



**CLARE-GLADWIN**  
REGIONAL EDUCATION SERVICE DISTRICT  
*Excellence in Education Services*

**Board of Education - Budget Hearing and Regular Board Meeting held at the  
CGRESA Administration Building, 4041 E. Mannsiding Rd. Clare, MI 48617  
June 20, 2018 -6:00 p.m.**

**RECORD OF MINUTES  
BUDGET HEARING**

- A. Hearing Called to Order at 6:00 p.m. by President Barbara Richards
- B. Presentation of 2018-2019 Budget Information - Superintendent Presler and CFO Shay Anderson reviewed the budget documents for those present. All five local districts passed resolutions in support of the RESD's budgets, and no district offered any suggestions.
- C. Questions from the Board and Community Members - No questions from the Board and there were no community members in the audience.
- D. Adjournment - President Richards adjourned the hearing at 6:06 p.m.

**BOARD of EDUCATION MEETING**

- A. Meeting Called to Order at 6:07 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present: Sue Murawski, Clay Maxwell, Barbara Richards and Sarah Kile  
  
Members Absent: Lynn Grim  
  
Administration Present: Superintendent Sheryl Presler, Deb Snyder, Mike Simon, Sandy Russell, Ken Chinavare, Shay Anderson, Rusty Govitz and Lisa May

- D. Consent Agenda
  - 1. Approval of the Agenda
  - 2. Approval of the May 16, 2018 Board Meeting Minutes
  - 3. Approval of the May 16, 2018 Closed Session Minutes
  - 4. Approval of the Bills for May 2018 - \$1,849,281.50Moved by Kile and supported by Maxwell that the Board approve Consent Agenda.  
Motion carried 4/0.
- E. Communications/Expressions from the Public
  - Notes of appreciation and thanks were received from Representative Jason Wentworth and members of the Magnus Family for the Open House event held in the new building on May 18, 2018.
  - Barb Tyler, Speech Therapist, sent a thank you note for the donation made to Northern Michigan Hospice in memory of her mother-in-law.
- F. District Report:
  - 1. School Improvement Plan Update - Shay Anderson, Chief Financial Officer: Shay provided an overview of the progress the Business Office and Pupil Accounting Departments made over the year toward achieving the Board's goals.

G. Action Items: New Business

1. Budget Resolution for 2018-2019:

Motion made by Murawski and supported by Kile that the board adopt budget resolution.  
By roll call vote, Motion carried 4-0.

2. Final Budget Amendment for 2017-2018:

Moved by Murawski and supported by Kile that board approve the final budget amendment for 2017-2018. Motion carried 4/0.

3. Contracts

- a. CGRESD Education Support Personnel Association, MEA/NEA
- b. CGRESD Education Federation/AFT Michigan
- c. Non-union Employee Contracts
- d. Chris Hausbeck, Physical Therapist for Summer School - up to 3 days (\$863.00 max.)
- e. Linda Stahoviak, Literacy Coach - up to 64 additional hours (\$2,778.00 max.)
- f. DeVonna Haskell, Student Information Systems Specialist (full time as of 7.1.18)
- g. Josie Ellis, Accounting Clerk (full time as of 7.1.18)
- h. Michael Simon, Director of Special Education

It was moved by Kile and supported by Maxwell that the board approve contracts.  
Motion carried 4/0.

4. Hiring Recommendations

- a. Rachel Crain, Teacher of the Severely Cognitively Impaired (BA, Step 0)
- b. Lynn Hoerauf, SPARKS Site Coordinator in Coleman (\$191.69 per day)
- c. Jolene Bjoerge, School Social Worker (MA, Step 4) - Contingent on SSW 310
- d. Katie Morton, Teacher of the Moderately Cognitively Impaired (MA+30, Step 13)

Moved by Kile, supported by Murawski to approve hiring recommendations.  
Motion carried 4/0.

5. Partial Layoff Resolution

Candace Opalewski, CTE Business Management Instructor. Due to low enrollment in the Business Management class, (which is a half-day assignment for Opalewski), partial layoff was proposed. Moved by Maxwell and supported by Richards that the board adopt partial layoff resolution effective May 29, 2018.  
Motion carried 4/0.

6. 2018-2019 CTE Calendar

Moved by Kile and supported by Maxwell to approve 2018-2019 CTE Calendar.  
Motion carried 4/0.

7. Establishing the Date, Time, and Location of the Organizational Meeting:

The Board will meet on Wednesday, July 18 at 6:00 in Conference Rooms A and B of the central office building.

