

Board of Education Regular Meeting Agenda

Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH
Thursday, July 29, 2021
6:30pm

1 070-2021 Call to Order

President

Resolution: 070-2021

2 Pledge of Allegiance

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

4 Roll Call

Ms. Terri Eyerman, Treasurer

5 071-2021 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Result: Approved

Resolution: 071-2021

6 072-2021 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

Resolution: 072-2021

6.1 072.1-2021 Regular Meeting - Thursday, June 17, 2021

Result: Approved

Resolution: 072.1-2021

Attachments:

6.2 072.2-2021 Special Meeting, Thursday, June 24, 2021

Result: Approved

Resolution: 072.2-2021

Attachments:

[Thursday June 24 2021 - Board of Education Meeting Minutes.pdf](#)

7 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item VII.

8 Board and Staff Reports

Buildings and Grounds - Todd Johnson

9 Board Discussion Items

- **2021 OSBA Capital Conference, November 7-9, 2021**

10 073-2021 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

Resolution: 073-2021

10.1 Updates

- HB110 - Fair School Funding

10.2 FY21 Transfers and Advances

The Board of Education approved the necessary transfers and advances to close the fiscal year at the June 17th Board meeting. Below is a list of all transfers and advances that were made.

Transfer from General Fund(001) to Athletics Student Activity (300-941L) Golden Redskin and Staff passes from winter and fall sports - \$9,027.00

Transfer from General Fund(001) to Capital Projects-Artificial Turf Fund (070-941L)-annual transfer of \$26,158

Transfer from HS Principals Fund (018-905F) to HOBY Grant fund (007-9242) to clear negative balance of \$395.00.

Transfer from FY20 Title II (590-9220) to FY20 Title I (572-9220) \$7,808.52 and \$4,915.20 to clear a negative balance.

Transfer from Perm Improvement-General (003-0000) to PI-Bldg Contents (003-9008) to clear a negative balance of \$2,565.08.

Advance funds from General Fund (001) to the HS Athletic fund (300-941L) to cover the negative balance of \$24,836.75 to be repaid in FY22.

Advance funds from General Fund (001) to FY21 Title IVA (599-9421) to cover the negative balance, to be repaid in FY22.

Advance funds from General Fund (001) to FY21 ESSER funds (507-9221) to cover negative balance of \$52,829.99, to be repaid in FY22.

10.3 FY21 Year-end Reports and FY22 Required Reports

The Board of Education approved the necessary FY21 year-end reports and FY22 required reporting to the County Auditor at the June 17, 2021 Board Meeting. Below is a list of the documents filed and copies of the submitted documents.

- FY 2021 Final Appropriation filed June 15, 2021
- FY 2021 Amended Certificate of All Sources Available filed June 15, 2021
- FY 2022 Estimated Appropriations filed June 15, 2021
- FY 2022 Estimated Certificate of All Sources Available filed June 19, 2021

Attachments:

[FY22 Appropriation Summary BOY.pdf](#)

[FY22 Certificate of Estimated Resources BOY.pdf](#)

[FY21-Signed Resolution-Final Appropriations filed 2021.07.15.pdf](#)

[FY21-Signed Amended Officeal Cert of Est Resources-filed 2021.07.15.pdf](#)

10.4 Monthly Financial Report

It is recommended that the Board of Education approve the June 2021 Monthly Financial Summary Report.

Result: Approved

Attachments:

[2021.06 June Financial Summary.pdf](#)

10.5 073.1-2021 Establish New Scholarship Fund

It is recommended that the Board of Education approve the establishment of the Richard T. Turner, Coshocton High School Scholarship Endowment Fund - fund and Special Cost Center number 008-961A. Payments to the fund will be received annually, for scholarship fulfillment by Coshocton City Schools, administered by the Knox County Foundation, established by Mark F. and Janet E Ellert, donors.

Mr. Richard T. Turner was a Coshocton High School Graduate in the Class of 1946.

Scholarship Eligibility is determined in the attached instrument of Transfer from the Knox County Foundation

Result: Approved

Resolution: 073.1-2021

Attachments:

[Richerad T. Turner Scholarship Information from Knox Co Foundation.pdf](#)

10.6 073.2-2021 Donations

It is recommended that the Board of Education approve the following donations:

\$1,460 - to the Knox County Foundation Richard T. Turner Scholarship-Endowment Fund -008-961A

Result: Approved

Resolution: 073.2-2021

11 074-2021 Business Items

It is recommended that the Board of Education approve the following business items:

Resolution: 074-2021

11.1 074.1-2021 Coshocton C.A.R.E.S.

