

**Board Member Attendees:** Tim Dow; Maureen Aube; Deborah Brown; Delaney Carrier; Cecile Cormier; Paul Doucette; David Testerman.

**Absent Board Members:** Laurie Cass; Christie Martin.

**Administration:** Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Jule Finley – Curriculum Director.

**Others:** Colleen Conway (School Board Clerk)

**Call to Order by Tim Dow, School Board Chairperson, at 5:49PM**

**MOTION:** Paul Doucette moved to go into Non-Public Session in accordance with RSA 91-A: paragraph II a/c) Personnel at 5:50 PM, seconded by Deb Brown.

**Motion Carried Unanimously by Roll Call Vote**

Non-Public Session

**MOTION:** Deb Brown moved to come out of Non-Public at 6:02 PM, seconded by Delaney Carrier.

**Motion Carried Unanimously by Roll Call Vote**

No Action was taken during the Non-Public Session.

**Regular meeting called to Order by Tim Dow, School Board Chairperson, at 6:06PM.**

**Board Member Attendees:** Tim Dow; Maureen Aube; Deborah Brown; Delaney Carrier; Cecile Cormier; Paul Doucette; David Testerman.

**Absent Board Members:** Laurie Cass; Christie Martin.

**Administration:** Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Jule Finley – Curriculum Director; Ken Darsney – FMS Principal; Susan Blair – PSS Principal; Rebecca Butt – Director of Special Education; Carrie Charette – FHS Principal; Dan Clark - Director of Buildings and Grounds; Nicole Mazze – PSS Assistant Principal; Barbara Slayton – School Wellness Coordinator; Robyn Dunlap – IT Director; Dan Sylvester – Athletic Director.

**Others:** Colleen Conway (School Board Clerk); Michael Lombardo (Ward III, Choose Franklin); multiple Live Stream Viewers (38).

**AGENDA:**

**ITEM #1 – NOMINATION**

Superintendent LeGallo presented the nomination for Virginia Everett as Principal for the Franklin Middle School for the coming school year 2022-2023.

**MOTION:** Tim Dow moved to approve as presented the nomination of Virginia (Ginny) Everett as Middle School Principal for 2022-2023, seconded by Paul Doucette.

Chairman Dow invited Ginny to introduce herself and Board members asked a few questions about her teaching philosophy and how to improve relationships with students. She stated that she believes in children first and strives to be an approachable, honest, welcoming adult for students. She will begin by meeting with teachers and Mrs. Finley reviewing data to see what each students' needs are.

**Motion Carried Unanimously by Voice Vote**

**ITEM #2 – 2022 – 2023 Budget Work Session:**

Business Administrator, Jefferson Braman, reviewed with the Board the anticipated revenue sources starting with State funding. Special Education Aid (formerly catastrophic) is based on 62% to 75% of entitlement and is typically funded as such. Charter School Aid is based on actual head count at Compass Academy as \$1,850 per student. Vocational Transportation Aid is based on a flat fee per distance. Adequacy Aid will not be known until October of 2022 but will include an amount to make up for the funding cuts in the Education Tax. Indirect cost is amount set by the DOE-25 that the district is allowed to charge for grant management activity.

Next, the Federal sources were reviewed. Medicaid reimbursement rules change on an annual basis. Given these changes, we are reducing anticipated estimates. E-Rate funding is a reimbursement of internet costs based on our free and reduced numbers.

Mr. Braman went on to explain how local revenue other than taxes are calculated.

The District Appropriation is set by the City and the Education Tax is set by the State. For fiscal year 2023, the Legislators dropped the fees substantially to \$1.20 per \$1,000 from \$7.20 per \$1,000. Again, this is made up for in the Adequacy Aid Funding calculation.

Given the uncertainty in Food Service revenue, we are remaining conservative.

