



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education -Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
November 16, 2016 - 6:00 p.m.

RECORD OF MINUTES

BOARD of EDUCATION MEETING

- A. Meeting Called to Order: at 6:03 p.m. by President Barbara Richards
- B. Pledge of Allegiance: was recited
- C. Members Present: Sue Murawski, Clay Maxwell, Barbara Richards, Sarah Kile
- Members Absent: Lynn Grim
- Administration Present: Superintendent Sheryl Presler, Deb Snyder, Martin Combs, Shay Anderson, Jolene Compton, Ken Chinavare, Sandy Russell, Jill Radosta, Rusty Govitz, Jessica Murrell
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the October 19, 2016 Board Meeting Minutes
 3. Approval of the Bills for October 2016 - \$1,084,525.23

It was moved by Kile and supported by Maxwell that the board approve the Consent Agenda.
The motion carried 4-0.

- E. Communications/Expressions from the Public - None
- F. District Report: 2015-2016 Financial Audit - Shay Anderson, CGRES D CFO, and Julie Ellis, Weinlander-Fitzhugh

Weinlander-Fitzhugh representative Julie Ellis, CPA, presented the financial audit opinions and results for CGRES D's fiscal year ending June 30, 2016. Ellis answered questions from board members and the administrative team.

- G. Action Items: New Business
1. Acceptance of the 2015-2016 Financial Audit

It was moved by Murawski and supported by Kile to accept the 2015-2016 Financial Audit report. The motion passed 4-0.

2. Contracts
 - a. Katie Bugbee, Early Literacy Coach - 135 days
 - b. Linda Stachowiak, Early Literacy Coach - 90 days

It was moved by Maxwell and supported by Murawski to approve the contracts for Bugbee and Stachowiak. The motion passed 4-0.

3. Out-of-State Skyward Conference - Kevin Kickbusch, Technology Coordinator

Superintendent Presler recommended the board approve sending Kickbusch to the international Skyward conference in St. Petersburg, FL on March 8-10, 2017 at a cost of approximately \$1,500. This conference is the only opportunity to learn about Skyward's latest updates and offer input into future upgrades. It was moved by Murawski and supported by Kile to approve sending Kickbusch to the International Skyward Conference. The motion passed 4-0.

4. Superintendent's Merit Goals for 2016-2017

Presler recommended the following merit goals and measurements:

- Provide leadership to the development of an appropriate facility for the Construction Trades CTE program. The measurement will be a functional facility ready for occupancy at the beginning of the 2017-2018 school year.
- Develop and implement a continuous improvement process, engaging representatives from all stakeholder groups, including the review, revision and communication of CGRESD's mission statement. The measurement will be documentation of steps taken to solicit stakeholders' input in the process of reviewing and revising, if appropriate, the mission statement and the adoption of the mission statement by the Board at its July 2017 organizational meeting.
- Develop a staff retention plan for CGRESD. The measurement will be a comprehensive written plan developed in conjunction with the administrative team and union leadership.

It was moved by Kile and supported by Maxwell to accept Presler's recommended merit goals. The motion passed 4-0.

H. Administrative Information Items: Superintendent's Administrative Report

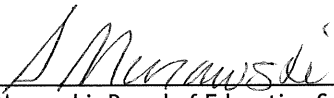
1. Presler recognized Therese Haley, Harrison Board Member, in the audience.
2. Presler shared several Good News items with the Board:
 - Matt Smith, Amy Case, Melody Lake and Holli Meier from the Farwell School District donated 23 backpacks to Farwell students.
 - Teacher Consultant for the Deaf and Hard of Hearing Nicki Colman applied for and received a grant for a mentoring program through the University of Michigan Sound Support Program. The mentoring program promotes pediatric speech and hearing care throughout the state of Michigan.
 - CTE Instructor Jim Langley was recognized for having four of his Digital Media students earn CIW Network Technology Associates certificates as designated by the Certified Internet Web Professional education program.
 - Communications Director Rusty Govitz presented status updates regarding the CTE program on Facebook and our website. Govitz was also recognized for maintaining positive engagement on social media for the CTE Program since the millage.
3. Assistant Superintendent for General Education Deb Snyder presented the first Math in the Mail Program kit to board members. Math in the Mail is a grant funded program sponsored by Dow Corning to promote early math skills for three-year-old children. The program is free for income eligible families or can be purchased by signing up for a subscription at www.mathinthemail.org or by calling 989-737-9532.

4. Presler shared that CGRESD is accepting proposals for new copiers and printers with a contract expected for the Board's consideration in December.
5. Director of Special Education Marty Combs and Special Education Supervisor and Monitor Jill Radosta are in the process of revising the Special Education plan to better reflect how CGRESD implements special education services. After consulting with stakeholders, the final document should be completed by January 2017.
6. In reference to the legislative Lane Duck period, Presler shared information regarding MPSERS and student seclusion/restraint and their potential impact on CGRESD's staff and services.
7. Presler share information about cyber schools and shared a handout detailing distinctions between brick-and-mortar schools and cyber schools.
8. Planning for the new Construction Trades building is under way. A meeting was held with FED to discuss the building placement site at the Magnus Center. Presler referenced three different diagrams for a visual of what the building could look like. Additionally, Joe Magnus has been consulted regarding access to the new CTE building site from Old 27.
9. Presler provided an update on CGRESD's purchase of property adjacent to the Magnus Center.
10. A reminder was given that the Holiday Party will be held on Wednesday, December 21, 2016 from 3:00 p.m. to 4:15 p.m. in the Area School gymnasium.

I. Board Comments

Maxwell and Kile expressed interest in the Math in the Mail program kit in particular and requested more information. In addition, Murawski praised the Culinary Arts students for placing 2nd in the recent "Teen Chopped" competition.

J. Meeting Adjournment - The meeting was adjourned by Richards at 7:14 p.m.



Sue Murawski, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Jessica Murrell, Recorder/Administrative
Assistant to the Superintendent and Board of Education