Approve the membership services with Coshocton C.A.R.E.S. Career and College Access Student Services in the amount of \$5,000 for the 2021-2022 school year.

Result: Approved

Resolution: 074.1-2021

Attachments:

[Cares invoice 2022sy.pdf](#)

11.2 074.2-2021 V.I.P Rehabilitation Services, LLC

It is recommended that the Board of Education approve the agreement between Coshocton City Schools and V.I.P Rehabilitation Services, LLC in the amount of \$100 per hour for the 2021-2022 school year, to provide services for students who are visually impaired or blind.

Result: Approved

Resolution: 074.2-2021

Attachments:

[_1 Coshocton.City School Contract 2021-2022 1 .pdf](#)

11.3 074.3-2021 School Resource Officer Agreement

It is recommended that the Board of Education approve the School Resource Officer Agreement between the Coshocton County Sheriff and Coshocton City Schools for the 2021-2022 school year.

Result: Approved

Resolution: 074.3-2021

Attachments:

[School Resource Officer Agreement.pdf](#)

11.4 074.4-2021 Local Interagency Agreement Coshocton County Board of DD

It is recommended that the Board of Education approve the Local Interagency Agreement between Coshocton County Head Start, Coshocton City Schools, Ridgewood Local Schools, River View Local Schools, and the Coshocton County Board of Developmental Disabilities effective August 1, 2021 to July 31, 2022, as submitted by Todd Johnson, Director of Special Services.

Result: Approved

Resolution: 074.4-2021

Attachments:

[2021-2022 LOCAL INTERAGENCY AGREEMENT-7.22.21 Final with sign.pdf](#)

11.5 074.5-2021 Promotion Therapy Inc. Agreement

It is recommended that the Board of Education approve the Professional Services Agreement with Promotion Therapy, Inc. for occupational therapy services at a rate of \$65.00 per hour on-site (not to exceed 1296 hours) from June 15, 2021 through June 15, 2022.

Result: Approved

Resolution: 074.5-2021

Attachments:

[Promotion Therapy Document 2021.pdf](#)

11.6 074.6-2021 Muskingum Valley Health Centers Agreement

It is recommended that the Board of Education approve the ongoing Memorandum of Understanding between Coshocton City Schools and the Muskingum Valley Health Centers for staff Blood Draw Services.

Result: Approved

Resolution: 074.6-2021

Attachments:

[COSHCSO-Muskingum Valley Health Center MOU.pdf](#)

11.7 074.7-2021 Educational Service Center of Northeast Ohio

It is recommended that the Board of Education approve the Agreement for Admission of Tuition Pupils Pursuant to Section 3313.841 of the Ohio Revised Code for District of Residence for a student at the Capstone Academy-Hattie Larlham Care Group. The daily rate for service is \$204.84 plus \$65 per hour for OT, PT, SLP provided for the 2021-2022 school year.

Result: Approved

Resolution: 074.7-2021

Attachments:

11.8 074.8-2021 Renaissance Curriculum

It is recommended that the Board of Education approve the purchase of a reading curriculum from Renaissance in the amount of \$45,580.45 for the 2021-2022 school year.

Result: Approved

Resolution: 074.8-2021

Attachments:

[Renaissance Quote 2602780.pdf](#)

11.9 074.9-2021 Novak Educational Consulting Professional Development

It is recommended that the Board of Education approve the following agreements with Novak Educational Consulting:

- UDL/Literacy Elementary for the 2021-2022 school year in the amount of \$40,000.
- ELA Coaching for the 2021-2022 school year in the amount of \$45,000.
- UDL/Literacy High School for the 2021-2022 school year in the amount of \$49,500
- Co-teaching Contract for the 2021-2022 school year in the amount of \$40,000.