8. Policies and Bylaws - First Reading

- a. 0143.1 Public Expression of Board Members (Revised)
- b. 1421/3121/4121 Criminal History Record Check (Revised)
- c. 4162 Controlled Substance and Alcohol Policy for Commercial Motor Vehicle Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised)
- d. 5111 Eligibility of Resident/Nonresident Students (Revised)
- e. 7530 Lending of Board-Owned Equipment (Revised)
- f. 7530.02 Staff Use of Personal Communication Devices (Revised)
- g. 7540.02 Web Accessibility, Content, Apps, and Services (Replacement)
- h. 7542 Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)
- i. 7543 Utilization of the District's Website and Remote Access to the District's Network (Revised)



j. 8321 Criminal Justice Information Security (Revised)

9. Bid Award - Morse Clark Furniture for Area School Carpet and Installation - \$25,978.76  
Carpet in the hallways and two classrooms will be replaced in August.  
Moved by Murawski and supported by Kile to approve bid.  
Motion carried 4/0.

H. Administrative Information Items: Superintendent's Administrative Report  
Presler shared the following Good News:

- SPARKS grants for 6 additional sites at local district middle and high schools were secured! An additional \$810,000 for each of the next five years will support the new after-school and summer school programs starting this fall. Clare-Gladwin RESD was one of just three entities in the state that secured two grants, and the amount we're receiving comprises nearly 10% of the total funding available in Michigan. Kudos to the grant-writing team consisting of Rebecca Idzikowski, Keri Retzloff, Josie Ellis, Joe Trommater, Shay Anderson, and Deb Snyder!!
- The Michigan Department of Talent and Economic Development (TED) visited our CTE Summer Camp program to take pictures and gather information for a story promoting CTE. They also plan to return in the fall to shoot a promotional video!
- Elaine Reinke attended a job fair at SVSU and brought back 8 resumes for new SPARKS positions! Elaine's attendance at various job fairs has led to several hires for positions at CGRES.
- The Area School staff planned and put on another great end-of-year program for the four graduates!
- The Business Office has processed all of the refunds for the 3% collected by the state from employees for retirement healthcare! This was a time-consuming and unexpected task that was completed in a timely and accurate manner. Thanks to Shay Anderson, Holly Resseguie, Lisa May, and Josie Ellis!

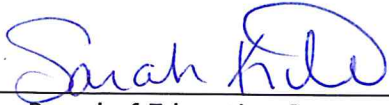
Presler reported on the following:

- The Legislature passed and the Governor was expected to sign (and he did) the School Aid Budget. ISDs received a 2% increase to Section 81, our general operations funding. For CGRES, this is an increase of less than \$10,000. We are learning as much as we can about the Marshall Plan which promises additional funding for CTE. Our local districts will be receiving an additional \$240 per student for the 2018-2019 school year.
- There are several buildings and grounds projects planned for this summer, some of which had already been completed by the date of the meeting. They include:
  - Replacing the parking lot lights with LED lights that are brighter and more energy efficient
  - Installing a sink and cabinetry in the nurse's room at the Area School
  - Repairing the bottom of the columns in front of the Area School
  - Replacing the classroom doors in the oldest section of the Area School (Because the wood doors have been damaged over the years by wheelchairs and other equipment, they now pose an injury hazard. The new doors have large kick-plates and edging to prevent damage to the doors resulting in wood splinters, cuts and scrapes, etc.)
  - Replacing the gate to the Area School playground area and the woodchips
  - Touch-up painting
  - Installing blinds on the doors of Conference Rooms A, B, and the ITV room for security purposes
- CGRES is a site for a Michigan Association of School Boards "Get On Board" event on Wed., July 11 from 6:30-7:30. This is an effort to inform community members about what it means to be a Board member and to encourage community members to get involved.
- Presler mentioned the annual Northern Michigan School Legislative Association dinner which will be held on Thursday, August 2 in Traverse City. She will share more details with the Board as they become available.

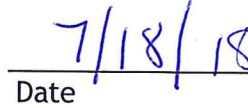
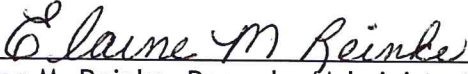
I. Board Comments

- Maxwell recognized Elaine Reinke and Sandy Russell for completing the Gladwin County Leadership program this year. He had read about it in the newspaper.
- Richards thanked Sandy Russell for the CTE Summer Camp t-shirt.

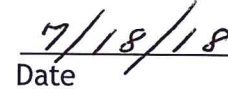
J. Adjournment - 6:55 p.m.



Sarah Kile, Board of Education Secretary  
Clare-Gladwin Regional Education Service District

  
Date

Elaine M. Reinke, Recorder/Administrative Assistant to the  
Superintendent and Board of Education/HR Specialist  
Clare-Gladwin Regional Education Service District

  
Date