

The Regular Meeting of the Roxbury Central School District was held on November 10, 2021 in the Cafetorium at 7:00 PM

Present: Ed Fersch, Ed Dalski, Tracy Sanford and Kelli Winnie

Absent: Denise Johnston

Superintendent: Jeff Bennett

Principal: Jill Ten Eyck

Treasurer: Wendy Sprague

Secretary: Marianne Schor

Mr. Fersch called the regular meeting to order at 7:00 PM

Jo Hinkley and Karen Bramley gave an update on the RCM Committee's progress so far this year. They reviewed the RCM plan and highlighted the goals that have been worked on so far, and discussed their plans for the rest of the year.

RCM Presentation

Madison Tobon, a junior, gave a Powerpoint presentation on establishing an Environmental Club. Neil Snedeker, one of our 7-12 grade science teachers, will be the advisor for the club. Madison discussed the goals of the club and their plans for this year. Mr. Fersch thanked her for her time and enthusiasm.

Environmental Club

Additions to agenda:

- Executive session at the end of the meeting to discuss the Superintendent's evaluation
- Executive session before New Business to discuss an employee history.

Additions to the Agenda

Kelli Winnie moved, seconded by Tracy Sanford to approve the treasurer's report for October, 2021. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Ed Dalski, to approve the Collectors Report of Returned Taxes for the 2021 School Taxes. Motion approved unanimously.

Returned Taxes

Tracy Sanford moved, seconded by Kelli Winnie, to approve the 2022-2023 budget calendar option #1, which will have the Annual Budget Hearing on May 10, 2022 at 6:30, and will move the regular May Board of Education meeting to May 10, 2022 at 7:00 PM. Motion approved unanimously.

22-23 Budget Calendar

Kelli Winnie moved, seconded by Tracy Sanford to approve the 2021-2022 tax adjustment in the amount of \$851.97. Motion approved unanimously.

21-22 Tax Adjustment

Kelli Winnie moved, seconded by Tracy Sanford, to approve the Budget Transfers to be effective 11/10/21 in the amount of \$33,120. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for October were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Tracy Sanford to approve the extra-classroom activity fund report for September, 2021. Motion approved unanimously.

Extra-Curricular Activity Fund

Kelli Winnie moved, seconded by Ed Dalski to approve the minutes from the regular October 13, 2021 meeting as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch stated that last month the board had a presentation on Board Docs, a program that facilitates paperless board meetings. Mr. Fersch asked the board if the district should move forward with the next steps for getting Board Docs for RCS. The board agreed to move ahead with Board Docs.
2. Mr. Fersch referred to a flyer that had been sent to the board regarding a survey put together by the New York State Department of Public Service on internet access. The state is asking that people fill out the survey to help them determine where there is a greater need for broadband service. A link to the survey will be posted on our website.
3. Mr. Fersch asked the board what their thoughts were on last month's presentation regarding having a school-based health clinic here. A discussion followed on when and where to hold a public forum, which would be the next step. It was also mentioned that a survey might be useful. Mr. Bennett will move forward with planning a public hearing.
4. Mr. Fersch stated he was contacted by NYSSBA regarding planning another board retreat. He added that if the board wanted to do one they will need to talk about what they wanted the retreat to be on. Mr. Dalski stated that he thought it was a good idea but needed to be in January or February. The board agreed.
5. Next week the Catskill Area Schools Study Council will be holding their workshop on Equity Outcomes. It's designed to be attended by several people from each school board, to

Board Docs

Broad Band Survey

Bassett School-Based Health Clinic.

NYSSBA Retreat

CASSC Workshop

view together. So far only Mr. Fersch and Mr. Bennett are attending. Mr. Fersch will contact them to see if it's still beneficial with no one else attending.

Superintendent's Report:

1. Mr. Bennett stated that the Facility Committee met to review the Building Condition Survey, and to discuss the projects that are being planned. He went on to say that the capital outlay project has been completed, and we're moving forward with the paperwork for the air vents.
2. Mr. Bennett had the following public comments updates:
 - Anti-bullying programs are being looked into by Ms. Ten Eyck and the RCMT.
 - The crossing guard is hired by the town, and they have secured someone to do the job.
 - The robocall process for notifying parents on their child's quarantine/isolation status has been cleaned up, and is followed up with a phone call from Mr. Bennett or Mrs. Hinkley the following day.
 - We are developing plans and procedures for special ed students on remote, as well as for all students on remote who might need help when they return. We are working with the teachers' union on this, as well as credit for yearbook and the eSports club.
 - We are continuing to work with the bargaining units on the dress code.
 - The issue with kindergarten lunch was cleaned up.
 - There was a concern over a bus radio on the day when we had to hold our busses. The radio was working properly, and we ensured that when the students arrived they were able to enter the school safely.
 - There was a rumor about what grades were out for quarantine/isolation. Only grade 5 is remote, not grades 3 and 4.
 - It was stated that there was not enough information in a robocall message, so we are following up with a letter posted on the website and Facebook.
3. There was public vote this month on putting up a greenhouse at ONC BOCES. The referendum passed.

