



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRES Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
February 1, 2019

RECORD OF MINUTES BOARD of EDUCATION MEETING

- A. Meeting Called to Order at 6:00 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present Sue Murawski, Barb Richards, Clay Maxwell, Lou Adams, Sarah Kile (By Phone)
- Members Absent: None
- Administration Present Superintendent Sheryl Presler, Deb Snyder, Mike Simon, Shay Anderson, Beth Woods, Kevin Kickbusch, and Lindsey Murphy.
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the December 19, 2018 Board Meeting Minutes
 3. Approval of the Bills for December 2018 – \$1,337,730.00
- It was moved by Maxwell and supported by Murawski that the board approve the Consent Agenda. Motion carried 5-0.
- E. Communications/Expressions from the Public
- The Board received thank you notes from the following:
- Skeels Christian School in memory of Mickey Talley, former SPARKS Site Coordinator who passed away in December.
 - Clare County Community Foundation in memory of Marion Hileman, mother of Kelly Hileman, Pupil Accountant.
 - Kathy DeCarlo and Mary Kay Stanton for their retirement gathering in December.
 - Former Board member, Lyn Grim, for the flowers she received during her recovery from a car accident.
 - January is Board Appreciation Month and in honor of each member, a donation has been made to Imagination Library.
- F. Action Items: New Business
1. 2018-2019 Budget Revision was Approved.
It was moved by Murawski and supported by Maxwell that the Board accept the revised budget. Motion carried 5/0.
 2. Bids/Quotes:
 - a. UHF Radio System: JB Electronics for \$16,835.00 (School Safety Grant)
 - b. Chromebooks for 2019-2020: CDWG for \$199 and \$283 (touch screen)

c. Desktops/Laptops for 2019-2020: CDI for \$315 (desktop) and \$405 (laptop)
 It was noted that JB Electronics is a local vendor with proven service and support of their products.
 It was moved by Kile and supported by Maxwell that the Board approve all three Bids/Quotes. Motion carried 5/0.

3. Bylaws and Policies – First Reading:

- a. 0100 Definitions (Revised)
- b. 0122 Board Powers (Revised)
- c. 0131.1 Bylaws and Policies (Revised)
- d. 0143.1 Public Expression of Board Members (Revised)
- e. 0165.6 Cancellation (New)
- f. 0166 Agenda (Revised)
- g. 0167.1 Voting (Revised)
- h. 0167.2 Closed Session (Revised)
- i. 0167.3 Public Participation at Board Meetings (Revised)
- j. 0167.6 Use of Social Media (New)
- k. 1422, 2260, 3122, 4122 Nondiscrimination and Equal Employment Opportunity (Revised)
- l. 1662, 3362, 4362, 5517 Anti-Harassment (Revised)
- m. 2112 Parent and Family Engagement
- n. 2260 Nondiscrimination and Access to Equal Educational Opportunity
- o. 2271 Postsecondary Enrollment Option Program (Not applicable)
- p. 2700 Annual Report (Revised)
- q. 3120 Employment of Professional Staff (Revised)
- r. 3120.04 Employment of Substitutes (Revised)
- s. 3130 Assignment and Transfer (Revised)
- t. 4162 Controlled Substance/Alcohol Policy for Bus Drivers (Revised)
- u. 5330 Use of Medications (Revised)
- v. 5517.02 Sexual Violence (Revised)
- w. 5540 Interrogation of Students (Revised)
- x. 5610 Emergency Removal, Suspension, and Expulsion of Nondisabled Students (Replacement.)
- y. 5610.01 Expulsions/Suspension – Required by Statute (Rescind)
- z. 5611 Due Process Rights (Revised)
- aa. 5630.01 Student Seclusion and Restraint (Revised)
- bb. 6325 Procurement – Federal Grants/Funds (Revised)
- cc. 6350 Prevailing Wage Coordinator (Rescind)
- dd. 8210 School Calendar (Revised)
- ee. 6320 Purchasing (Revised)
- ff. 7540 Technology (Revised)
- gg. 7544 Use of Social Media (New)

- Bylaw 0162 will be added to this list for a second reading and adoption at the February 20, 2109 meeting. It will be revised to define a quorum as “three (3) members physically present” which will clarify when members are participating remotely. The Second Reading will adopt/approve the revisions, or further changes could be discussed.

4. Contracts:
- a. Work-Based Learning Coordinator - Tom House at \$350 per day
 - b. Pupil Accounting Auditor - Tammy Harcourt at \$17.51 per hour up to 288 hours
 - c. Harrison Community Schools – Maintenance Services - \$18,721.38 for Jan.-June 30, 2019

Murawski asked about the schedule of the maintenance person and it was clarified by Sheryl that work-tickets are submitted for items that need repair, and that he is on call for us as needed, in addition helping if needed as a back-up for Elm Creek snow clearing services.

It was moved by Murawski and supported by Maxwell that the Board approve all three Contracts. Motion carried 5/0.

