

**PLAINWELL COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Shannon Zabaldo**  
Board President  
term expires 12/31/2026

**Anthony McNeel**  
Vice President  
term expires 12/31/2024

**Rex Hall, Jr.**  
Secretary  
term expires 12/31/2026

**Jill Dunham**  
Trustee  
term expires 12/31/2024

**Julli Bennett**  
Treasurer  
term expires 12/31/2026

**Andrea Barrows**  
Trustee  
term expires 12/31/2026

**Mike Hopson**  
Trustee  
term expires 12/31/2024

**Matthew Montange**  
Superintendent of Schools

**Melissa Gelbaugh**  
Director of Finance

## FOREWARD

Each year each school district is confronted with the task of achieving numerous educational objectives within available financial resources. The accomplishment of this task is more probable if the district prepares a documented plan of action outlining the financial resources to be utilized to achieve specific objectives. The process of developing a budget has other managerial advantages:

- Costs relative to importance of programs and activities are periodically reevaluated for present and future educational advantages.
- 
- Internal operations are systematically reexamined for efficiency and economy so that improvements might be made.
- Data concerning specific areas of responsibility are made readily available for evaluative purposes.

The Uniform Budgeting and Accounting Act, Act 621 of Public Acts of 1978, mandates the formulation and establishment of a uniform chart of accounts and reports for school districts. The purpose of the Act is to provide the structure necessary for a close relationship between the administration and the local school board with regard to the establishment of budgets and appropriations. The Plainwell Community School District's General Fund Budget has in the past and continues to meet these guidelines. The budget and other financial reports have contained comparative figures and year-end financial information.

The 2023-2024 General Fund Budget is presented as one page. Supplementary data, (line items), are provided as required by the Uniform Budgeting and Accounting Act. Additional material is provided as a resource and to assist in analyzing budget material.

The 2023-2024 budget represents a financial outline for providing the best possible educational plan for students with available funds. It has been developed after discussion with Board Members, administrators, teachers and other interested persons in the Plainwell Community School District. Goals which were adopted by the Board of Education serve as the for budget development and it represents in monetary terms thousands of hours of student instruction, transportation, custodial services, building maintenance and things which together combine to make a successful school program.

The budget must make assumptions in certain areas, including, but not limited to, enrollment, state aid assistance and Taxable Values on non-homestead property. It will be brought to the Board of Education for revision as is required by State and Board guidelines.

**(General Appropriation Resolution)**  
**RESOLUTION FOR ADOPTION BY THE**  
**BOARD OF EDUCATION**  
**OF THE**  
**PLAINWELL COMMUNITY SCHOOL DISTRICT**

RESOLVED, that this resolution shall be the General Appropriations of the Plainwell Community School District for the fiscal year 2024: A resolution to make appropriations; and to provide for the expenditures of the appropriations; and to provide for the disposition of all income received by the Plainwell Community School District.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend funds or obligate the expenditure of any funds pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby charged with the general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on June 19, 2023.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the school district for fiscal year 2024 is as follows:

**REVENUES**

Local	\$4,767,559
State	26,771,974
Federal	2,074,089
Incoming Transfers and Other Transactions	<u>20,000</u>
<b>TOTAL REVENUE</b>	<b>\$33,633,622</b>
Fund Balance, July 1, 2023	<u>5,690,462</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>	<b>\$39,324,084</b>
<b>TOTAL APPROPRIATED FOR FISCAL YEAR 2024</b>	<b><u>\$34,751,243</u></b>
<b>FUND BALANCE, JUNE 30, 2024</b>	<b><u><u>\$4,572,841</u></u></b>

BE IT FURTHER RESOLVED, that \$34,751,243 of the total available to appropriate in the

General Fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

**INSTRUCTION:**

Basic Programs	\$16,056,308
Added Needs	3,423,225
Adult/Continuing	368,589

**SUPPORT SERVICES:**

Pupil	1,961,808
Instructional Staff	964,901
General Administration	589,765
School Administration	1,860,378
Business	475,980
Operating Building Services	4,114,586
Pupil Transportation	1,258,875
Pupil Activities-Central	1,195,998
Athletic Activities	847,365
Community Services	1,133,465
Facilities Improvements	500,000

**TOTAL APPROPRIATED** \$34,751,243

**PLAINWELL COMMUNITY SCHOOL DISTRICT**

**GENERAL FUND**

**OPERATING BUDGET**

**FOR FISCAL YEAR ENDING JUNE 30, 2024**

	<b>FINAL AMEND 2022-2023</b>	<b>ORIGINAL 2023-2024</b>
<b>REVENUES</b>		
Local Sources	\$4,897,308	\$4,767,559
State Sources	\$28,413,931	\$26,771,974
Federal Sources	\$3,061,445	\$2,074,089
<b>SUB-TOTAL REVENUE</b>	<u>\$36,372,684</u>	<u>\$33,613,622</u>
Incoming Transfers & Other Transactions	20,000	20,000
<b>TOTAL REVENUES, TRANSFERS &amp; OTHER TRANSACTIONS</b>	<u><b>\$36,392,684</b></u>	<u><b>\$33,633,622</b></u>
<b>EXPENDITURES</b>		
<b>INSTRUCTION EXPENSE</b>		
Basic Programs	\$17,294,538	\$16,056,308
Added Needs	\$3,580,739	\$3,423,225
Adult/Continuing	\$368,589	\$368,589
Sub-Totals	<u>\$21,243,866</u>	<u>\$19,848,122</u>
<b>SUPPORT SERVICES</b>		
Pupil	\$2,261,207	\$1,961,808
Instructional Staff	\$1,090,679	\$964,901
General Administration	\$663,918	\$589,765
School Administration	\$2,002,070	\$1,860,378
Business	\$509,733	\$475,980
Operating Building Services	\$4,086,005	\$4,114,586
Pupil Transportation	\$1,102,685	\$1,258,875
Pupil Activities-Central	\$1,031,689	\$1,195,998
Athletic Activities	\$851,959	\$847,365
Sub-Totals	<u>13,599,945</u>	<u>13,269,656</u>
Community Services	\$1,085,332	\$1,133,465
Facilities Improvements	<u>\$840,000</u>	<u>\$500,000</u>
<b>TOTAL APPROPRIATED</b>	<u><b>\$36,769,143</b></u>	<u><b>\$34,751,243</b></u>
<b>EXCESS REVENUE (APPROPRIATIONS)</b>	<u><b>-376,459</b></u>	<u><b>-1,117,621</b></u>
<b>FUND BALANCE, JULY 1</b>	<u><b>6,041,921</b></u>	<u><b>5,665,462</b></u>
<b>FUND BALANCE, JUNE 30</b>	<u><u><b>\$5,665,462</b></u></u>	<u><u><b>\$4,547,841</b></u></u>