Chairman Dow asked if there were any questions in regards to revenue. Dave Testerman asked for clarification regarding the calculation in Adequacy Aid Funding making up the difference in the drop in the Education Tax. Mr. Braman reviewed this. Deb Brown asked why Athletic receipts are included in the general budget rather than student activity funds. Mr. Braman indicated that has been the case historically. She then asked if we are over projecting on income in food service are we also attributing increase costs as well. Mr. Braman confirmed that is the case.

Superintendent LeGallo reviewed enrollment projections for School Year 2023 for each school:

- At PSS, we are looking to keep the teacher to student ratios low in order to handle the extraordinary needs that have arrived after the COVID absence. Funding for an additional reading specialist and a change of the Librarian to a Media Specialist are being requested.

- Paul Doucette stated that he anticipates a 2.5 to 3% increase in enrollment this fall.
  - Delaney Carrier asked if there is funding to include pre-school expansion. Superintendent LeGallo explained that the goal to expand preschool has not been dropped, but that classroom space at the school is an issue. We are intending to wait one more year to see if adding another classroom is possible or if there is potential in other locations. Therefore, a 3<sup>rd</sup> teacher is not in this year's budget.
  - Deb Brown inquired if the Reading Specialist is an Administrative or Teacher position. It is a District wide teaching position.
  - Delaney Carrier asked if there were positions this year that have not been filled: MS Woodshop shifted to Health teacher; SPED Teachers had to be contracted; Language Arts; Physical Science Teacher; Physical-Ed at HS; Title One (reading at MS); Out of District Coordinator; Para positions and a Maintenance Position.
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- At FMS, projected class sizes are Grades 4-6 (17) and Grades 7-8 (21.5) with a school wide average of 18.6 students per teacher. Allied Arts are projected to be Grades 4-6 (20) and Grades 7-8 (17).
  - At FHS, class sizes are currently determined by credits completed not assigned grade level. This will change next year.
  - SAU 18 total district enrollment as of February 1<sup>st</sup> is 946.

Superintendent LeGallo informed the Board that \$323,337.48 had to be cut from the Administrators budget to meet revenue projections. This was reviewed line by line with Administrators and is attached as part of these minutes. This process took a month and Superintendent LeGallo thanked the Administrators for all their work on this budget.

Dan Clark was asked to review specific details related to equipment in the facilities budget. There is a need for a new tractor, replacement of a mower and a floor machine for the high school. The tractor and mower will be trade-ins for the new equipment and the floor scrubber is a refurbished machine. When Dan arrived in the district, there were no records being kept during maintenance and no scheduled preventative maintenance. There are now maintenance programs and training has been corrected. School Dudes had 700 +/- issues and are now down to 10 with nothing past 5 days. Jefferson Braman reiterated that there is now a program in place for asset care and management.

- Dave Testerman asked how many employees currently worked for the district when maintenance was not being done. None.
- Deb Brown asked if there was a module in School Dudes for scheduling maintenance. Robyn Dunlap will look into it.

Superintendent LeGallo reviewed line items to be funded by ESSER funding (attached as part of these minutes) and noted that there are other Grant Funds projected for the balance of the budget. It must be noted that this money is propping up our budget and

we need to look 3 years down the road to be strategic about what funding will be needed to maintain these programs.

- Dave Testerman asked how this will be done. Superintendent LeGallo reiterated that we need to be diligent and strategic. The Board needs to engage the community and the City Council on strategies to fund improvements.
- Delaney Carrier stated that I2 is where this work is done. This is our opportunity to use this funding to make changes and succeed. The phonics program was a major investment but we are just starting to implement it as intended. Every Board member is invited to attend the I2 meetings as this is where we tackle all of these issues.
- Superintendent LeGallo stated that there are scheduled updates coming to the Board regarding the strategic plan being followed by the I2 Committee. Also, there will be reading and math data reviews at tomorrow night's I2 meeting.
- Barbara Slayton spoke to the unique community challenges that this District is working hard to alleviate.
- Deb Brown reminded the Board that Tim Dow has made a proposal to the City regarding long term funding goals, however the City Council has yet to discuss a long term plan for school funding.
- Dave Testerman stated that it is his feeling that the community needs to buy into these ideas before the City Council will get behind them.

