

APPLICATION FOR EMPLOYMENT
Quinton Public Schools
PO Box 670
Quinton, OK 74561

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, or handicap.

P E R S O N A L	Last Name	First	MI	Date
	Address			Home Phone
	Have you ever applied for employment with us? Yes ___ No ___ When?			Cell Phone
	Position(s) Desired:			Email
	Are you legally eligible for employment in the United States?			Social Security Number
	Special Training or Skills:			When will you be available to work?

E D U C A T I O N	School	Name & Location of School	Course of Study	Dates of Attendance	Did you Graduate?	Degree or Diploma
	Colleges					
	High School					
	Elementary					
	Other					

Membership in professional or civic organizations (exclude those which may disclose your race, color, religion or national origin.)

M I L I T A R Y	<i>Complete this section ONLY if you served in the U.S. Armed Forces</i>	
	Describe your duties and any special training:	Service Branch
		Period of Active Duty
		Rank at Discharge
Date of Final Discharge		

EMPLOYMENT

1.	Company Name & Address	Supervisor Name:	Telephone:
	Job Title & Responsibilities	Reason for Leaving:	Employed From: To:
	Comments:		

2.	Company Name & Address	Supervisor Name:	Telephone:
	Job Title & Responsibilities	Reason for Leaving:	Employed From: To:
	Comments:		

3.	Company Name & Address	Supervisor Name:	Telephone:
	Job Title & Responsibilities	Reason for Leaving:	Employed From: To:
	Comments:		

4.	Company Name & Address	Supervisor Name:	Telephone:
	Job Title & Responsibilities	Reason for Leaving:	Employed From: To:
	Comments:		

5.	Company Name & Address	Supervisor Name:	Telephone:
	Job Title & Responsibilities	Reason for Leaving:	Employed From: To:
	Comments:		

If the employer has checked the box next to the question, the information requested is needed for a legally permissible reason. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex, or national origin. Federal law also prohibits discrimination on the basis of age with respect to certain individuals. Quinton Public Schools is an Equal Opportunity Employer.

<input type="checkbox"/>	Previous Address:	How long at present address:
<input type="checkbox"/>	Have you ever been bonded?	Where and when?
<input type="checkbox"/>	Have you been convicted of a crime in the past 10 years?	If yes, describe.

<input type="checkbox"/>	Do you have relatives presently working for us?	Their names.
<input type="checkbox"/>	Other:	

REFERENCES

Name	Address	Phone	Email

**** Your signature on the previous page allows us to legally contact your references given here. If there is a reference you do NOT wish us to contact, please put a check mark beside that name.**

LIABILITY RELEASE

The information provided in my application is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained, you must provide, at my request, the name and address of the agency so I may obtain from them the nature and substance of the information contained in the report.

Further, my signature releases my references and Quinton Schools from any liability resulting from questions about my employment and/or performance. My signature also gives said references my permission to answer specific employment questions by administrators of Quinton Schools.

_____ **Applicant**

_____ **Date**