



**CLARE-GLADWIN**  
REGIONAL EDUCATION SERVICE DISTRICT  
*Excellence in Education Services*

Clare-Gladwin Regional Education Service District  
Board of Education - Regular Board Meeting held at the  
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617  
September 27, 2017

## RECORD OF MINUTES

### BOARD of EDUCATION MEETING

- A. **Meeting Called to Order** at 6:00 p.m. by President Barbara Richards
- B. **Pledge of Allegiance** was recited.
- C. **Members Present** Sue Murawski, Barbara Richards, Lynn Grim, Sarah Kile, Clay Maxwell (arrived at 6:02 pm)
- Members Absent:** None
- Administration Present** Superintendent Sheryl Presler, Deb Snyder, Martin Combs, Shay Anderson, Mike Simon, Ken Chinavare, Sandy Russell and Rusty Govitz
- D. **Consent Agenda**
1. Approval of the Agenda
  2. Approval of the August 16, 2017 Board Meeting Minutes
  3. Approval of the Bills for August, 2017 - \$1,975,727.11
- Moved by Kile and supported by Murawski that the board approve the Consent Agenda. The motion carried 4-0. (Board Member Maxwell arrived at 6:02 pm, but was absent for this vote).
- E. **Communications/Expressions from the Public**
- Supt. Presler presented thank you cards, the first from Mickey Talley, for retirement gift and the other from Mid-Michigan Community College thanking RESD for their assistance with annual Fall Festival. Presler presented a Letter of Engagement from Winlander-Fitzhugh, re: fiscal audit for 2016-2017.
- F. **District Report: School Improvement Plan Update - Sheryl Presler and Rusty Govitz**
- Presler furnished the Board with an updated copy of the School Improvement Plan outlining set objectives and goals for the Superintendent's Office and Communications Department, adopted by the Board for continued work through 2021. Presler stated that the progress with outcomes of this respective improvement plan shall be highlighted at monthly Board of Education meetings. Presler stressed the importance of regularly communicating the progress of the plan with stakeholders. Govitz discussed communications within the community, by website and with printed materials. Govitz is working on transferring communication items into a digital format. It is a goal to have all communication digitized and archived from print.

Govitz reported on the progress made to address a Civil Rights Complaint regarding RESD's website and accessibility to people with visual and/or hearing impairments. RESD is working on compliance adherence and proceeding as necessary.

Govitz reported on the project for the Conference Room hallway, which will include CTE. Framed collages will be displayed in the hallway, all of which will have a focus on students. Poster changes will occur yearly.

**G. Action Items: New Business**

**1. Person to Assume Responsibilities on Behalf of Board Secretary and to Implement Public Notice Requirements - Elaine Reinke.**

Kile appointed Elaine Reinke, Administrative Assistant to the Board and Superintendent/Human Resources Specialist as the individual responsible for this area.

**2. Hiring Recommendation - Tracy Hagar, School Social Worker (MA, Step 5).**

It was moved by Grim and supported by Maxwell to hire Hagar. Motion passed 5-0.

**3. Out-of-State Conferences**

**a. Kevin Kickbush, Technology Coordinator - Skyward International Conference in St. Petersburg, FL on March 7-9, 2018.**

**b. Kay Hauck, REMC Director and Match Consultant - Mathematics in Professional Learning Community at Work in San Diego, CA on December 13-15, 2017.**

It was moved by Kile and supported by Maxwell to approve both conferences. including travel and meal expenses. Motion passed 5-0.

**4. MASB Delegate and Alternate.**

It was moved by Kile and supported by Maxwell to assign Sara Kile as the CGRESD's MASB delegate and Murawski as alternate. Motion passed 5-0.

**H. Administrative Information Items: Superintendent's Administrative Report**

Presler recognized the audience, Margaret Bailey, Education Occupations Instructor for CTE. Presler shared several updates, including:

- Nine people participated in the Adopt-A-Highway fall pick-up earlier in the day.
- Hero Run/Walk at the Area School was well attended. Several school staff members served as volunteers and others participated in the event. In addition, there were several sponsors and cheerleaders for the event. Presler complimented Mike Simon, Area School Principal and his staff for their efforts.
- Presler asked the Board if they wanted to have Shay Anderson, Chief Financial Officer to schedule a Workshop with the auditors prior to the November presentation of the Audit. The Board opted not to have a Workshop.
- Presler provided the Board with an RESD neighbor request. This request was for additional access to their property from the Magnus Center property. Following consideration the Board denied this request.
- Presler provided reminded the Board of notable upcoming dates, Board Workshop October 10<sup>th</sup>, 2017 and the Regular Board of Education meeting on October 18, 2017.

**I. Board Comments**

- Kile commented on the multitude of SPARKS positions open at this time for the new SPARKS program in Coleman which the Coleman Superintendent spoke favorably about.

**J. Meeting Adjournment - The meeting adjourned at 6:28 p.m.**

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Sarah Kile, Board of Education Secretary  
Clare-Gladwin Regional Education Service District

