

The Regular Meeting of the Roxbury Central School District was held on February 9, 2022 in the Cafetorium and via Zoom at 7:00 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Tracy Sanford and Kelli Winnie  
Superintendent: Jeff Bennett  
Principal: Jill Ten Eyck  
Treasurer: Wendy Sprague  
Secretary: Marianne Schor

There was a public hearing on the 2022-2025 Instructional Technology Plan. Brenda Hill, Cathy Schuman, Mary Hinkley and Brian Kuhnau, members of the RCS Technology Committee, presented the new plan and discussed changes and goals for the upcoming years. The plan will be available on the school website for the next 30 days for public viewing and comments, and will come before the board for a vote in March.

#### **Tech Plan Public Hearing**

Mr. Fersch called the meeting to order at 7:07 PM.

#### **Meeting Called to Order**

Tom Murphy, from the BOCES Central Business Office, gave a report on the district's fund balances and reserves. He and Wendy Sprague also discussed the progress being made towards investments that would yield a greater return than we're getting now with NYLAF.

#### **Fund Balance & Reserves Report**

#### Additions to agenda:

- Executive session at the end of the meeting to discuss a legal issue and the Superintendent's evaluation.

#### **Additions to the Agenda**

Denise Johnston moved, seconded by Kelli Winnie to approve the treasurer's report for January, 2022. Motion approved unanimously.

#### **Treas. Report**

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers dated 2/9/22 in the amount of \$2,465.60. Motion approved unanimously.

#### **Budget Transfers**

The bills and the Claims Auditor's Report for January were reviewed.

#### **Bills & Claims**

Tracy Sanford moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for January, 2022. Motion approved unanimously.

#### **Extra-Curricular Activity Fund**

Kelli Winnie moved, seconded by Tracy Sanford to approve the minutes from the regular January 12, 2022 meeting and the special

#### **Minutes**

January 25, 2022 meeting. Motion approved unanimously.

President's Report:

1. Mr. Fersch asked the board to complete the survey they received from NYSSBA today in preparation for the board retreat on March 12, 2022. He stated that the survey will help them customize the retreat for our needs.
2. The Catskill Area School Study Council will be having a virtual training on March 24<sup>th</sup>. Let Mrs. Schor know if you wish to attend.

**Board Retreat**

**CASSC Workshop**

Superintendent's Report:

1. Mr. Bennett stated that the building projects were still waiting for approval. He stated we put the funding in the wrong line in the Capital Outlay Project, which has been fixed, and we are now waiting for approval on that. We are waiting for the final specs to be done on the ventilator project, and are waiting for approval on the ARP funds project. Mr. Bennett added that there is a resolution later in the meeting to approve a vote to release funds from the Capital Reserve Fund in order to do some projects that were named in the most recent Building Condition Survey.
2. Mr. Bennett stated that we are trying to get Board Docs up and running, and are working with BT BOCES to get it in place.
3. We are still waiting to do our last training for our new website, since our last two meetings had to be cancelled due to illness and weather. We hope to be up and running in a few weeks.
4. There were no public comments at the last board meeting.
5. Mr. Bennett discussed the three BOCES calendar versions for the 2022-2023 school year and shared which one we're leaning towards. The board will vote on the final version next month.

**Building Projects**

**Board Docs**

**New RCS Website**

**Public Comments**

**2022-2023 School  
Calendar**

Principal's Report:

1. Ms. Ten Eyck gave a presentation on January's attendance discipline. She stated that our overall attendance was at 95%, and reviewed disciplinary issues that arose

**Attendance, Discipline and  
and Academics**

that month. She added that report cards went home on February 3, 2022.

