



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education - Budget Hearing and Regular Board Meeting held at the
CGRESA Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
June 28, 2017 - 5:45 p.m. and 6:00 p.m.

RECORD OF MINUTES

BUDGET HEARING

- A. **Hearing Called to Order** at 5:45 p.m. by President Barb Richards
- B. **Presentation of 2017-2018 Budget Information** - Superintendent Sheryl Presler and CFO Shay Anderson reviewed the budget documents for those present, making note of assumptions that were made based on known factors as of mid-June 2017.
- C. **Questions from the Board and Community Members** - Presler and Anderson answered questions from board members related to budget assumptions and savings and expenditures for the upcoming school year. Presler applauded the collaboration between the business office and administrators in arriving at the budget proposal.
- D. **Adjournment** - Richards adjourned the hearing at 5:49 p.m.

BOARD of EDUCATION MEETING

- A. **Meeting Called to Order** at 6:00 p.m. by President Barbara Richards
- B. **Pledge of Allegiance** was recited.
- C. **Members Present:** Sue Murawski, Clay Maxwell, Barbara Richards, Lynn Grim, Sarah Kile

Members Absent: None

Administration Present: Superintendent Sheryl Presler, Shay Anderson, Ken Chinavare, Deb Snyder, Mike Simon, Sandy Russell, Lisa May and Rusty Govitz
- D. **Consent Agenda**
 - 1. Approval of the Agenda
 - 2. Approval of the May 17, 2017 Board Meeting Minutes
 - 3. Approval of the June 5, 2017 Biennial Election Minutes
 - 4. Approval of the June 16, 2017 Personnel Committee Minutes
 - 4. Approval of the Bills for May, 2017 - \$1,666,387.17

It was moved by Maxwell and supported by Grim that the Board approve the Consent Agenda.
The motion carried 5-0.

E. Communications/Expressions from the Public

Presler shared with the board three thank-you notes:

- From the American Cancer Society for a donation made in memory of former employee Cheri Umbarger;
- From Veterans Freedom Park in Harrison for a donation made in memory of K.C. Green;
- And from former Area School teacher Marcia Haley for her retirement gift.

F. Action Items: New Business

1. Budget Resolution for 2017-2018- It was moved by Maxwell and supported by Grim that the board adopt the recommended budget resolution as presented. In a roll call vote, Murawski voted Yes; Maxwell voted Yes; Richards voted Yes; Grim voted Yes; and Kile voted Yes. The motion carried 5-0.

2. Final Budget Amendment for 2016-2017 - Presler and Anderson shared factors involved in the proposed budget amendment, including variances in grant funding. Overall, it was agreed the RESD's financial standing is stable. It was moved by Kile and supported by Grim that the board adopt the recommended budget amendment. The motion carried 5-0.

3. Contracts -

a. Non-Union Employees - Presler referred board members to the minutes of the Personnel Committee's June 16 meeting and agreed with the committee's recommendations for a .75 percent salary increase and other contractual changes for those employees. It was moved by Maxwell and supported by Kile that the board approve the increase and contractual changes as recommended. The motion carried 5-0.

b. Mid Michigan Community College - Maintenance Services - Presler recommended that the board approve the contract with MMCC for the next year totaling \$27,812 for 569 hours of service. It was moved by Grim and supported by Murawski that the board approve the contracts as recommended. The motion carried 5-0.

c. Intensive Training for Managing Aggressive Student Behaviors - Presler recommended nine hours of training for six professional staff members who work at the Area School. It was moved by Grim and supported by Maxwell that the board approve the recommendation. The motion carried 5-0.

d. Jacob Sullivan, Pupil Accounting Supervisor - With current Supervisor Kelly Hileman's retirement effective July 1, Presler recommended Sullivan, who was hired in 2016 anticipating this eventuality, as his replacement. It was moved by Kile and supported by Maxwell that the board approve the contract as recommended. The motion carried 5-0.

4. Superintendent's Contract - Presler advised the board that now is the appropriate time - if the board sees fit - to extend the Superintendent's contract by one year, which would reset the expiration date to June 30, 2020. She also advised the board to table discussion of any salary increase until the July board meeting due to potential changes in retirement plans at the state level. It was moved by Murawski and supported by Kile that the board approve Presler's extension as recommended, as well as add the same provisions to her contract as were added for other non-union employees approved earlier in the meeting. The motion carried 5-0.

