



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

**Clare-Gladwin Regional Education Service District
Board of Education - Regular Board Meeting held at the
CGRES D Administration Building, 4041 E. Mannsiding Road, Clare, MI 48617
July 15, 2015 - 6:00 p.m.**

RECORD OF MINUTES

- A. **Meeting Called to Order** at 6:00 p.m. by Barbara Richards, President
- B. **Pledge of Allegiance** was recited.
- C. **Members Present** Sue Murawski, Clay Maxwell, Barbara Richards, Lynn Grim, Sarah Kile
- Members Absent:** None
- Administration Present** Supt. Sheryl Presler, Deb Snyder, Shay Anderson, Jolene Compton, Doug Pummell, Rhonda Goin
- D. **Swearing in of Elected Board Members - Oath of Office** - Sue Murawski, representing Clare, and Clay Maxwell, representing Beaverton, recited and swore to the Oath of Office.
- E. **Organizational Meeting - Election of Officers** - Board President Richards opened the floor to nominations:
1. **Office of President** - Moved by Lynn Grim supported by Clay Maxwell that Barb Richards be nominated for the office of Board President. There were no other nominations. With a 5-Yes 0-No vote, the motion carried.
 2. **Office of Vice-President** - Moved by Sarah Kile supported by Clay Maxwell that Lynn Grim be nominated for the office of Board Vice-President. There were no other nominations. With a 5-Yes 0-No vote, the motion carried.
 3. **Office of Secretary** - Moved by Barb Richards supported by Lynn Grim that Sue Murawski be nominated for the office of Board secretary. There were no other nominations. With a 5-Yes 0-No vote, the motion carried.
 4. **Office of Treasurer** - Moved by Lynn Grim supported by Clay Maxwell that Sarah Kile be nominated for the office of Treasurer. There were no other nominations. With a 5-Yes 0-No vote, the motion carried.

- F. **Consent Agenda**
1. **Approval of the Agenda**
 2. **Approval of the June 24, 2015 Board Meeting Minutes**
 3. **Approval of the June 24, 2015 Closed Session Minutes**
 3. **Approval of the Bills for June 2015 - \$2,283,597.65**

Moved by Sarah Kile supported by Clay Maxwell that the Board approve the Consent Agenda. With a 5-Yes 0-No vote, the motion carried.

- G. **Communications/Expressions from the Public - None.**

- H. **District Reports**

1. **CTE Summer Camp - Doug Pummell, Career Center Director:** Doug shared information about the inaugural CTE Summer Camp:

- Of the 33 students who attended, 31 had perfect attendance.
- The four programs offered this year focused on hands-on activities that resulted in something students could take home with them.
- The evaluation results were positive and will be used to plan next summer's camp.
- Even in this day of technology, most students found out about the camp through the flyers that were sent home with them from school.
- A couple of direct quotes from the evaluations... "I thought this camp was great because it helped me learn how to animate and also find people like me" and "Please extend the grades next year so I can come back."
- Doug and the CTE staff who were part of this year's program gleaned several ideas for next year's program.
- Other than approximately \$200, the camp was fully funded by grants.

2. **Good News - Molli Ferency, Communications Specialist and Great Start Collaborative Coordinator:** Superintendent Presler presented the Good News in Molli's absence.

- Eleven of our approximately 35 CTE welding students completed the first level of the Schools Excelling through National Skills Education (SENSE) program at the conclusion of the 2014-2015 school year. As a result, they received a certificate that verifies they have met the qualifications for an entry-level position in welding.
- From September 2014 to May 2015, the Technology Department addressed 6,419 Help Desk tickets. In a survey sent to RESD and local district staff members, 95% of the respondents indicated their Help Desk tickets were resolved within two business days or less and 99.2% reported they felt comfortable and confident they will get the assistance they need when contacting the Help Desk. Congrats to the Tech Department!
- Over 260 administrators and teacher leaders from around the state attended this year's Summer Leadership Academy. Dr. Eric Jensen, an internationally known authority on the science and application of brain research in education, shared information with those in attendance on the topic of his book, "Teaching and Engaging Students with Poverty in Mind." The stressors of living in poverty have a negative impact on physical brain functions. Dr. Jensen shared practices that schools can put in place that can reverse the detrimental impact such as developing strong relationships and family connections, actively pointing out how students' daily actions connect to their long term goals, and building academic optimism so kids hear and believe every day that they can and will succeed. At the end of the three-day conference, Dr. Jensen received a standing ovation.

