



Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRESA Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
November 28, 2018

RECORD OF MINUTES BOARD of EDUCATION MEETING

- A. **Meeting Called to Order** at 6:00 p.m. by President Barbara Richards
- B. **Pledge of Allegiance** was recited.
- C. **Members Present** Sue Murawski, Barb Richards, Sarah Kile, Lou Adams
- Members Absent:** Clay Maxwell
- Administration Present** Superintendent Sheryl Presler, Deb Snyder, Mike Simon, Shay Anderson, Ken Chinavare, Sandy Russell, Beth Woods, Jill Radosta, and Elaine Reinke.
- D. **Consent Agenda**
1. Approval of the Agenda
 2. Approval of the October 17, 2018 Board Meeting Minutes
 3. Approval of the Bills for October 2018 – \$1,229,638.29
- It was moved by Murawski and supported by Kile that the board approve the Consent Agenda. Motion carried 4-0.
- E. **Communications/Expressions from the Public**
- A thank you note was received from the Magnus Family, along with a \$195 donation, for use of the Ag Science classroom at the Magnus Center for their family reunion in October.
- A thank you note was received from the Michigan Association of Retired School Personnel, Clare County Chapter, for use of our conference rooms next year for their meetings.
- F. **District Report - 2017-2018 Financial Audit - Shay Anderson, CFO and Weinlander-Fitzhugh**
- Shay introduced Julie and Kyle from Weinlander-Fitzhugh who presented the findings of the financial audit for the previous fiscal year. Once again, there were no findings, no adjustments, and no journal entries required. We also received an “unmodified opinion” which is the best rating available. All of our funds remain healthy; cash flow in the late fall months can still be an issue before property tax revenue starts arriving in January.
- G. **Action Items: New Business**
1. Acceptance of the 2017-2018 Financial audit
It was moved by Kile and supported by Murawski that the board accept the 2017-2018 Financial Audit. Motion carried 4/0.
 2. Hiring Recommendation - Lindsey Murphy, Executive Assistant to the Superintendent and Board of Education - \$43,000.00 prorated.

It was moved by Murawski and supported by Kile to approve the hiring of Lindsey Murphy. (Lindsey will replace Kathy DeCarlo, and she will cross-train with Kathy beginning Monday, Dec. 10. There will be some shifting of responsibilities between what Kathy and Elaine have both been doing. Elaine will be handling all of the human resources tasks, including criminal background and unprofessional conduct checks. Lindsey will be the receptionist, she will handle the reservations for rooms and equipment, and will take care of the Board's and my administrative assistant tasks).

3. Contract Addendum for Junior Engineering Responsibilities (\$2,500.00 from Jan. 1, 2019 - June 30, 2019) - Mark Crosby, Repair Technician
It was moved by Kile and supported by Adams to approve Contract Addendum for Junior Engineering Responsibilities. Motion carried 4/3.
4. Purchase Approval - Neville Fence Supply for \$13,480.60
It was moved by Kile and supported by Murawski to approve purchase. Motion carried 4/0.
5. Contract - IDI for Architectural/Engineering Services for Automotive Lab - \$27,500
It was moved by Murawski and supported by Kile to approve contract for services. Motion carried 4/0.

H. Administrative Information Items: Superintendent's Administrative Report

Superintendent Presler recognized Lisa May, Accounting Supervisor; Josie Brooks, Accounting Clerk; and Lindsey Murphy in the audience.

Superintendent Presler shared the following Good News:

- The Area School sold approximately 100 more Christmas wreaths this year than in previous years!
- Dean Transportation was recognized by the Michigan State Police for the third consecutive year for having a 100% pass rate for School Bus Safety Inspections!
- Rebecca Idzikowski, SPARKS Director, and Joe Trommater presented at the Michigan After-School Conference to a packed room!
- Katie Knapp Wyman, Transition Coordinator, will be presented with the *Above and Beyond Award* from Mid Michigan Industries on December 3!
- The RESD has adopted five families for Christmas. LEAR in Farwell donated 15 turkeys for these families as well as other Area School families in need! Also, Beta Sigma Phi, a sorority in Clare, has chosen our adopted families project to receive their members' Christmas donations!
- The Gladwin SPARKS program was awarded a \$300 grant from the DeShano Foundation to be used for field trips!
- The three-year Pre-Labor Day Start Waiver for all CGRESD districts was approved! We hope to have a 3-year common calendar drafted for the Board's consideration at its December 19 meeting.
- I received a note of appreciation and thanks for Elaine's assistance to West Branch-Rose City as they establish a testing site and process for the ETS paraprofessional test. Kudos to Elaine!

Superintendent Presler shared the following informational items:

- We are working with Harrison Community Schools on a contract to provide us with maintenance services starting January 1, 2019. Elm Creek will do all of the snow removal for us this winter at all of our sites. We'll evaluate this arrangement over the next several months.

- Our attorney in Washington, D.C. will be meeting with staffers of the Federal Commerce Commission to hopefully get our USF issue from 2004-2006 resolved. The meetings are scheduled for Nov. 30 and Dec. 3.
- Sandy Russell, CTE Director, and her staff will be looking at various facilities for our CTE Culinary Arts program after this school year. Mid is doing major renovations of its Harrison Campus, and the cafeteria where the Culinary Arts program is currently will no longer be an option after this school year.
- We continue to work with IDI to plan the new Automotive Lab at the Magnus Center. The schedule is for plans to be finalized in mid-January, bids to be solicited in late January and early February, and construction to start in March/April. The project is slated to be finished for the 2019-2020 school year.

I. Board Comments

- Barb reported on what she learned at the Michigan Association of School Boards' Conference earlier in the month. Topics covered included a change in those who attend the conference, staff involvement, and the change in protocol from hiding from shooters to confronting shooters.
- Sarah thanked the Business Office staff for another great audit. She also asked about the "CTE Wing" referenced in recent news releases by Mid. The RESD's February Board Meeting will be held in the "CTE Wing" at Mid, so Board Members will have an opportunity to see where many CTE programs are located.

J. Meeting Adjournment - The meeting adjourned at 6:58 p.m.

Sarah Kile, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Date

Elaine M. Reinke, Recorder/Administrative Assistant to the
Superintendent and Board of Education/HR Specialist
Clare-Gladwin Regional Education Service District

Date