Building Projects

**Public Comments
Response**

BOCES Greenhouse

Principal's Report:

1. Ms. Ten Eyck gave a presentation on last month's attendance and discipline. She also shared a report on the 3-8 grade results from last year.

**Attendance, Discipline
and 3-8 Grade Testing**

Board Committee Reports:

1. Communications Committee:

Mr. Dalski stated he sent Mike Martin from the Mountain Eagle our agenda for tonight's meeting. Mr. Martin had a conflict but would try to be here. He added that Mr. Martin had attended our Veterans Day program.

Comm. Committee

2. RCMT Committee:

Nothing further to report as they gave a presentation this evening.

RCMT Committee

3. Ms. Sanford reiterated what Mr. Bennett had said regarding the Facilities Committee meeting, and that they had reviewed the Building Condition Survey.

Facilities Committee

Board Comments and Questions: Mr. Dalski discussed changing the school's investments as they are giving extremely low interest at this point. He brought up the possibility of treasury notes. Mrs. Sprague will look into this with the BOCES Central Business Office.

Old Business: None

Kelli Winnie moved, seconded by Ed Dalski to go into executive session to discuss an employee history at 8:02. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Tracy Sanford to come out of executive session at 8:15. Motion approved unanimously.

Out of Exec. Session

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Ed Dalski to approve the revised Organizational Chart for 2021-2022. Motion approved unanimously.

Rev. 21-22 Org. Chart

2. Kelli Winnie moved, seconded by Ed Dalski to approve the transportation agreement between Roxbury Central School and Margaretville Central School as modified retroactive to 9/1/21 at the current IRS mileage rate per student. Motion approved unanimously.

**M'Ville Trans.
Agreement**

B. PERSONNEL:

Kelli Winnie moved, seconded by Tracy Sanford to approve

Personnel

the following personnel items:

- | | |
|---|---|
| 1. Approve Mary Hinkley as an advisor for the eSports club retroactive to October 14, 2021 with a stipend of \$1,154. | M. Hinkley eSports Advisor |
| 2. Approve Brenda Hill as an advisor for the eSports club retroactive to October 14, 2021 with a stipend of \$1,154. | Hill eSports Advisor |
| 3. Approve Karen Bramley as an RCMT co-liaison with a stipend as per the RTA contract retroactive to 9/1/21. | Bramley RCMT Co-Liaison |
| 4. Rescind appointment of Barbara Spanhake as a substitute CROP Activity Leader and appoint her as an Adult CROP Assistant at a rate as per the CROP agreement. | Rescind & Re-appoint Spanhake CROP |
| 5. Approve maternity leave for Rene Oakes from approximately February 28, 2022 through April 19, 2022. | Oakes Maternity Leave |
| 6. Approve Elizabeth Cowan and Ashley Pettersen as co-cheerleading advisors with a split stipend as per the RTA contract. | Cowan/Pettersen Cheer Advisors |
| 7. Approve Greg Funck as a volunteer school bus driver retroactive to October 27, 2021. Volunteer school bus driver shall mean every person who occasionally transports passengers to and from extracurricular activities sponsored by a school or religious organization fewer than 30 days per calendar year and where such driving is unpaid and incidental to any terms or contract of hire. A volunteer may be a teacher, coach, minister, or parent, etc., but may not be anyone who is employed on a full-time, substitute, replacement, or fill-in basis as a self-employed driver or as a driver for a contract carrier. | Funck Vol. Driver |
| 8. Approve the following substitutes: | Substitutes |
| • Sarah Cronk – PK-12 teacher retroactive to October 25, 2021 | Cronk Sub Teacher |
| • Belle Bourke – PK-12 teacher/LTA/TA. Fingerprint clearance has been received. | Bourke PK-12/LTA/TA |
| • Stephanie Moore – PK-12 teacher/LTA/TA. Fingerprint clearance has been received. | Moore PK-12/LTA/TA |

Motion approved unanimously.

- | | |
|---|---|
| 9. Tracy Sanford moved, seconded by Ed Fersch to accept the resignation letter from Lisa Faraci as an advisor for the Class of 2022 effective immediately. Motion approved unanimously. | L. Faraci Class of 2022 Adv. Resignation |
|---|---|

OTHER:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the following CSE recommendations:

CSE Recs

#’s 4446, 4423, 4048, 3026, 4067, 4377, 4352, 2945,
4430

Motion approved unanimously.

2. Kelli Winnie moved, seconded by Tracy Sanford to approve the following club charter applications:

Club Charter Apps

- Environmental Club

Motion approved unanimously.

Public Comments: Comments from the public included the following topics:

- Webpage
- Radios working
- Whether an LTA can teach content in place of a teacher if the teacher is absent, and if an LTA is able to introduce new work
- PreK breakfast and lunch
- Teacher maternity leave
- Bassett Clinic
- COVID quarantine explanation on protocols and procedures
- Weekly COVID testing
- Student bus mix-up
- Volunteer driver
- Advisor resignation
- Change in Main Office
- Possibility of vaccination clinic

Kelli Winnie moved, seconded by Tracy Sanford to go into executive at 8:49 to discuss the Superintendent’s evaluation. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Tracy Sanford to come out of executive session at 9:38. Motion approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 9:38 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Secretary