Result: Approved

Resolution: 074.9-2021

Attachments:

[Novak Co-Teaching 2021-2022.pdf](#)

[Novak ELA Coaching 2021-2022.pdf](#)

[Novak UDL-Lit Elementary 2021-2022.pdf](#)

[Novak UDL-Lit High School 2021-2022.pdf](#)

11.10 074.10-2021 Apex Learning

It is recommended that the Board of Education approve an online learning platform for grades 6 through 12 for the amount of \$35,160.00 to be paid from ESSER II funds (507-9222)

Result: Approved

Resolution: 074.10-2021

Attachments:

[Apex Learning- Renewal 2022.pdf](#)

11.11 074.11-2021 Houghton Mifflin

It is recommended that the Board of Education approved a 3 year Science curriculum adoption for grades 7 & 8, total contract amount of \$18,092.92 to be paid from the general fund (001).

Result: Approved

Resolution: 074.11-2021

Attachments:

11.12 074.12-2021 Coshocton County Family and Children First Council Agreement

It is recommended that the Board of Education approve the Interagency Agreement between Coshocton City Schools and the Coshocton County Family and Children First Council in support of their program effective January 1, 2021, through December 31, 2021, in the amount of One Thousand dollars (\$1,000)

Result: Approved

Resolution: 074.12-2021

Attachments:

[FCFC Agreement.pdf](#)

11.13 074.13-2021 Ohio Coalition for Equity and Adequacy

It is recommended that the Board of Education approve the renewal of the annual membership in the Ohio Coalition for Equity and Adequacy for the 2021-2022 school year at a cost of \$2.00 per student enrolled. The most recent report card enrollment used is 1,552 for a total amount of \$3,104.

Result: Approved

Resolution: 074.13-2021

Attachments:

[original_8 .pdf](#)

12 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following items:

12.1 Updates

- ARP ESSER (ESSER III) update
- Online Learning and Blended Learning Options for 2021-22
- ODH Guidance - Safe Return to In-Person Instruction and Continuity of Services Plan

Attachments:

[Online Learning Notification.pdf](#)

[Innovative Education Program.pdf](#)

[Safe Return to In-person Instruction and Continuity of Services Plans7-29-21.pdf](#)

12.2 075-2021 Personnel

• Salary Changes Due to Coursework

- Shelley Moats from MA +30 to MA+45

• **Substitute Bus Drivers for the 2021-2022 school year, pending all required paperwork:**

- Jennifer Andrews
- Steve Clark ** Moved to 12.11 for a separate vote
- Jacob Conrad
- Donna Conrad
- Paul Harvey
- Troy Spang
- Levern Wilson

• **New Employees**

- Certified
 - Charles Sours - Intervention Specialist CES - Limited 1-year contract - 2021-2022; Degree: MA, Step: 3
 - Kristi Timmons - Intervention Specialist CES - Limited 1-year contract - 2021-2022; Degree: MA Step: 1
 - Erika Michael - Kindergarten - Limited 1-year contract - 2021-2022; Degree: BA, Step: 0
- Classified
 - Brayden Brickles - Custodian CES - 12-month probationary period per OAPSE Contract*Moved to 12.10 for separate vote.
- **Pupil Activity Contracts (Non-Staff)**
 - Nick Shaw - 7th Grade Football - Level 1
 - Stephen Justice - 7th Grade Football - Level 1

• **Administrator Roles**

- Kevin Yoder - Assistant Principal at High School and Athletic Director

• **Resignation**

- Gary Forbes - resignation as Athletic Director effective August 2, 2021
- Katherine Swart - resignation as Kindergarten Teacher effective August 6, 2021

• **Assistant Athletic Director**

- Approve an administrative contract for Gary Forbes as a part-time Assistant Athletic Director for the 2021-2022 school year, effective August 2, 2021, through July 31, 2022, at a rate of \$75/event, not to exceed \$12,000, as needed.

• **Service Contracts**

- John George - Custodian-Stewart Field
- Travis Arnold - Painter - Practice Field
- Dan Arney - FB - Varsity Scoreboard & Clock
- Steve Chrisman - FB -Varsity Announcer, Soccer - Scoreboard/Announcer, VB - Backup Announcer
- Darin Desender - FB - 40 Second Clock
- Jamie Helter - FB Alternate (as needed)
- Mary Stenner - VB - Varsity Announcer
- Kelly Fender - VB - Varsity Scorebook (Home & Away)
- Lori Chrisman - VB - Varsity Scoreboard & Clock VB - Lower Level Scoreboard & Clock
- Zen Howard - FB - Lower Level Scoreboard & Clock