3. **Magnus Center Update - Sheryl Presler, Superintendent:** All work is complete with the exception of items on the "punch list" that need to be addressed before final payments are made to contractors.

I. **Action Items - New Business**

1. **Organizational Meeting**

- a. **Appointment of Board Committee Members** - President Richards asked the Board if any Board members would like to change committee assignments. No one expressed a desire to change so following discussion, the committees were assigned as follows:
 1. Labor Relations Committee - Kile and Richards
 2. Clare-Gladwin Area School Board Association - Murawski and Maxwell
 3. MASB/LRN Representative - Murawski
- b. **Board Meeting Dates, Times and Locations** - Superintendent Presler asked the Board if they wanted to continue with the current format of BOE meetings held on the third Wednesday of each month beginning at 6:00 p.m. in Conference Rooms A and B of the Administration Building. Exceptions would be in August when the Board's meeting location will be at the Magnus Center, in December when the Board's meeting would begin at 4:30 p.m., and in June 2016 when the meeting would be held on the fourth Wednesday beginning with a Budget Hearing at 5:45 p.m. So moved by Sue Murawski and supported by Sarah Kile that the Board continue with the format of the third Wednesday of each month with the above stated exceptions. With a 5-Yes 0-No vote, the motion carried.
- c. **Person to Assume Responsibilities on Behalf of Board Secretary and to Implement Public Notice Requirements** - Board Secretary Sue Murawski appointed Rhonda Goin, Administrative Assistant to Superintendent Presler and the Board of Education, to assume responsibilities on behalf of the Board Secretary and to implement public notice requirements.
- d. **Review of Board Commitment** - Moved by Sarah Kile supported by Sue Murawski that the Board approve the current Commitment Statement without any changes. With a 5-Yes 0-No vote, the motion carried.
- e. **Resolutions**
 1. **Establishment of Depository and Financial Institutions for All District Funds** - Superintendent Presler recommended that the Board adopt the Resolution for the Depository of CGRESD 2015–2016 Funds. Moved by Sarah Kile supported by Lynn Grim that the Board adopt said Resolution. By a Roll Call vote, Murawski-Y, Maxwell-Y, Richards-Y, Grim-Y, Kile-Y, the Resolution was adopted.
 2. **Authorization for the Business Manager to Perform Electronic Fund Transfers** - Superintendent Presler recommended that the Board adopt the Resolution authorizing Chief Financial Officer Shay Anderson and/or Director of Finance & Operations, Jolene Compton, to perform electronic fund transfers. Moved by Lynn Grim supported by Clay Maxwell that the Board adopt said Resolution. By a Roll Call vote, Murawski-Y, Maxwell-Y, Richards-Y, Grim-Y, Kile-Y, the Resolution was adopted.
- f. **Retainer Clients**
 1. **Thrun Law Firm**

Superintendent Presler recommended that the Board approve Thrun Law Firm, PC as its primary legal counsel. Moved by Sue Murawski supported by Clay Maxwell that the Board approve the retention of Thrun Law Firm and LaPointe & Associates. With a 5-Yes 0-No vote, the motion carried.

2. **Superintendent's Conferences for 2015-2016** - Moved by Sarah Kile supported by Lynn Grim that the Board approve the following overnight-stay conferences for Superintendent Presler. With a 5-Yes 0-No vote, the motion carried.

- a. MASA Fall Conference, September 23-25 in Traverse City
- b. MAISA Fall Meeting, Oct. 29-30 in Lansing
- c. MASA Midwinter Conference, Jan. 27-29 in Detroit
- d. MAISA Spring Meeting, Mar. 17-18 in Lansing
- e. MAISA Summer Conference, June 15-17 in Sault Ste. Marie

