

The Regular Meeting of the Roxbury Central School District was held on October 13, 2021 in the Distance Learning Room at 6:30 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Tracy Sanford and Kelli Winnie

Superintendent: Jeff Bennett

Treasurer: Wendy Sprague

Absent: Jill Ten Eyck, Marianne Schor

Mr. Fersch called the meeting to order at 6:30 PM.

There was a presentation on Board Docs.

Meeting was adjourned at 6:55 PM.

The meeting was moved to the cafetorium.

Jill Ten Eyck and Marianne Schor joined the meeting

Mr. Fersch called the regular meeting to order at 7:00 PM

David Brownell of Mostert, Manzanero & Scott, LLP gave the external audit presentation of Roxbury Central School's 6/30/21 financial statements.

Audit Report

Brenda Hill and Mary Hinkley gave a presentation on the eSports club. They shared how many students have signed up, that they plan on having a junior high and senior high club, and plan on having the students be involved in competitions in the spring.

ESports Club

Heather Slauson gave a presentation on the Photography Club she is starting. She described the different things students will be learning, and stated she is hoping it will provide the photos for yearbook. Mr. Dalski stated that he hopes students will be able to submit photos to the local papers to help promote Roxbury.

Photography Club

Mr. Fersch thanked both of these clubs' advisors for taking the initiative to provide our students with experiences they can't get during the usual class times.

Myah Johnston and Gabrielle Garafolo, along with Senior Class Advisor Amy Kauffmann, gave a presentation on the senior trip they'd like to take in November to Boston. They detailed the trip, with the guidelines and precautions that will be in place. The board will approve the trip later in the meeting.

Sr. Class Trip

Jane Hamilton, from Bassett Healthcare, gave a presentation on how to have a Bassett clinic in the school building. The next step will be to see if there is enough community support to go ahead and start the process of setting up a clinic here. A discussion followed the presentation. The public was asked

Bassett Healthcare

if they had any input at this point. A member of the public asked if there would be a vote on whether to have this clinic or not. Mr. Fersch said that there would be meetings to gauge community support prior to moving forward, and then, if there was enough support, the board would approve the clinic. He stated that we would be arranging a community forum shortly.

Additions to agenda:

- Under Other: #4 - Approve senior trip to Boston/Salem on November 7-8, 2021
- Executive session now to discuss employee history and CSEA negotiations.
- Under President's Report: #4 – NYSSBA Annual Meeting

**Additions to the
Agenda**

Kelli Winnie moved, seconded by Denise Johnston, to go into executive session at 7:53 PM for the purpose of discussing an employee history and CSEA contract negotiations. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Tracy Sanford to come out of executive session at 8:09 PM

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for September, 2021. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Denise Johnston, to approve the Budget Transfers to be effective 10/13/21 in the amount of \$22,000. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for September were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for September, 2021. Motion approved unanimously.

**Extra-Curricular
Activity Fund**

Ed Dalski moved, seconded by Denise Johnston to approve the minutes from the regular September 8, 2021 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch reviewed the Board Goals for 2021-2022. He asked board members for input. After a discussion, the goals were revised and adopted as follows:

21-22 BOE Goals

Kelli Winnie moved, seconded by Denise Johnston to adopt the 2021-2022 Board Goals as follows:

In order to promote an educational system in which all students can develop their talents and expertise in order to be prepared for success in post-secondary education and in work and to become productive members of our democratic society, the Board of Education adopts the following goals for 2021-2022:

- Complete the policy manual review
- Support the development and implementation of a comprehensive Social Emotional Learning program for employees and students
- Continue efforts to improve community engagement in communication

Motion approved unanimously.

2. Mr. Fersch stated that there is a CASSC School Boards Institute coming up in November on Equity in Opportunities and Outcomes. The training will be virtual. Anyone interested should let Mrs. Schor know by November 3rd. Mr. Fersch will be participating.

CASSC SBI Training

3. Mr. Fersch stated that according to our policy #3210, every employee and board member must be wearing their ID badges in the school. He told board members that Brenda Hill will make them badges if they send her a picture of themselves.

ID Badges

4. Mr. Fersch stated that the NYSSBA Annual Meeting is coming coming up and will be held via Zoom. They will be discussing the resolutions the board members have been sent with recommendations of which ones to vote on. Mr. Fersch stated that his votes will reflect the NYSSBA recommendations unless anyone had any other input. There were no other recommendations from board members.

NYSSBA Annual Mtg.