- Jana VanDusen - Ticket Manager - All Sports
 - **Certified Staff Supplementals**
 - Amy Unkefer - Summer School 2020-2021 CES Teacher
 - **Classified Staff Supplementals**
 - Tonya McVay - Coverage for Medical Leave of Absence- June 29-July 1, July 6, and July 12-15
 - Kelly Tignor - Summer School CES Educational Assistant
 - **Unpaid Leave Request**
 - Shelby Smith - (3 days) September 29 through October 1, 2021
- *All new staff members are approved pending required paperwork, licensure, and BCI/FBI background checks. Salary placement is per the negotiated agreement subject to verification of degree and experience.**

Result: Approved

Resolution: 075-2021

Attachments:

- [C Sours Application.pdf](#)
- [B Brickles 6-22-21.pdf](#)
- [G Forbes Resignation 2021.07.22.pdf](#)
- [K Swart Resignation 2021.jpg](#)
- [Timmons Application 2021.pdf](#)
- [S Smith Unpaid Leave.pdf](#)
- [E Michael Application.pdf](#)
- [Service Contracts Recommendations.pdf](#)

12.3 Handbooks

It is recommended that the Board of Education approve the following handbooks for the 2021-2022 school year:

- Coshocton Preschool Handbook
- Coshocton High School Handbook

Result: Approved

Attachments:

- [Preschool Handbook 2021-2022 Draft 6.23.pdf](#)
- [2021 - 2022 CHS Student Handbook July 21.pdf](#)
- [CHS Handbook Changes 2021- 2022.docx.pdf](#)

12.4 075.1-2021 Remote Learning Options

It is recommended that the Board of Education approve the remote learning options for the 2021-2022 school year for Apex for grades 6-12 to be delivered through the staff at Coshocton High School and Edgenuity for grades K-5 to be delivered through staff at Muskingum Valley Educational Service Center.

Result: Approved

Resolution: 075.1-2021

12.5 075.2-2021 Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent not to provide Career-Technical Education in Grades 7 and 8

Result: Approved

Resolution: 075.2-2021

Attachments:

[Resolution 2021-2022 Gr 7 - 8.pdf](#)

12.6 075.3-2021 Memorandum of Understanding with OAPSE

It is recommended that the Board of Education approve the Memorandum of Understanding between the Ohio Association of Public School Employees (OAPSE) to allow Tonya McVay, 11-month Administrative Assistant CHS, to work part time in the administrative offices as confidential employee in the Summer of 2021 at her current rate of pay.

Result: Approved

Resolution: 075.3-2021

Attachments:

[MOU OAPSE Admin Ofc Summer 21.pdf](#)

12.7 075.4-2021 Job Description for Instructional Coach

It is recommended that the Board of Education approve the Job Description for Instructional Coach.

Result: Approved

Resolution: 075.4-2021

Attachments:

[Instructional Coach Job Description.pdf](#)

12.8 075.5-2021 EdLeader21 Annual Conference - Superintendent

It is recommended that the Board of Education authorize the superintendent to attend the 2021 EdLeader21 Annual Conference in Indianapolis, IN, October 11-13, 2021, and to authorize the associated reasonable and customary travel expenses.

Result: Approved

Resolution: 075.5-2021

12.9 075.6-2021 EdLeader21 Annual Conference - Attendees

It is recommended that the Board of Education authorize a team of up to 5 certified personnel to attend the 2021 EdLeader21 Annual Conference in Indianapolis, IN, October 11-13, 2021, and to authorize the associated costs to attend and reasonable and customary travel expenses.

Result: Approved

Resolution: 075.6-2021

12.10 075.7-2021 Personnel - Classified Personnel = CES Custodian

- **Classified**

- Brayden Brickles - Custodian CES - 12-month probationary period per OAPSE Contract

Result: Approved

Resolution: 075.7-2021

12.11 075.8-2021 Personnel - Substitute Bus Drivers for 2021-22 SY

- **Substitute Bus Drivers for the 2021-2022 school year, pending all required paperwork:**

- Steve Clark

Resolution: 075.8-2021

13 "Great Things"

Dr. David Hire, Superintendent

- 12 "Great Things People" to Know in July 2021

Attachments:

[Great Things People 2021 July 29.pdf](#)

14 Announcements

15 Next Meeting(s)

- Regular Meeting - August 19, 2021 at 6:30 p.m. at Coshocton Elementary School

16 Executive Session- Employment

The Board motioned and voted to enter into executive session to discuss/consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.

17 Adjournment

It is recommended that the Board of Education adjourn the meeting.