



Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
January 17, 2018

RECORD OF MINUTES

BOARD of EDUCATION MEETING

- A. Meeting Called to Order at 6:00 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present Sue Murawski, Barbara Richards, Lynn Grim, Sarah Kile,
(Grim by phone)
- Members Absent Clay Maxwell
- Administration Present Superintendent Sheryl Presler, Deb Snyder, Marty Combs,
Shay Anderson, Sandy Russell, Ken Chinavare, Mike Simon
and Jill Radosta
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the December 20, 2017 Board Meeting Minutes
 3. Approval of the Bills for December 2017 - \$1,877.996.96
- Moved by Kile and supported by Murawski that the Board approve the Consent Agenda.
The motion carried 4/0.
- E. Communications/Expressions from the Public
- Presler shared a Thank You card from Josie Ellis, SPARKS/General Education Administrative Assistant, for the donation made in memory of her mother.
- Presler thanked the Board for its commitment and energy on behalf of the students in Clare and Gladwin Counties. In honor of their devoted service, and for School Board Recognition month, a donation was made to the Imagination Library.
- Kile recognized that it was Mentoring Awareness Month for Big Brothers/Big Sisters. Kile stated that BB/BS is always looking for volunteers to match with children.
- F. District Report: School Improvement Plan Update - Ken Chinavare, Technology & Operations Director
- Chinavare reported on the specific services provided by the Technology Department to the local school districts and the results of the wireless infrastructure upgrade that was performed in all CGRES D buildings and the local school districts' buildings last spring and summer. Maps of each school building were shown including levels of wireless coverage highlighted in various shades of yellow and green before and after the upgrade was completed; areas are now green or dark green indicating very good to excellent wireless coverage. Areas without coverage, e.g. locker rooms and storage areas, were gray. The total

cost of the project was \$1,144,101; the federal Universal Service Fund program picked up \$854,032 of the cost, with local districts and the RESD picking up the reminder. Chinavare will be presenting this same information to local Boards of Education in the next couple of months.

G. Action Items: Old Business

1. Policies - Second Reading and Adoption

- a. 1421, 3121, 4121 Criminal History Record Check (New/Revised)
- b. 1439, 3139, 4139 Administrator/Staff Discipline (New/Revised)
- c. 2410 Prohibition of Referral or Assistance (New)
- d. 2414 Reproductive Health and Family Planning (Revised)
- e. 2418 Sex Education (New)
- f. 8142 Criminal History Record Check (Revised)
- g. 8321 Criminal Justice Information Security (Revised)
- h. 7540.03 Student Technology Acceptable Use and Safety (Revised)
- i. 7540.04 Staff Technology Acceptable Use and Safety (Revised)
- j. 7540.05 District-Issued Staff E-Mail Account (Revised)
- k. 7540.06 District-Issued Student Email Account (New)

Moved by Murawski and supported by Kile to adopt policies. Motion carried 4/0.

H. New Business

1. 2017-2018 Budget Revision

CGRES D remains healthy in all funds. There are a couple of outstanding issues that we continue to watch carefully, namely the new Medicaid reporting system at the business office level in Michigan and the Universal Service Funds appeal. Both have the potential to negatively impact the Special Education Fund and the General Fund respectively. Also noted, as of the end of December the CTE Fund was deficit spending by nearly \$500,000. This is a result of the first-semester expenditures occurring prior to property tax revenues arriving in January. Cash from the General Fund is used to prop up the CTE fund until tax revenues are deposited.

Moved by Kile and supported by Grim to approve Budget Revisions. Motion carried 4/0.

2. Contracts

- a. June Marston, Curriculum/Instructional Consultant - up to 31 days (max. \$11,650)
- b. Josie Ellis, SPARKS Administrative Assistant (.5) and Accounting Clerk (.5)

Motion by Grim and supported by Murawski to approve contracts. Motion carried 4/0.

3. Bid Awards for 2018-2019 Computer Purchases

- a. STS for Laptops (\$299 each) and Desktops (\$199 each)
- b. CDWG for Chromebooks (\$199 each)

Moved by Kile and supported by Murawski to approve recommended Computer Purchases. Motion carried 4/0.

4. Overnight Travel Request - Culinary Arts ProStart Competition March 18 & 19, 2018.

Moved by Murawski and supported by Grim to approve Travel Request for CTE Culinary Arts Students. Motion carried 4/0.