5. Mr. Fersch stated that they'd like to start back up with the collaborative meetings with the surrounding districts' boards of education. He asked the board's permission to write letters to the other boards' presidents. The board agreed. Mr. Bennett stated that the superintendents are talking about having collaborative meetings also. Mr. Fersch said if they start doing that, to maybe send invites to board members also. He added that he had received a thank you note from Catherine Huber regarding her visit last month to our board meeting.

Board Collaborative

Superintendent's Report:

1. Mr. Bennett discussed the building projects and where they stand at this point in time. He stated that nothing has changed from last month, and the projects are all in the stages of planning and submitting. The ventilation system will be the next project, and he will be meeting with our

Building Projects

architect to get the final plans submitted to State Ed.

2. Mr. Bennett had the following public comments updates:

- The plans and votes for the senior trips were made available to students and parents via Google Docs. All class members had a chance to vote on the options.
- We have reduced the number of study halls for students. We now have the yearbook club and photograph club, and have added more D/L classes like Math and Finance.
- The nurse we are hiring to do COVID testing is being paid out of the COVID federal grant money.
- The 10-month clerk position is being established to pick up the extra work created by multiple new grants, COVID testing and contact tracing, and the additional amount of attendance that is required.
- The counselor consultant was hired for two days to give our current counselor support for the beginning of the year, to help navigate scheduling and other start of the school year issues.
- For transportation issues, we are approving tonight a new bus driver, and our transportation director is now approved to be a driver as well.
- 70% of our staff is vaccinated.
- Karen Hinkley polled the staff and there was not not enough interest to have a flu shot clinic here in the building.

**Public Comments
Response**

COVID Nurse

10 Mo. Clerk

Counselor Consultant

Transportation

**Staff Vax Rate
Flu Shot Clinic**

Denise Johnston asked for confirmation that the stipend for the Photography Club was coming out of ARP money. Mr. Bennett confirmed that it was.

Principal's Report:

1. Ms. Ten Eyck stated that the attendance rate for September was approximately 95%. She also gave a report on the discipline incidents for September, stating how many of each incidents happened. Mr. Dalski asked what was considered Insubordination, being that there were a high number of incidents. Ms. Ten Eyck stated that it is outlined in the Code of Conduct. A discussion followed.
2. Ms. Ten Eyck shared a flyer that outlined what Spirit Week involved. She stated who the winners of the contests were, and said the parade and bonfire were well attended. Mr. Fersch thanked Stephanie Shapiro, Student Council Advisor, for her work to make Spirit Week a success.

**Attendance &
Discipline Report**

Spirit Week & Parade

Board Committee Reports:

1. Communications Committee:

Mr. Dalski stated he had met with Heather Slauson and discussed how the Photography Club can help get positive happenings out to the papers. He also reached out to the Mountain Eagle, and as a result Mike Martin is here tonight and will be reporting on our board meetings.

Comm. Committee

2. RCMT Committee:

Mr. Fersch stated that they discussed Open House, and that it will be virtual this year. They talked about slide shows that will go live on December 1st. They also discussed an upcoming parental survey, making up COVID learning loss, and communication.

RCMT Committee

Board Comments and Questions: None

Old Business:

1. Denise Johnston moved, seconded by Kelli Winnie to appoint the following 2021-2022 mentors:

21-22 Mentors

- | | | |
|------------------------------|--------------------|------------|
| • Jo Hinkley | Mentor Coordinator | \$1,140 |
| • Beth McLaughlin | Level I Mentor | \$3,417 |
| (Mentoring Amanda Johnson) | | |
| • Mary Hinkley | Level II Mentor | No Stipend |
| (Mentoring Meghan McCaffrey) | | |
| • Stephanie Shapiro | Level II Mentor | No Stipend |
| (Mentoring Rachel Andrews) | | |
| • Erin Lyke | Level II Mentor | No Stipend |
| (Mentoring Adelia Giorgi) | | |
| • Laurie Andrews | Level II Mentor | No Stipend |
| (Mentoring Christine Cooper) | | |
| • Mary Hinkley | Level II Mentor | No Stipend |
| (Mentoring Anya Schmiedel) | | |

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the 2020-2021 External Audit done by Mostert, Manzanero & Scott, LLP, and to approve the Audit Response Letter. Motion approved unanimously.

**20-21 Audit and
Audit Response Letter**

2. Kelli Winnie moved, seconded by Ed Dalski to create a 10-month full time clerk position. Motion

**Establish 10-Mo.
Clerk Position**

approved unanimously.

3. Denise Johnston moved, seconded by Kelli Winnie to discard surplus stove and steamer. Motion approved unanimously.
4. Denise Johnston moved, seconded by Kelli Winnie to approve the Preschool Service Provider Contract between Delaware County Public Health and the Roxbury Central School District. Motion approved unanimously.