5. Establishing the Date, Time and Location of the Organizational Meeting - Presler put the question to the board regarding whether to hold its organizational meeting at 6 p.m. on July 19, 2017 at the CGRESA Administrative Building's Conference Rooms A and B. It was moved by Murawski and supported by Kile that the board approve the date and time as suggested. The motion carried 5-0.

6. Policies - First Reading - This batch of new, revised and replacement policies was delivered to the board the previous week and presented as a first reading. Presler advised that Grim had suggested two changes that will be implemented for the second reading.

7. MASB Membership -It was moved by Murawski and supported by Grim that the board renew its membership in the Michigan Association of School Boards; dues for the year are \$3,305. The motion carried 5-0.

8. Hiring Recommendations - To fill two open Area School positions, Presler recommended that, pending reference and criminal background checks, the board approve hiring Jackie Hamann (Teacher for Moderately Cognitively Impaired) and Alyssa Daoust (Teacher for Severely Cognitively Impaired). It was moved by Murawski and supported by Kile to make the hires. The motion carried 5-0.

G. Administrative Information Items - Superintendent's Report - Among the items of information Presler shared:

- Presler noted the attendance of Accounting Supervisor Lisa May and credited her excellent work since joining the business office.
- Lynn Grim was re-elected to the CGRESD Board of Education on June 5 and sworn in on June 28.
- The CGRESD S.P.A.R.K.S. program received state grant funding in the amount of \$675,000 per year over five years. Presler applauded the efforts of Deb Snyder, Joe Trommater, Keri Retzloff and Rebecca Idzikowski in securing the grant for CGRESD and its local districts, whose sites will represent five of only 25 sites in the state from an original pool of 138 applicants.
- The Imagination Library received an allocation from the United Way of Clare and Gladwin Counties in the amount of \$3,200.
- Presler shared her experiences from the recent MAISA conference, where she co-presented with Copper Country ISD Superintendent George Stockero on the topic of successful CTE millage campaigns. Presler shared with the group a compilation document of materials from CGRESD's CTE campaign of 2016, and added the materials were very well received and CGRESD's communications services will likely be in demand going forward.
- Graduation at the Area School - with a patriotic theme - was held June 6 and was well-attended. Summer school at the school is in its second week.
- Presler noted the numerous current and future buildings and grounds projects overseen by Ken Chinavare, whose efforts are appreciated.
- The Farwell Area Schools Board of Education held a workshop on June 27 to help determine its course following the resignation of Superintendent Carl Seiter. Discussion regarding CGRESD and its appropriate role in assisting in the process followed.
- Regarding the new construction trades building, Presler noted that architect IDI is in the process of filing a rebuttal to the state Bureau of Fire Services, which has disapproved of the building plans - despite the plans' meeting all rules governing fire suppression and the approval of the first reviewer. Presler expects a response to the rebuttal soon, which will dictate CGRESD's next step. Presler also noted the solid progress and service thus far on the project from the project's general contractor, Three Rivers Corporation, and that IDI is working with Dean Transportation regarding parking areas for buses.
- Presler brought home other good information from the MAISA conference, including an idea to hold reverse interviews between CTE students and potential employers and the desire to visit the Agriscience programs in Lenawee and Newaygo Counties.
- Because the board needs training to use the new superintendent evaluation tool, Presler asked the board to determine when that training should take place. The group settled on a tentative meeting in September.
- All five board members reported they will attend the Northern Michigan School Legislative Association dinner meeting July 27.

H. Board Comments -

- Kile reported she visited CTE Summer Camp and was very impressed with the program.
- Kile shared an anecdotal story from a local family who praised the work done at the Area School by Principal Mike Simon and his staff, as well as the school's participation in the Special Olympics.
- Grim applauded the Area School graduation ceremony.
- Murawski thanked Anderson and her staff for their work in preparing the new budget.

I. Closed Session for Attorney-Client Communication - It was moved by Maxwell and supported by Murawski to enter closed session at 6:59 p.m. In a roll call vote, Murawski voted Yes; Maxwell voted Yes; Richards voted Yes; Grim voted Yes; and Kile voted Yes. The motion carried 5-0.

J. Meeting Adjournment - The meeting returned to open session at 7:36 p.m. and adjourned at 7:37 p.m.

Sue Murawski, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Rusty Govitz, Recorder/Communications Director