5. Location Change for February 21, 2018 Regular Board Meeting

The Board will meet at its regular time of 6:00 p.m. in the Construction Trades classroom in the new building in the Magnus Center.

Moved by Murawski and seconded by Kile to move the February Board of Education meeting to the Magnus Center. Motion carried 4/0.

I. Administrative Information Items: Superintendent's Administrative Report

Presler recognized the audience:

- Kevin Kickbush, CGRES D Technical Coordinator and his wife Amanda.

Presler shared the following Good News:

- The new building at the Magnus Center passed inspection by the State Fire Marshall! Once he signs off on the paperwork, the building is OK'd for conducting classes. In the

meantime, the State Fire Marshall did approve students helping to move tools, desks, chairs, etc. to start getting organized.

- We are starting to make progress with filling a few of our open positions! We are hopeful that our increased attention to advertising and the contacts being made by Elaine Reinke with regional colleges and universities are starting to pay off.
- The Area School had 100% compliance with immunizations as of Nov. 1st! Thanks to Janet Swafford, Area School Administrative Assistant, and Carrie Balcirak, School Nurse, for managing this process from start to finish.
- Central Office staff are allowed to wear jeans on Fridays for a \$1 donation, and over time those donations have added up. The following organizations and causes will benefit from \$2600 in Casual Friday donations collected over the past couple of years: United Way of Clare and Gladwin Counties, the Clare County Community Foundation, the Gladwin County Community Foundation, the family of a Farwell CTE student whose house burned down over the holidays, and Imagination Library!
- Six of our Health Occupations students qualified at regionals to compete in the state-level competition!

Presler reported on the following:

- Presler provided the Board with an update regarding the reimbursement of the 3% wages collected by the state for retirement healthcare between 2010 and 2012. CGRES D is charged with reimbursing 110 former employees and 85 current employees who were employed by CGRES D during that time frame. The remaining issues are around taxation and how the interest is to be treated. Our plan is to follow the state's guidance, and it is expected to take 60-90 days to process the refunds from receipt of the funds this week. Presler commented on the pro bono time and the valuable advice our local districts and the RESD have been provided by Weinlander-Fitzhugh, Certified Public Accountants, throughout this process.
- Presler requested that the Board be thinking about whether it plans on bidding out custodial services or not. RESD's existing contract with HI-Tech expires on June 30, 2018. Michigan Law does not require schools or ISD's to bid for services. The Board will discuss this further at the February Board meeting.
- Presler reviewed the information collected thus far in terms of planning for the unfinished side of the new building at the Magnus Center. A meeting is scheduled with the architects on Tuesday, January 23, 2018. Planning for flexibility will be key since none of us knows what CTE will look like in 10 years. Presler shared with the Board a preliminary offer of a specific hallway at Mid-Michigan Community College for the CTE programs and office areas to be centralized and consolidated. Russell and Presler will be meeting with MMCC and are looking carefully at long-range planning and the details of the offer as they become available.
- Presler reminded the Board of upcoming dates for the Area School Board Association.
- Presler reminded the Board that they will be doing her evaluation at the February meeting and of her goal to provide them with the evidence she's collected by February 1, 2018 so that there is ample time to review it prior to the Board meeting.

J. Board Comments

Murawski mentioned the upcoming Michigan Association of School Boards Institute on February 23, 2018. She is attending on behalf of the Clare Public Schools.

Grim thanked everyone for her CTE Shirt that she received during the holidays.

Kile told about how proud and happy she was to see the new Construction Trades Facility for our students. She expressed her appreciation to Presler for taking the time to provide her with a tour.

Kile praised Chinavare for his presentation.

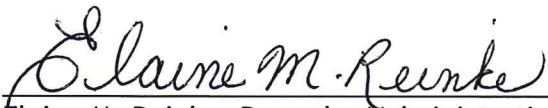
Kile reminded everyone how volunteering for Big Brothers/Big Sisters is an easy way to be a mentor and make a difference in the lives of youth.

K. Meeting Adjournment - The meeting adjourned at 6:46 pm.



Sarah Kile, Board of Education Secretary
Clare-Gladwin Regional Education Service District

2/21/18
Date



Elaine M. Reinke, Recorder/Administrative Assistant to the
Superintendent and Board of Education/HR Specialist
Clare-Gladwin Regional Education Service District

2/21/18
Date