School Board Chairman, Tim Dow, wrapped up by stating that the presented budget of \$19,086,377.41 is, for the 5<sup>th</sup> year in a row, a tax cap budget. This is what the City requested.

**MOTION: Deb Brown moved to approve as presented the Fiscal Year 2022-2023 Budget for inclusion in the City Budget, seconded by Maureen Aube.**

### **Motion Carried Unanimously by Roll Call Vote**

This budget will be presented to the City Manager for incorporation into the City budget at a May 4<sup>th</sup> presentation to the City Council.

### **ITEM #3 - OTHER**

Superintendent LeGallo informed the Board that Work Camp New England would like to come from July 8<sup>th</sup> to July 23<sup>rd</sup> 2022. Since this was a previously approved program that was delayed due to COVID, Chairman Dow simply asked for consensus that the Board would allow the program to move forward.

Use of funds plan. There is a new format which has been uploaded to the drive for the March 21<sup>st</sup> Agenda.

Chairman Dow, on behalf of the Board, extended appreciation to the Administrators for the time and care taken to complete this budget. Thank you for what you do, it does not go unnoticed.

Superintendent LeGallo has received survey results from the community and staff ideas for the use of ESSER funds. Those results were handed out to the Board.

**ITEM #4 – ADJOURNMENT**

**MOTION:** Deb Brown moved to adjourn at 7:48 PM, seconded by Tim Dow.

**Motion Carried by Unanimous Voice Vote**

Respectfully Submitted: Colleen Conway, Board Clerk

Franklin School District Budget 2022-2023

Original Budget Projection Amount 19,409,713.89

Total Budget 19,409,713.89

Budget Adjustments	Budget	Function	Level	Account	Adjusted in Inf. Vis. Superintendent Level	Funding Source
Student OOD TBD (FHS)	(65,000.00)	SPED	1210	3.0 564	X	
Unanticipated Court Placement	(75,000.00)	SPED	1210	3.0 563	X	
Transport Student OOD TBD	(57,600.00)	SPED	2722	3.0 519	X	
Transport Students HOH	(53,100.00)	SPED	2722	2.0 519	X	
Reading Specialist (District Wide)	92,376.00	District	1100	0.0 112	(158,324.00) X	
FMS Gym Fans	(13,000.00)	Facilities	2620	2.0 735	X	ESSER
KnowB4 Swap to Cyberhoot	(1,809.00)	Tech	2225	ALL Split 340	X	
FHS Cafeteria Tables	(32,109.87)	FHS	1100	3.0 737	X	ESSER
Books Support Student Achievement	(5,000.00)	FHS	1100	3.0 641	X	
Science Chemical Disposal	(8,000.00)	FHS	1100	3.0 321	X	
FHS Library Assistant	(15,282.00)	FHS	2222	3.0 114	X	
FACS Supplies (Food-09)	(1,000.00)	FHS	1100	3.0 610	X	
Math Supplies (11)	(600.00)	FHS	1100	3.0 610	X	
Science Supplies (13)	(1,000.00)	FHS	1100	3.0 610	X	
Computer Supplies (16)	(1,000.00)	FHS	1100	3.0 610	X	
General Supplies (18)	(2,000.00)	FHS	1100	3.0 610	X	
CAP and SSR Supplies	(1,000.00)	FHS	1100	3.3 610	X	
Solid Professor (17)	1,500.00	FHS	1100	3.0 650	X	
PE Equipment (08)	(1,200.00)	FHS	1100	3.0 731	X	
