



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
November 15, 2017

RECORD OF MINUTES

BOARD of EDUCATION MEETING

- A. Meeting Called to Order at 6:00 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present Sue Murawski, Barbara Richards, Lynn Grim, Sarah Kile, and Clay Maxwell (Grim by phone)
- Members Absent None
- Administration Present Superintendent Sheryl Presler, Shay Anderson, Ken Chinavare, Rusty Govitz, Lisa May
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the October 18, 2017 Board Meeting Minutes
 3. Approval of the Bills for October 2017 - \$1,701,650.53
- Moved by Maxwell and supported by Kile that the Board approve the Consent Agenda. The motion carried 5-0.
- E. Communications/Expressions from the Public
- Mr. Don Kolander spoke about his time as a Dean Transportation bus driver and stated that he enjoyed working with Area School students and cared deeply for them. He expressed disappointment regarding his recent termination which he believes was based solely on what a student said. Kolander thanked the Board for the time he was allowed to work with students, stating "kids have been my life".
- F. Public Hearing Regarding Sale/Lease of Excess Fiber Capacity
1. Publication of Hearing Information per Michigan Telecommunications Act
 2. Existing Leases
 3. Public Comment

Superintendent Presler notified the Board of the Publication of Hearing (attorney advised) posting process for the Sale/Lease of Excess Fiber Capacity. Ken Chinavare, Technology Director, explained Excess Fiber Capacity, and provided additional information about the infinite amount of space available. Current leases include those with Merit and Clare County. Today's Public Hearing is to formalize the process for the lease of Excess Fiber Capacity. No Public Comments were made.

G. District Report - 2016-2017 Financial Audit - Shay Anderson, CFO and Weinlander-Fitzhaugh

Julie Ellis, CPA at Weinlander-Fitzhugh, provided a review of the 2016-2017 Financial Audit. No findings were reported, and the Auditors Opinion of "unqualified" is "the best you can get" according to Ms. Ellis. Overview of OPEB liability; Retiree Healthcare, and USF were part of the audit process. Healthy fund balance, but there are still times of the year when there is low cash flow. Fund equity versus cash flow discussed. Possibility of paying off mortgage to save interest. Presler applauded Shay Anderson, CFO, Lisa May, Accounting Supervisor and the entire Business Office staff for their work and planning for the audit.

H. Action Items: New Business

1. Acceptance of the 2016-2017 Financial Audit

Moved by Maxwell and supported by Murawski to accept the 2016-2017 Financial Audit. Motion passed 5/0.

2. Resolution for Early Childhood Investment Corporation Interlocal Agreement

Moved by Maxwell and supported by Murawski to adopt Resolution. By roll call vote, resolution adopted 5/0.

3. Unpaid Leave Request - Colleen Crites, Area School Teacher - Friday, January 5, 2018

Moved by Grim and supported by Kile to approve Leave Request. Motion passed 5/0.

4. Contract for Homebound Service - Tracy Hagar, School Social Worker - 40 hours maximum

Moved by Murawski, supported by Grim to approve Contract for Homebound Service. Motion passed 5/0.

5. Letter of Agreement with MEA - Sign Language Interpreter Training

Moved by Grim, supported by Kile to approve, in concept, the Sign Language Interpreter Training Letter of Agreement. Motion passed 5/0.

I. Administrative Information Items: Superintendent's Administrative Report

Presler shared several updates including:

Good News:

- All Advanced Integrated Manufacturing and Engineering (AIME) Students passed an OSHA Safety certification.
- Dean Transportation, for a second consecutive year, had 100% pass rate for school bus safety inspections.
- The Area School Open House held on October 19, 2017 was well attended. The hard work of staff preparing for the event and attending is appreciated.
- CGRESD was notified the CTE Equipment grant funding for 2017-2018 is \$132,075.

Details of the Superintendent's Growth Plan for this School Year was presented. As part of this plan the following areas were completed:

- Self-Assessment of all 31 Characteristics was completed. Growth Plan developed for Domain 3 (Systems), Factor B (Safe, Effective, Efficient Programs and Services), Characteristic 4 (Personnel Policies and Practices).
- A copy of the Superintendent's Growth Plan was provided to the Board (attached). Input from local Superintendent's will be sought and the Board will be provided with an update on the status of the plan in February.

Water Testing at Area School. Testing will be done next week due to Opening Day-of Deer Season. Experts suggesting to test for lead in January.

Student Seclusion/Restraint at Area School. Staff have been trained according to law, with approved protocols (although every situation is unique). Liaison Officer provides assistance; they are not required to adhere to same standards.

Policies and Guidelines NEOLA. Presler states that policies, guidelines, and forms becoming overly burdensome. A recommendation that the Board consider eliminating guidelines to reduce inconsistencies and allow Administrators to make interpretation of policy. This will be discussed at a subsequent Leadership Team meeting.

Construction Update & Ag Planning (Attached). On target for completion on January 5, 2018. Overhead doors this Friday, rough inspections done, electrical inspection done next week. Working on cracks in the concrete floor. Presler and Russell, Director of CTE, visited Wexford-Missaukee Agri-Science Facility in Cadillac on October 31st. Took six years to build their program. A meeting on 12-1-2017 has been scheduled to get experienced Ag instructors' insight on how they would do things. Mr. Peter Velguth (MMCC) and Mr. Mike Jenkins (Elm Creek) have also been invited.

Congratulations to Sara Kile, Gladwin City Council.

New Farwell Superintendent hired, Mr. Dave O'Bryant, previously Rogers City Superintendent, originally from Evart.

CTE Updates, Newsletter and sticker provided to Board.

Important Dates: Area School Board Dinner scheduled for February 7, 2017

Reminders for nominations for the Forrest Sogge Boardmanship Award and the Holiday Gathering-December Board Meeting scheduled for December 20, 2017 (3:00-4:30 Holiday Party in the Area School gym and 4:30 Board Meeting in regular meeting place.

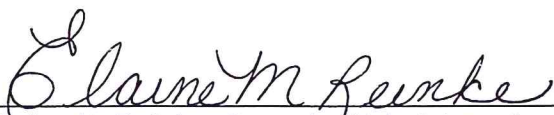
J. Board Comments

- Maxwell commented on the results of the CTE survey, which was straight forward and good.
- Presler outlined Contractual Employees. RESD is sometimes requested to provide input or to assist with alleged misconduct. Often times we are informed of investigation outcome before a final decision is made; final decision rests with the Contractor's decision maker.
- Kile stated that the MASB Conference was very good. She specifically mentioned learning about the Summer Feeding Program.
- Murawski stated that the buzz words at the conference were "Diversity and Equity".
- Chinavare was congratulated for performing life-saving efforts on a Clare resident while patrolling at a football game.
- Kile stated Happy Thanksgiving to everyone; it was a very informative meeting.

K. Meeting Adjournment - The meeting adjourned at 7:41 pm.



Sarah Kile, Board of Education Secretary
Clare-Gladwin Regional Education Service District



Elaine M. Reinke, Recorder/Administrative Assistant to the Superintendent and
Board of Education/HR Specialist
Clare-Gladwin Regional Education Service District