



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

Clare-Gladwin Regional Education Service District
Board of Education -Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
August 17, 2016 - 6:00 p.m.

RECORD OF MINUTES

BOARD of EDUCATION MEETING

- A. Meeting Called to Order: at 6:00 p.m. by President Barbara Richards
- B. Pledge of Allegiance: was recited.
- C. Members Present: Sue Murawski, Barbara Richards, Lynn Grim, Sarah Kile
- Members Absent: Clay Maxwell
- Administration Present: Superintendent Sheryl Presler, Deb Snyder, Martin Combs, Shay Anderson, Jolene Compton, Ken Chinavare, Sandy Russell, Jill Radosta, Rusty Govitz, Jessica Murrell
- Public Present: Amy Pratt, Brandi Warner, Candace Opalewski, Jeff Opalewski, Jeff Erickson, Sandy Erickson
- D. Consent Agenda
1. Approval of the Agenda
 2. Approval of the July 20, 2016 Board Meeting Minutes
 3. Approval of the Bills for July 2016 - \$1,150,478.29
- It was moved by Kile and supported by Murawski that the board approve the Consent Agenda. The motion carried 4-0.
- E. Communications/Expressions from the Public - None.
- F. District Reports
1. CTE Summer Camp - Sandy Russell, CTE Director
 2. Protective Factors Conference - Amy Pratt and Brandi Warner
- G. Action Items: Old Business
1. Policies and Bylaws - Second Reading and Adoption
 - a. 0175.1 - Board Conferences, Conventions, and Workshops (Revised)
 - b. 1420 - School Administrator Evaluation (Revised)
 - c. 1217 - Weapons (New)
 - d. 3217/4217/5772 - Weapons (New)
 - e. 7217 - Weapons (Revised)
 - f. 8400 - School Safety Information (Revised)
 - g. 8321 - Criminal Justice Information Security (Revised)

- h. 9211 - District Support Organizations (Revised)
- i. 0144.3 - Conflict of Interest (Revised)
- j. 1130/3110/4110 - Conflict of Interest (Revised)
- k. 6110 - Grant Funds (Uniform Grand Guidelines) (Revised)
- l. 6111 - Internal Controls (Revised)
- m. 6112 - Cash Management of Grants (New)
- n. 6114 - Cost Principles - Spending Federal Funds (New)
- o. 6116 - Time and Effort Reporting (New)
- p. 6325 - Procurement - Federal Grants/Funds (New)
- q. 6550 - Travel Payment and Reimbursement (Revised)
- r. 7330 - Disposition of Real Property (Revised)
- s. 7310 - Disposition of Surplus Property (Revised)
- t. 7450 - Property Inventory - (Revised)
- u. 8500 - Food Services (Revised)

Presler followed up from last month's board meeting on specific policy changes and shared her findings with the board. Thrun Law Firm reviewed the policy changes to ensure CGRESO is aligned with NEOLA. Presler recommended the board approve the second reading and adoption of the Policies and Bylaws based on Thrun's findings. It was moved by Murawski and supported by Grim to approve the second reading based on Thrun's conclusion. The motion passed 4-0.

H. Action Items: New Business

1. Hiring Recommendations

- a. Jeff Erickson, Criminal Justice Teacher (MA, Step 5)
- b. Candace Opalewski, Business Mgmt. Teacher/Work-Based Placement Spec. (MA, Step 0)
- c. Jacob Sullivan, Assistant Pupil Accounting Auditor (\$40,000)
- d. Colleen Dunleavy, Area School Teacher (BA, Step 1)

It was moved by Kile and supported by Grim to approve the contracts for Erickson, Opalewski, Sullivan and Dunleavy. The motion passed 4-0.

2. Contracts

- a. June Marston, Instructional Services Consultant (\$350 per day)
- b. Katherine Bugbee, Early Literacy Coach (up to \$15,750)
- c. Julie White, Teacher Consultant for ASD (\$30 per hour up to one day per week)

It was moved by Murawski and supported by Grim to approve the contracts for Marston, Bugbee and White. The motion passed 4-0.