Music Equipment (12)	(2,285.85)	FHS	1100	3.0 731	X	
Force Sensor (13)	(673.74)	FHS	1100	3.0 731	X	
String Vibrator (13)	(335.69)	FHS	1100	3.0 731	X	
Music Furniture (12)	(3,155.65)	FHS	1100	3.0 733	X	
Computer Furniture (16)	(26,474.80)	FHS	1100	3.0 733	X	
FACS Sewing Machines (09)	(900.00)	FHS	1100	3.0 735	X	
FACS Replacement Equip. (09)	(2,000.00)	FHS	1100	3.0 735	X	
Library Furniture	(5,500.00)	FHS	2223	3.0 733	Move Balance to 2222	
Principal Printing/Travel/Supplies	2,750.00	FHS	2410	3.0 550/580	(105,267.60) X	
TI-84 Graphing Calculators (11)	(1,500.00)	FMS	1100	2.0 610	X	
Triple Scales (13)	(750.00)	FMS	1100	2.0 610	X	
English Books (05)	(1,849.00)	FMS	1100	2.0 641	X	
Social Studies Magazines (15)	(1,000.00)	FMS	1100	2.0 641	X	
Nearpod Premium	(3,960.00)	FMS	1100	2.0 642	X	
Zearn/Reflex Math/Frax/ Dreambox (11)	(10,000.00)	FMS	1100	2.0 642	X	Title 1
Brainpop (16)	(2,595.00)	FMS	1100	2.0 642	X	
Teachers Pay Teachers (16)	(240.00)	FMS	1100	2.0 643	X	
Title 1 Furniture (05)	(1,723.88)	FMS	1100	2.0 733	X	
Laminator Repair (18)	(399.00)	FMS	1100	2.0 430	(24,016.88) X	
Art Supplies (02)	(1,876.00)	PSS	1100	1.6 610	X	
Zearn Workbooks (11)	(6,000.00)	PSS	1100	1.6 610	X	Title 1
Readers Workbooks (23)	(2,790.00)	PSS	1100	1.6 610	X	Title 1
Fountas & Pinnell Shared Reading (23)	(300.00)	PSS	1100	1.6 641	X	Title 1
Math Seeds (11)	(3,000.00)	PSS	1100	1.6 641	X	Title 1
Reading A-Z/Reading Eggs (23)	(5,370.00)	PSS	1100	1.6 642	X	Title 1
Zearn License (11)	(2,500.00)	PSS	1100	1.6 650	X	Title 1
Classroom Rugs	(3,230.00)	PSS	1100	1.6 731	X	
Kinder Mats	500.00	PSS	1100	1.6 731	X	
Wall Whiteboard	(1,000.00)	PSS	1100	1.6 731	X	
Art Furniture (02)	(9,430.00)	PSS	1100	1.6 733	X	
Library Furniture	(5,000.00)	PSS	2222	1.6 737	(39,996.00) X	
Unanticipated Court Placement	19,076.00	SPED	1210	3.0 563	X	
<b>Total Budget Adjustment</b>	<b>(323,337.48)</b>					
Adjusted Budget Balance	19,086,376.41					
Revenue Projection	19,086,376.60					
Difference	0.19					

**ESSER Projected Grant Funding for FY23**

<b>Description</b>	<b>Amount</b>
PSS Classroom Teacher (AM)	78,082.00
PSS Behavioral (MB)	88,311.00
FMS Classroom Teacher (CH)	73,146.00
FMS Classroom Teacher (MP)	59,638.00
Tech Integrator (DC)	108,210.00
PSS Case Manager	92,376.00
FHS Case Manager (PP)	103,981.00
FHS Case Manager (SS)	72,504.00
FMS Virtual Case Manager (JH)	105,000.00
Social Workers	320,910.00
Tehnology Computers/Supplies	125,308.00
FHS Homework Recovery	9,300.00
Nurse Admin Asst	49,316.00
FHS Part time Guidance (0.2 FTE)	11,308.00
FHS Summer School	18,574.00
Teachers Pay Teachers	6,500.00
Discovery Education	24,748.00
Zoom/PearDeck (Difference)	2,743.50
Brain Pop	2,395.00
Nurse's Stipends (?)	7,750.20
Public Relations Stipends (?)	1,076.50
FMS Gym Fans	13,000.00
FHS Cafeteria Tables	32,109.87
	1,406,287
	1,500,000 FY24
	3,887,252 ESSER III Balance