3. Contracts

- a. **CGRESD and CG Education Federation/AFT Michigan Master Agreement** - Superintendent Presler recommended that the Board approve the CG Education Federation/AFT Michigan Master Agreement effective today with the following updates: some updated language; 3-year agreement with full step in year 1, half-step in year 2 and half-step in year 3; .75% for those at top of scale in year 1; .25% merit pay available to all. Moved by Lynn Grim supported by Sue Murawski that the Board approve said contract Agreement. With a 5-Yes 0-No vote, the motion carried.
- b. **MMCC - Rental Agreement** - Superintendent Presler recommended that the Board approve the MMCC Rental Agreement. The fee structure did not increase for 2015-2016. Moved by Lynn Grim supported by Clay Maxwell that the Board approve the MMCC Rental Agreement for 2015-2016. With a 5-Yes 0-No vote, the motion carried.
- ~~c. **MMCC - Maintenance Agreement** - Item will be on the August agenda for consideration.~~
- d. **Public Consulting Group, Inc. for Medicaid Billing** - Superintendent Presler recommended that the Board approve the contract with Public Consulting Group. There is no rate increase and the contract is for a 3-year term. Moved by Lynn Grim supported by Clay Maxwell that the Board approve said contract. With a 5-Yes 0-No vote, the motion carried.
- e. **CGRESD and CGRESD Educational Support Personnel Association, MEA/NEA - Wages** - Superintendent Presler recommended that the Board approve the 2015-2016 negotiated Wage Scale with steps and a .1% increase to off-scale payment for those at top of scale. The entire contract will be negotiated in spring of 2016. Moved by Sue Murawski supported by Lynn Grim that the Board approve said contract. With a 5-Yes 0-No vote, the motion carried.
- f. **Non-union Employee Salaries** - Superintendent Presler recommended that the Board approve a 1% increase retroactive to July 1, 2015 for non-union employees. Moved by Sue Murawski supported by Lynn Grim that the Board approve a 1% increase to non-union employees' salaries effective retroactively to July 1, 2015. With a 5-Yes 0-No vote, the motion carried.

- 4. **Resignation - Noelle Konkell, School Psychologist** - Superintendent Presler recommended that the Board accept the resignation of Noelle Konkell effective July 6, 2015. Moved by Lynn Grim supported by Clay Maxwell that the Board accept Ms. Konkell's resignation. With a 5-Yes 0-No vote, the motion carried.

5. Policies and Bylaws - First Reading - The Board accepted the following policies as a First Reading:

- a. 7540.02 District Web Page (Revised)
- b. 7540.03 Student Education Technology Acceptable Use and Safety (Revised)
- c. 7540.04 Staff Education Technology Acceptable Use and Safety (Revised)
- d. 5830 Student Fund-Raising (Revised)
- e. 8500 Food Services (Revised)
- f. 8510 Wellness (Revised)
- g. 8540 Vending Machines (Revised)
- h. 9211 District Support Organizations (Revised)
- i. 8325 Receipt of Legal Documents (New)
- j. 8330 Student Records (Revised)

6. CTE Calendar for 2015-2016 - Superintendent Presler recommended that the Board approve the 2015-2016 CTE Calendar. Moved by Lynn Grim supported by Sue Murawski that the Board approve the 2015-2016 CTE Calendar. With a 5-Yes 0-No vote, the motion carried.

J. Administrative Information Items: Superintendent's Administrative Report -

- As there were no audience members to recognize, Superintendent Presler began with her report:
- Numerous summer tasks are being done including purging the garage and other storage spaces of items that have been stored for years and not used.
- Summer School at the Area School is in full swing with trips to a swimming pool and the Clare County Fair planned in the next few weeks.
- Recognized Deb Snyder, Asst. Supt. for General Education, for her role at the state level and locally in the MI-CSI (Michigan Continuous School Improvement) project. Deb is looked to as a leader in the region and in the state in this area, and her expertise is respected.
- Discussion about the Michigan Association of School Boards Leadership Conference which will be held in Traverse City October 22-25. The Board will take action at its August meeting to approve the conference for Board members who will be attending.
- Superintendent Presler shared with the Board information from several discussions she has had regarding a CTE millage. The Board requested a couple of work sessions to fully discuss the topic and decide upon a long-range plan.
- Reminded the Board of the upcoming Northern Michigan Schools Legislative Association annual dinner meeting on July 30, 2015 in Traverse City.

K. Board Comments - None

L. Meeting adjourned at 7:23 pm

Sue Murawski, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Rhonda Goin, Recorder/Administrative Assistant to the
Superintendent and Board of Education