5. Overnight Field Trips:
- a. Culinary Arts ProStart Competition on March 17-18 in Lansing.
 - b. Health Occupations Michigan HOSA State Leadership Conference March 20 – 22 in Grand Rapids.

It was noted that out of 15 students in the Culinary Arts program, 9 students qualified for the State competition. Of the 9 students, 2 students are also in the Special Education Program. This is a tremendous success for the program. Safety is always a priority for any student event, especially field trips.

It was moved by Maxwell and supported by Adams that the Board approve these field trips. Motion carried 5/0.

6. Hiring Recommendation: Kelsey Henry, School Social Worker (MA Step 4, pending completion of required coursework with a start date of April 1, 2019)

It was noted that this will fill the remaining Social Work Vacancy.

It was moved by Kile and supported by Maxwell that the Board approve Kelsey Henry as Social Worker. Motion carried 5/0.

7. Out-of-State Travel Request – Michele Millhouse, School Psychologist to National Association of School Psychologists Annual Convention in Atlanta, Georgia Feb. 26 thru March 1, 2019 - \$25 paid for by CGRES

It was moved by Murawski and supported by Maxwell that the Board approve this travel request. Motion carried 5/0.

G. Administrative Information Items: Superintendent's Administrative Report

- Sheryl welcomed Amanda Kickbusch who was the only member in the audience.
- Superintendent Presler shared the following Good News:
 - Six of our CTE Welding Students have been accepted into Ferris State University's Welding Engineering Program. As they progress in the program, CTE instructor, Nick, will continue to check in with them.
 - The Criminal Justice students wrote and secured a grant for \$1000 through Strive 4 a Safe Drive, including all five local school districts, to promote the dangers of distracted driving. A social media contest is part of the project and the winning high school will earn a special assembly. This is an exciting, student-driven project and the grant is a rewarding accomplishment.
 - COOR ISD (Crawford, Oscoda, Ogemaw, and Roscommon ISD) has requested assistance from CFO, Shay, and her team. Shay has worked closely with them and demonstrated the quality of work that our Business Office offers. COOR ISD has expressed their appreciation.

- There was a large turnout for the pre-bid meeting for the new Auto lab at the Magnus Center. Bids will be opened on Tuesday, February 12 at 2:00 pm. Once interviews have been conducted, a general contractor will be recommended to the Board at the February 20th meeting. Once the construction begins, the project is expected to be complete by Summer of 2019.

Superintendent Presler shared the following informational items:

- The water at the Area School continues to be monitored. A Water sample was taken Tuesday 1/29/19 and the results will be available soon. All “dead ends” found in the plumbing above the ceiling were removed and the water softener was inspected. The DEQ and Health Department are not in favor of a chlorination system, so efforts continue to identify and fix the problematic areas. Water coolers are available for staff and students until water test prove to be good for at least two months.
- The Area School has had 12 days off this year (11 for weather and 1 for a power outage). CTE has had 11. State law allows 6 with an additional 3 that can be waived by MDE if they approve of an application we submit. There is some talk of changing the number of days given the recent “Polar Vortex,” but we should not count on that.
- We should hear next week if we will be awarded the \$100,000 Ag Science grant which will pay for the additional equipment needed for the Ag program.
- There will be a New School Board Member workshop hosted at the CG RESD on Tuesday February 5th, which will be facilitated by Sheryl Presler, Sue Murawski and Carol Darlington.
- A Request for Proposals has been published for financial auditors. None of our local districts are part of it, but Meridian and Bullock Creek joined.
- Our attorney is putting together an agreement with the Harrison City Market for use of space next year by our Culinary Arts program.
- The Superintendent Evaluation, typically completed at the February meeting, will be moved out to the April meeting. This change is due to a Superintendent leave in February.
- The Construction Trades Class has been asked to build a permanent storage structure for CTE equipment. In the meantime, temporary storage at the Magnus Center is being discussed.

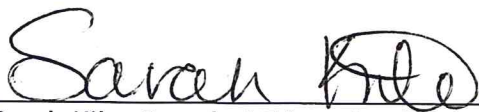
Superintendent Presler shared the following upcoming dates with the Board.

- Area School Board Association Winter Dinner Meeting at Gladwin High School is scheduled for February 13, at 6:00 pm
- Regular CGRESD Board Meeting on February 20th, in the CTE Hallway at Mid College. A map will be sent to Board members to easily locate the correct entrance and meeting room
- Area School Board Association Legislative Breakfast on March 4th, at 7:30 in the CGRESD conference rooms - A&B.

H. Board Comments:

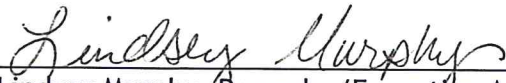
- Barb Richards shared that she had an opportunity to meet Governor Whitmer in Clare, at Cops and Donuts. Barb offered a comment of the importance of making Education a top priority for our State.

I. Meeting Adjournment - The meeting adjourned at 6:57 p.m.



Sarah Kile, Board of Education Secretary
Clare-Gladwin Regional Education Service District


Date



Lindsey Murphy, Recorder/Executive Assistant to the
Superintendent and Board of Education


Date