**Surplus Stove &
Steamer**

**Del. Co. PK Service
Contract**

B. PERSONNEL:

Kelli Winnie moved, seconded by Denise Johnston to approve the following personnel items:

Personnel

1. Approve Tamara McIntosh as a consultant for the school counselor for two days at a rate of 149.50/day retroactive to September 15, 2021.
2. Approve Jane Piasek as a nurse to perform weekly COVID testing retroactive to September 20, 2021 at a rate of \$25/hr. Fingerprint clearance has been received.
3. Approve Heather Biruk-Slauson as the 2021-2022 yearbook advisor at a rate of \$1,995.
4. Approve a request of two days of unpaid leave for Amy Kauffmann on April 19 and 20, 2022.
5. Accept the letter of resignation from Christina Silbermann as the permanent substitute teacher retroactive to September 28, 2021.
6. Approve Barbara Cella as an elementary tutor at a rate as per the RTA contract.
7. Approve the following CROP personnel at a rate as per the CROP agreement:
 - Barbara Spanhake – Substitute Activity Leader retroactive to September 21, 2021.
 - Heather Slauson – Substitute Activity Leader
8. Approve Lorraine Bolger and Catherine Schuman as co-advisors for the National Honor Society at a rate as per the RTA contract.
9. Accept letter of resignation from Amy Kauffmann as 7-12 RIST Coordinator.

McIntosh Consultant

Piasek Nurse

**Slauson Yearbook
Advisor**

**Kauffmann Unpaid
Leave**

Silbermann Resignation

Cella Elem. Tutor

CROP Personnel

**Bolger & Schuman
Honor Society**

**Kauffmann RIST
Coord. Resignation**

10. Approve winter coaches as follows:

- Boys Varsity Basketball – Neil Snedeker at a rate as per the RTA contract
- Boys Modified Basketball – Anthony Camillone at a rate as per the RTA contract
- Girls Varsity Basketball – Thomas Faraci at a rate as per the RTA contract; Mike Hynes as a volunteer assistant coach with no stipend.
- Girls Modified Basketball – Rachel Andrews at a rate as per the RTA contract
- Ski Team – Jo Hinkley at a rate as per the RTA contract

Winter Coaches

11. Approve Christine Cooper as an elementary Homework Help Advisor at a rate as per the RTA contract.

Cooper HWH

12. Approve Heather Krickhahn as a bus driver with a rate and benefits as per the CSEA contract. Certifications have been received.

Krickhahn Bus Driver

13. Approve substitutes as follows:

- Zoe Mattice – PK-12 teacher, LTA, TA pending fingerprint clearance
- Daisy Accordino – PK-12 teacher, LTA, Ta pending fingerprint clearance

Substitutes

OTHER:

1. Kelli Winnie moved, seconded by Ed Dalski to approve the following CSE recommendations:

CSE Recs

#’s4328, 4018, 4430, 4347, 4409, 4446, 3058, 4175, 4050

Motion approved unanimously.

2. Tracy Sanford moved, seconded by Denise Johnston to accept the donation of wood chips to the RCS Garden valued at \$250.00. Motion approved unanimously.

**Kelly Woodchip
Donation**

3. Kelli Winnie moved, seconded by Tracy Sanford to approve the following club charter applications:

Club Charter Apps

- Class of 2027
- Class of 2025
- Class of 2024
- Class of 2023
- eSports

Motion approved unanimously.

4. Tracy Sanford moved, seconded by Kelli Winnie to approve the senior trip to Boston/Salem on November

Sr. Trip Boston/Salem

7-8, 2021. Motion approved unanimously.

Public Comments: Comments from the public included the following topics:

- Whether the school helps the town in their search for a crossing guard and can it be posted on the website and shared with staff and students
- Recognizing bus drivers for doing extra routes due to driver shortages and COVID
- Dress code for staff members
- Why we need to hire a nurse to do COVID testing instead of using the school nurse
- Bullying issues, and how parents or another program could help address these issues
- Why the “No Place for Hate” program got dropped
- Possibility of lights on the athletic fields for night games
- Quarantine protocols, and why parents/guardians are not told where and how students have come in contact with a positive case
- Why fully vaccinated staff members do not have to test even though there have been positive cases
- Who determines when a student is allowed back into school, and does the school nurse’s decision override a doctor’s note

There were many questions related to the quarantine procedures and other COVID related issues. Mr. Fersch stated that the questions would be looked into and answered at the next board meeting. Several in attendance asked if the questions could be addressed before next month’s meeting. Mr. Fersch said that he and Mr. Bennett would look into it.

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 9:47 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Secretary