- d. SPARKS Site Coordinators (days in July 2017 pending grant renewals)
 - 1. Lynda Crawford - 180 days at \$191.69 per day
 - 2. Kelly Humphrey - 180 days at \$191.69 per day
 - 3. Chris Munger - 180 days at \$184.56 per day
 - 4. Mickey Talley - 158 days at \$191.69 per day
 - 5. Craig Tyer - 180 days at \$198.54 per day
 - 6. Dawn Wiseman - 180 days at \$184.56 per day

It was moved by Grim and supported by Kile to approve the SPARKS Site Coordinator contracts for Crawford, Humphrey, Munger, Talley, Tyer and Wiseman. The motion passed 4-0.

e. Clare County Transit for SPARKS Transportation

It was moved by Grim and supported by Murawski to approve the additional \$3 increase for Clare County Transit for SPARKS Transportation. The motion passed 4-0.

f. Area School Training for Proactive Student Behavior Intervention

1. Julie White, Teacher Consultant for Autism - 9 hours
2. Anna O'Dell, School Psychologist - 9 hours
3. Sally Beadle, School Social Worker - 9 hours
4. Stacy Davis, Physical Therapy Assistant - 9 hours
5. Melissa Kleiman, Area School Teacher - 9 hours
6. Carolina Lawate, Occupational Therapist - 9 hours
7. Shanna Graham, Speech Therapist - 9 hours
8. Nicole Colman, Teacher Consultant for Hearing Impaired - 2.5 hours

It was moved by Murawski and supported by Grim to approve the payment to White, O'Dell, Beadle, Davis, Kleiman, Lawate, Graham, and Colman. The motion passed 4-0.

g. Pupil Accounting Auditors

1. Patricia Michalski - \$16,200
2. Sally Washington - \$16,200

It was moved by Kile and supported by Grim to approve the contracts for Michalski and Washington. The motion passed 4-0.

h. i-Eval for Required SPARKS External Evaluation - \$24,000

It was moved by Grim and supported by Murawski to approve the contract for Wendy Tacket to perform the iEval. The motion passed 4-0.

3. Student/Parent Handbooks for 2016-2017

- a. CTE
- b. Area School

It was moved by Kile and supported by Grim to approve the both the CTE and Area School Student/Parent Handbooks for 2016-2017. The motion passed 4-0.

4. Student Meal Prices for 2016-2017

It was moved by Murawski and supported by Kile to approve a 12-cent increase for Student Meal Prices for 2016-2017, making the total cost \$2.55 for lunch. The motion passed 4-0.

5. MASB Fall Conference - Nov. 10-13 in Detroit

CGRES D does not have a delegate to send at this time.

6. MASB Delegate and Alternate

CGRES D does not have a delegate or alternate at this time.

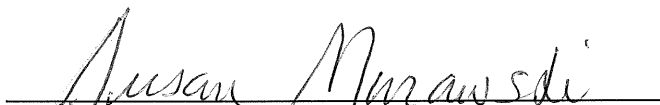
I. Administrative Information Items: Superintendent's Administrative Report
Presler shared several updates, including:

- Mid-Michigan Community College will host its annual BBQ and Fall Festival on Sunday, September 18, at noon.
- Presler announced two different evaluation tools and training dates for the superintendent evaluation process, School Advance and MASB. School Advance training will be two evening sessions on September 14 and September 18, 2016, while MASB training will consist of one evening session on November 1, 2016.
- Presler reminded the board and staff members that the AdvancED External Review Team will be onsite at the CGRESD September 25-28, 2016. The Review Team will be conducting interviews with board members, external stakeholders and CGRESD personnel throughout their visit.
- Opening Day will be held on Tuesday, August 23, 2016
- Lt. Governor Brian Calley discussed several issues at the recent NMSLA meeting in Traverse City recently, including seclusion and restraint measures and changes to state laws regarding Sinking Funds.
- The State Level Adequacy Study would be a good topic for the Area School Board Association to discuss at its fall meeting.
- The School Reform Office will be releasing the list of 100 Michigan schools that face closure after the 2016-17 school year due to lack of academic progress.
- The board should be mindful that it will soon be time to set its 2016-17 goals for the superintendent.
- To hear the findings of the AdvancED External Review Team audit, the board will convene its meeting the afternoon of September 28.

J. Board Comments

- Murawski commented on using the School Advance program; more information from Presler will follow.
- Kile asked if there were any online training modules to view for the MASB training, along with the price. More information from Presler will follow.
- Murawski mentioned she enjoyed the afternoon Board Workshop prior to the regular Education Meeting.
- Following up on the NMSLA dinner in Traverse City on Thursday, July 21, 2016, Richards and Grim both commented on the positive impact of funding equality and the legislation implementing agenda items desired by local school districts.

K. Meeting Adjournment - The meeting was adjourned by Richards at 6:50 p.m.


Sue Murawski, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Jessica Murrell, Recorder/Administrative
Assistant to the Superintendent and Board of Education