Board Committee Reports: None

Board Comments and Questions: None

Old Business: None

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Denise Johnston moved, seconded by Tracy Sanford to approve the sub rate for a certified teacher at a rate of \$125/day. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Tracy Sanford to approve the following resolution:

**Cert. Teacher  
Sub Rate**

**Capital Reserve Fund  
Resolution**

WHEREAS, the Roxbury Central School District (the “District”), is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), Environmental Conservation Law Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

WHEREAS, the District is considering undertaking a capital improvement project (the “Project”) consisting of the reconstruction and renovation of, and the construction of improvements, additions and upgrades to various District buildings and facilities and the sites thereof, the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, all to include site, access, parking, athletic field and playfield improvements, demolition, asbestos abatement, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work; and

WHEREAS, the Project does not contemplate the expansion of the District’s facilities by 10,000 square feet of gross floor area or more; and

WHEREAS, a short form Environmental Assessment Form (“EAF”), dated February 1, 2022, a copy of which is attached hereto as Exhibit A, was prepared by Popli Design Group, the District’s architectural firm (“Popli”), to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, upon review of the scope of the Project, Popli has advised the District that the Project is properly classified as a Type II Action under the Regulations; and

WHEREAS, the Board of Education of the District has carefully considered the nature and scope of the Project, has carefully reviewed the EAF and the criteria contained in Part 617.5(c)(1) and Part 617.5(c)(10) of the Regulations together with the recommendations provided by Popli, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that undertaking the Project constitutes a Type II Action pursuant to Parts 617.5(c)(1) and 617.5(c)(10) of the Regulations and as such is not subject to review under SEQRA.

Section 2. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at a special school district meeting to be held in said District on April 7, 2022.

Section 3. Said Special District Meeting shall be called by giving substantially the following notice thereof:

-----

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING  
OF THE VOTERS OF THE  
ROXBURY CENTRAL SCHOOL DISTRICT**

**THE BOARD OF EDUCATION OF THE ROXBURY  
CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE** that pursuant to a Resolution adopted by the Board of Education of the District on the February 9, 2022, a special meeting of the qualified voters of said District will be held on April 7, 2022 at 53729 State Highway 30, Roxbury, New York 12474 by voting machine between the hours of 3:00 P.M. and 8:00 P.M for the purpose of voting upon the proposition set forth below.

**CAPITAL RESERVE PROPOSITION**

Shall the Board of Education of the Roxbury Central School District be authorized to undertake a capital improvement project, consisting of the reconstruction and renovation of, and the construction of improvements, additions and upgrades to various District buildings

and facilities and the sites thereof, all to include site, access, parking, athletic field and playfield improvements, demolition, asbestos abatement, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work (the "Project") at a maximum estimated cost not to exceed \$950,000 and pay for the Project by expending available monies, including \$950,000 from the District's Capital Reserve Fund initially approved by the District's voters in May of 2019?"

NOTICE IS FURTHER GIVEN that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on April 6, 2022, and must be received no later than 4:00 p.m. on March 31, 2022 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on March 31, 2022 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the 5 days prior to the election, except Sundays, and shall also be posted at the polling place at the election. Guidance regarding absentee voting due to concerns related to COVID-19 will be published on the School District's website when available and questions may also be directed to the District Clerk at 607-326-4151 or schorm@roxburycsd.org.

NOTICE IS FURTHER GIVEN that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at 607-326-4151, schorm@roxburycsd.org. Completed applications for military ballots must be received by the Clerk no later than 5:00 p.m. on March 13, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail. An individual will qualify as a military voter if he or she (1) is a qualified voter of the State of New York, who is in actual military service, and by reason of such military service is absent from the District on the day of the election, or is a voter who is discharged from military service within 30 days of an election; or (2) a spouse, parent, child, or dependent of such service member who is a qualified voter and is absent due to accompanying or being with the military service member.

-----

Section 4. The Clerk of the School District is hereby authorized and directed in the name and on behalf of the District to do all acts and things necessary, following the advice and counsel of

the District's Attorney and the District's Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Special Meeting to be held on April 7, 2022, and to do all other acts as may be necessary, or in the opinion of the District's Attorney and the District's Bond Counsel, desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Special Meeting.

Section 5. This resolution shall take effect immediately.

Motion approved unanimously.

**B. PERSONNEL:**

1. Kelli Winnie moved, seconded by Ed Dalski to accept the letter of intent to retire from Robert Stewart effective June 30, 2022 with thanks for his years of service. Motion approved unanimously.

