked through

this issue and to Ken and Mike for their trouble-shooting, problem solving, and trips to the school on the weekends and late at night to accommodate the testing!

- All GSRP (Great School Readiness Program) and Headstart preschool programs earned a 4-star rating this year!
- Lisa Burgess earned the Pupil Accounting Auditor Certification through the Michigan School Business Officials organization!
- Kevin Smalley and Pat Jones earned CompTIA Certifications in project management and mid-level networking respectively!
- The Area School graduation program, Camp Learn-A-Lot, was excellent again this year!
- At the Clare County Community Foundation Scholarship Program in May, three CTE students received the newly-established Clare Kiwanis CTE Scholarships, plus another 8 CTE students earned other scholarships at the event!
- The Imagination Library will once again be the recipient of funding from the United Way of Clare and Gladwin Counties! A total of \$4,138 was granted. As of the latest report, the IL program serves 1,075 children in our two counties. Kudos to Amy Pratt for writing the grant proposal!

Superintendent Presler shared the following informational items with the Board:

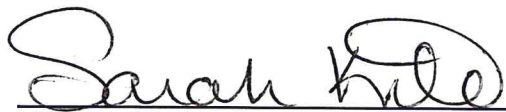
- Work continues on the auto labs at both the Magnus Center and Gladwin High School. Open House events are being planned for the fall at each location.
- We are working on a customized CTE report for each local district and have offered to share that information at an upcoming board meeting in each district.
- CGRESD will host professional development this summer, including "Engineering is Elementary" and a K-5 Math Teacher Institute.
- As a result of a Michigan State Police safety grant that was awarded last fall, the following has been completed:
  - A loud doorbell, coupled with flashing lights, has been installed at Building B (Construction Trades and Auto building) so it can be heard and seen above the sound of loud equipment.
  - The large windows in the entrance of the Area School have been removed and were replaced with smaller windows and brickwork. The entrance doors are also being upgraded.
  - One-way bullet-resistant film has been installed over windows at the Area School and at the Magnus Center. The film over Beth's window sports the Area School's logo on it.
- The Northern Michigan School Legislative Dinner will take place at the Hagerty Center in Traverse City on Thursday, August 1.

## **I. Board Comments**

- Barb Richards commented on the Area School graduation program and how much she enjoyed it. She also asked about room usage and what we charge. We only charge for-profit groups, like Weight Watchers, and we also charge if a group requires custodial or technology staff to stay later than normal working hours.
- Lou praised Rusty on the Reverse Job Fair brochure and stressed the importance of the event.
- Sarah said she thought the Area School graduation program was the best yet. She also shared that her sister, who works for MIOSHA, enjoyed meeting with Sandy about using the Magnus Center for a MIOSHA meeting. Finally, Sarah commented on how graciously Lindsey accommodated Big Brothers Big Sisters for one of their meetings.

J. **Adjournment**

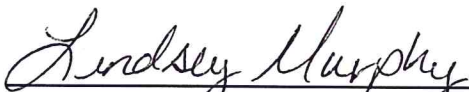
- The Meeting adjourned at 6:51 pm.



Sarah Kile, Board of Education Secretary  
Clare-Gladwin Regional Education Service District

7/17/19

Date/



Lindsey Murphy, Recorder/Executive Assistant to the  
Superintendent and Board of Education

7/17/19

Date