



EIGHT MILE PUBLIC SCHOOL DISTRICT NO. 6

P.O. Box 239
Trenton, North Dakota 58853

Phone: 701-774-8221
Fax: 701-774-8040

District Website
www.trenton.k12.nd.us

Facebook Page
[@trentonschool](https://www.facebook.com/trentonschool)

TRENTON SCHOOL BUS SERVICE

Thank you for trusting us with your child's school transportation needs. While we strive to provide your family and children with the safest and most enjoyable transportation experience possible, we are simply unable to succeed without parent support and cooperation. Please help keep our bus environment safe for the many students we service each day. If you have any questions or suggestions concerning student transportation, please call the school at 701-774-8221.

PARENT/GUARDIAN GUIDE TO TRANSPORTATION SERVICE:

1. Please know school bus service is intended to be an extension of your child's school day and is available only to families who are determined to be eligible and are willing to accept the established rules, expectations and consequences associated with the service.
2. Determination of rules, route assignments, bus stops and times are based on overall benefit rather than any individual student or family need.
3. A completed bus registration form with a parent/guardian signature is required to initiate new bus service or a request for any changes to existing bus service. Any change including pick-up or drop-off locations must be approved by school district administration.
4. All students are limited to only ONE regular pick-up location and ONE regular drop-off location at any given time.
5. Elementary students in grades K and 1st are required to have a parent, guardian or authorized individual to meet them at their drop-off site.
6. Students in grades K-3rd must be met by a parent/guardian or designated adult at a common area drop-off site.
7. Students are required to be at the bus stop at least five minutes prior to their scheduled pick-up time.
8. No student will be allowed off the bus at a location other than their regularly assigned bus stop or school bus zone without prior approval from a parent/guardian or school official.
9. Students are limited to having no more than one guest without prior approval from the bus driver.
10. The bus driver is authorized to assign/reassign student seating on the bus without the need to provide formal behavior documentation or parent/guardian approval.
11. Crossover students waiting to load or discharge from the bus are required to wait to cross the road until they have looked both ways for traffic and the bus driver has given them an "All-Clear" signal to proceed.
12. In the event a student is issued a bus conduct report, a parent or legal guardian must sign the student copy and return it to the bus driver before bus privileges can resume. By signing, the parent is documenting receipt of the conduct form.
13. Students are allowed to use electronic devices on the bus provided they are being used responsibly.

STUDENT CONDUCT REPORT OVERVIEW

The bus driver will work with individual students to help familiarize and encourage appropriate student behavior expectations. If the bus driver feels that verbal redirection is not appropriate, and/or the



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student's behavior is getting worse, the bus conduct report may be issued. A bus driver who issues a Bus Conduct Report is responsible to phone the student's parent/guardian at the first reasonable opportunity to discuss the behavior concern and request parent/guardian support. When a Bus Conduct Report reaches the school district office, the parent copy of the report will be mailed to the child's primary residence along with a copy of the general behavior expectations established for bus service eligibility. Parents with questions or concerns regarding a Bus Conduct Report are asked to speak with the child's bus driver.

In the event that a student is denied school bus privileges, the child's parent/guardian will be notified by phone from their child's bus driver. A student's loss of school bus privileges is intended to begin on the next scheduled bus ride unless other arrangements have been made with the bus driver.

1. The bus driver will issue the student a Bus Conduct Report for misconduct when they feel it is appropriate or they feel the student has become resistant to more informal attempts of intervention.
2. The driver who issued the Bus Conduct Report is responsible for contacting the student's parent/guardian directly upon completion of the route unless other arrangements have been made.
3. All recommendations for student bus suspension must be reviewed and approved by a school administrator.
4. Parents with questions or concerns regarding their child's bus behavior can request a meeting with school administration to review their child's case.

It is the responsibility of the bus driver to work with all assigned students by encouraging familiarization and compliance with the student behavior expectations established for bus service. When a student's behavior is unaffected by verbal redirection or seat reassignment, it is the driver's responsibility to issue a Bus Conduct Report. The consequences associated with each Bus Conduct Report issued to a student depends on the maturity level of the student, the severity of the student's behavior, and the number of previous behavioral concerns a student has compiled during the same school year.

GENERAL SCHOOL BUS BEHAVIOR EXPECTATIONS

It is the expectation of the Eight Mile School District to view the bus environment as a direct extension of the school day. To help with this, the general student behavior expectations established for bus service. These general behavior expectations include the following:

- Be Respectful
 - Keep hands and feet to self
 - Use appropriate language
 - Listen to the bus driver
 - Use level 1 or 2 voices
- Be Responsible
 - Keep your belongings with you
 - Sit on the seats
 - Keep the aisles clear
 - Place all trash in the garbage can
- Be Ready to Learn
 - Be at the pick-up location on time
 - Upon arrival, walk directly from the bus into school



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DETAILED BUS RULES

- Students shall remain seated when the bus is in motion
- Students shall keep their heads, hands, arms, legs and feet inside bus
- Students shall not fight or throw any objects on the bus
- Students shall remain seated (sitting on pockets) with body facing forward, with one or both feet on the floor, and with body, legs and arms out of the aisle at all times
- Students shall not use any obscene nor profane language or gestures on the bus
- Students shall not tamper with the bus or any bus equipment. Damage to the bus or any of its equipment caused by student misconduct shall be paid for by the student
- Conversation by students when the bus is approaching and crossing any railroad shall be discontinued and absolute quiet shall be maintained until the bus has crossed the crossing.
- Inappropriate bodily contact including horseplay, public display of affection, touching or handling of another's property without permission is not allowed.
- Students shall walk in an orderly and courteous manner to load and disembark from the bus.
- Students may eat or drink on the bus provided they do so in a responsible manner.

Eight Mile School District strives to provide your child with a safe, responsible and respectful bus experience. Please do your part by familiarizing yourself and your child with the rules and student behavior expectations established for eligibility. If you have any questions regarding your child's transportation needs, please call the school at 701-774-8221.