



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
December 21, 2016 - 4:30 p.m.

RECORD OF MINUTES

BOARD of EDUCATION MEETING

- A. Meeting Called to Order: at 4:30 p.m. by President Barbara Richards
- B. Pledge of Allegiance: was recited
- C. Members Present: Sue Murawski, Clay Maxwell, Barbara Richards, Sarah Kile, Lynn Grim (by telephone)
- Members Absent: None
- Administration Present: Superintendent Sheryl Presler, Deb Snyder, Martin Combs, Shay Anderson, Ken Chinavare, Mike Simon, Sandy Russell, Jill Radosta, Jessica Murrell
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the November 16, 2016 Board Workshop Minutes
 3. Approval of the November 16, 2016 Board Meeting Minutes
 4. Approval of the Bills for November 2016 - \$1,527,297.49
- It was moved by Murawski and supported by Maxwell that the board approve the Consent Agenda. The motion carried 5-0.
- E. Communications/Expressions from the Public - Superintendent Presler read a Christmas note from Verna Magnus Green to the Clare-Gladwin RESD team.
- F. District Report:
1. Special Education Cross Indicator Analysis
 - a. B-11 - Child Find
 - b. B-12 - Early Childhood Transition and Timely IEPs for RESD programs

Special Education Supervisor/Monitor Jill Radosta presented data regarding the Special Education Cross Indicator Analysis from the 2014-2015 school year. Overall, the RESD's data was appropriate and required no action, with the exception of two late IEPs. Since then, processes have been put into place to reduce the likelihood that IEPs will be late in the future.

2. Construction Trades Building at Magnus Center

Superintendent Presler presented the board members with information on the status of the plans for the new Construction Trades building. The Board agreed to schedule a special Board meeting on Wednesday, January 4 at 5:30 p.m. to discuss the plans with a representative from FED Design/Builders, the company with whom the RESD contracted for a "vision package."

G. Action Items: New Business

1. Special Education Parent Advisory Committee - Deanna Scott-Hicks, Clare

It was moved by Kile and supported by Maxwell to approve Scott-Hicks as a Parent Advisory Committee (PAC) member. The motion passed 5-0.

2. Contract - Boss-Kyocera Copystar, Option B for Copiers/Printers - \$37,500

It was moved by Grim and supported by Kile to approve the Boss-Kyocera Copystar contract for the purchase and service agreement for CGRESD copiers and network printers. The motion passed 5-0.

3. Hiring Recommendation - Lisa May, Accounting Supervisor

It was moved by Maxwell and supported by Murawski to approve the contract for May with a start date immediately following the holidays. The motion passed 5-0.

4. Bylaw and Policy Updates - First Reading

- a. 6320 Purchasing
- b. 6550 Travel Payment and Reimbursement
- c. 1240 Evaluation of the Superintendent
- d. 1420 School Administrator Evaluation
- e. 3131 Reduction and Recall of Teachers
- f. 3220 Professional Staff Evaluation
- g. 6146 Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations
- h. 8142.01 Weapons
- i. 1619, 3419, 4419 Group Health Plans
- j. 1619.01, 3419.01, 4419.01 Privacy Protections of Self-Funded Group Health Plans
- k. 1619.02, 3419.02, 4419.02 Privacy Protections of Fully Insured Group Health Plans
- l. 1619.03, 3419.03, 4419.03 Patient Protection and Affordable Care Act
- m. 3142 Probationary Teachers
- n. 5830 Student Fund-Raising
- o. 6424 Purchasing Cards
- p. 6605 Crowdfunding
- q. 8321 Criminal Justice Information Security
- r. 9700 Relations With Special Interest Groups

Presler reminded board members that no action was required as this was a first reading and that the board will act on the policy revisions at its January 18 meeting.

H. Administrative Information Items: Superintendent's Administrative Report

1. Presler recognized Keri Retzloff, General Education Coordinator; Rebecca Idzikowski, SPARKS Director; and Kay Hauck, REMC Director, who were in the audience.
2. Also recognized in the audience was Jolene Compton, former Director of Finance and Human Resources, who is now the Director of Finance for Bay Arenac ISD. Jolene worked for the CGRESD for 4.5 years in various capacities, and she attended most Board meetings. Presler thanked Jolene for her service to the CGRESD and wished her well in her new position.
3. Presler shared the following Good News with the Board:
 - a. The High School Transition Class cooked, served, and enjoyed a Christmas dinner with the veterans at the Oakridge Veteran's Home in Clare.
 - b. Carrie Balcirak, School Nurse, was able to secure epi-pens for CTE programs free of charge.
 - c. The CGRESD received a \$2,800 grant from the Michigan Council of Arts and Cultural Affairs for Family Literacy Nights.
 - d. The CGRESD's food service audit went well with just a couple of recommendations. Presler thanked Mike Simon, Jennifer Warren, and Shay Anderson for their work preparing for the audit.
 - e. Mid Michigan Health pledged \$500 toward the purchase of pack-n-plays for the participants in the CGRESD's childbirth preparation education classes through our Early Childhood and Family Services Department.
 - f. CGRESD was notified by the Universal Service Fund that we, and all of our local districts, qualified for telco and Internet funding. CGRESD is still waiting to hear on wireless funding.
 - g. The CGRESD staff was very generous this holiday season in sponsoring Christmas families once again. Presler expressed her gratitude toward Melissa Kleiman, Area School Teacher, for spearheading this effort. Also mentioned, were a few other organizations that contributed: the Clare Eagle Riders, Dean Transportation, and Maple Point Subdivision in Beaverton.
4. Presler asked the Board if its intent was to recoup a prorated share of closing costs, survey fees, and legal fees when the house at 3090 S. Clare Avenue is sold. The Board indicated it did want to recoup a share of those costs.
5. Rusty Govitz, Communications and Marketing Director, provided the Board with some samples of CTE marketing materials he developed in preparation for the enrollment of students for next year's programs. The board members expressed favorable opinions about the materials.
6. Additionally, Presler provided each Board member with a small gift from her that reflected a "counting your blessings" sentiment. Clay Maxwell commented on the blessing our communities gave us when they passed the CTE millage in May.

I. Board Comments

1. Board members thanked staff for another good year, and one shared that she had never heard a complaint about the CGRESD since she's been a Board member.

2. Sandy Russell, CTE Director, shared that she learned earlier in the day that the RESD had received a little over \$56,000 for CTE equipment through a state grant process.
3. One board member inquired about including salary information on some of the CTE marketing materials.

J. Meeting Adjournment - The meeting was adjourned by Richards at 5:32 p.m.



Sue Murawski, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Jessica Murrell, Recorder/Administrative
Assistant to the Superintendent and Board of Education