**Stewart Letter of  
Intent to Retire**

2. Kelli Winnie moved, seconded by Ed Dalski to accept the letter of intent to retire from Thomas Faraci effective June 30, 2022 with thanks for his years of service. Motion approved unanimously.

**T. Faraci Letter of  
Intent to Retire**

3. Kelli Winnie moved, seconded by Tracy Sanford to accept the letter of intent to retire from Jo Hinkley effective June 30, 2022 with thanks for her years of service. Motion approved unanimously.

**J. Hinkley Letter of  
Intent to Retire**

4. Ed Dalski moved, seconded by Tracy Sanford to accept the letter of intent to retire from Lisa Faraci effective June 30, 2022 with thanks for her years of service. Motion approved unanimously.

**L. Faraci Letter of  
Intent to Retire**

5. Tracy Sanford moved, seconded by Kelli Winnie to accept the letter of intent to retire from Maria Johnson effective June 30, 2022 with thanks for her years of service. Motion approved unanimously.

**M Johnson Letter of  
Intent to Retire**

6. Tracy Sanford moved, seconded by Kelli Winnie to approve the following personnel items:

**Personnel**

- Approve one day of unpaid leave for Karen Bramley on April 8, 2022.

**Bramley Unpaid Leave**

- Approve the following spring coaches:
  - Boys Varsity Baseball – Greg Funck with a stipend as per the RTA contract; Rick Funck as a volunteer assistant coach with no stipend.
  - Girls Varsity Softball – Jane Ware with a stipend of \$4,490; Brenda Hill as a volunteer assistant coach with no stipend; Peter Meehan as a volunteer assistant coach with no stipend pending fingerprint clearance.
  - Girls Modified Softball – Rachel Andrews with a stipend as per the RTA contract.
  - Tennis – Tom Faraci with a stipend as per the RTA contract

**G. Funck/R. Funck  
Varsity Baseball**

**Ware/Hill/Meehan  
Varsity Softball**

**Andrews Mod. Softball**

**T. Faraci Tennis**

Motion approved unanimously.

C. OTHER:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the following CSE recommendations:

**CSE Recs**

#’s 4126, 4273, 4347, 4328, 4145, 4377

Motion approved unanimously.

2. Kelli Winnie moved, seconded by Tracy Sanford to approve the senior trip to Ocean City, Maryland on June 19-21, 2022. Motion approved unanimously.

**Sr. Trip to Ocean City**

Public Comments: The following concerns came before the board during the public comments sections:

- A member of the public stated that bus routes should have a first on, first off policy. They were also concerned about a student being sent to the office for discipline and there was as lockdown. This member also stated that a teacher accused their family of neglect, and wanted this threatening behavior to stop. Another member of this family also stated that the threats from the teacher had to stop, and people should not be called at their place of employment with this kind of information.
- A member of the public had concerns about the way an incident in the school was handled last week, and was very concerned that administration did not meet with the class involved or communicate with parents

properly.

- A member of the public asked if we had special ed teachers in the building and how many there were.
- A member of the public had concerns about seniors failing due to zoom classes; stated that some families did not get meals during the remote days; wanted to know if there was a difference between emergency days and snow days; was concerned about whether we're advertising to fill vacancies; if the lifting of the mask mandate in schools is up to us or the governor; why there's more asbestos removal; and if the website is up to date.
- A member of the public had a question about busses being late.

Denise Johnston moved, seconded by Tracy Sanford to go into executive at 8:03 to discuss a legal issue and the Superintendent's evaluation. Motion approved unanimously.

**Into Exec. Session**

Tracy Sanford moved, seconded by Kelli Winnie to come out of executive session at 9:02. Motion approved unanimously.

**Out of Exec. Session**

Kelli Winnie moved, seconded by Tracy Sanford to adjourn the meeting at 9:02 pm. Motion approved unanimously.

**Adjourn**

---

Jeffrey J. Bennett, Superintendent

---

Ed Fersch, BOE President

---

Marianne Schor, Board Clerk