

# Grand Valley Local Schools

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## REGISTERING AT GRAND VALLEY LOCAL SCHOOLS

The required documents necessary for registration are:

- \_\_\_\_\_ Personal identification in form of picture ID of adult registering student
- \_\_\_\_\_ Affidavit of Residency – Submit with **two** documents proving residency.  
It is the obligation of the resident to prove they legally reside in the school district. The district **WILL NOT** enroll without **two** proofs of residency. (You will be asked to provide as many documents as necessary to fulfill the residency requirement.)
- \_\_\_\_\_ Child's Birth Certificate – must be original or certified copy.
- \_\_\_\_\_ Child's complete immunization record
- \_\_\_\_\_ A certified copy of any Court Order establishing Custody or Guardianship from any Court of competent jurisdiction which has issued an order regarding the custody of the child (ren) being registered (if applicable.)
- \_\_\_\_\_ Withdrawal/Transfer Slip and last report card from previous school.
- \_\_\_\_\_ Is student an athlete? If so, what sport? \_\_\_\_\_

Parents shall be required to provide the school with current home, work and emergency telephone numbers.

The Superintendent or his designee shall take all steps necessary to confirm the accuracy of the information provided in the registration process including the Affidavit of Residency. If it is discovered that a parent or legal guardian has made false statements in the registration process, the school system may notify the prosecuting attorney.

This policy shall apply to all students of Grand Valley Local Schools in kindergarten through twelfth grade.

Nothing in these policies shall preclude Grand Valley Local Schools from exercising the discretion granted to it in Ohio Revised Code 3313.64, with regard to admission of students who are living with their grandparents, and nothing in this policy shall deem a grandparent to be a legal guardian absent a Court Order.

**PLEASE READ OTHER SIDE**

## REGISTERING AT GRAND VALLEY LOCAL SCHOOLS (Continued)

The child(ren) being registered with Grand Valley Local Schools must not have been expelled or excluded from any other school pursuant to Ohio Revised Code Section 3313.66, nor have been permanently excluded from attending any of the public schools in Ohio pursuant to Ohio Revised Code, Sections 3301.121 and 3313.662.

As the parent or legal custodian of the child (ren) being registered, you have a continuing duty to immediately inform Grand Valley Local Schools of any change of residence and or standing as to legal custody of the child(ren). You must provide Grand Valley Local Schools with a certified copy of any Court Order which affects the custody or residency of said child (ren), which has been issued or may be issued in the future.

In a case of legal custody and/or guardianship, it must be determined by a Court of competent jurisdiction **BEFORE** a student will be admitted to Grand Valley Local Schools.

Only the parent who is the residential parent or legal custodian of the child may register the child. Legal documentation in the form of an original Journal Entry or a certified copy must be presented at the time of registration if there has been a separation or divorce. Attorney's copies and/or non-certified Photostat copies are not applicable forms of custody. When more than one child is involved, one original and copies of the same are permissible.

A student whose parent(s) or legal guardian, as defined in ORC3313.64, has ceased being a resident of Grand Valley Local Schools may continue to attend a school in the district as a tuition student under provisions of Section 5111 of Board Policy.

A request to continue attending Grand Valley Local Schools must be approved by the Superintendent.

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I have read the above enrollment procedures and instructions. I understand them and agree to notify Grand Valley Local Schools of any changes which may occur as outlined above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date