

**MENDHAM BOROUGH  
SCHOOL DISTRICT  
REGULAR BUSINESS MEETING**

**March 22, 2022**

**AGENDA ITEMS**

**FOR**

**APPROVAL**

Board Officers

Mrs. Catalina Wolfmeyer, President  
Mr. John Vitale, Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent  
Mrs. Felicia Kicinski, Business Administrator

# MENDHAM BOROUGH SCHOOL DISTRICT

## MENDHAM BOROUGH BOARD OF EDUCATION REGULAR BUSINESS MEETING AGENDA

**DATE: March 22, 2022**

### **\*\*\* HILLTOP SCHOOL \*\*\***

#### **Welcome**

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a “Public Comments” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

**MENDHAM BOROUGH SCHOOL DISTRICT**  
**Mendham, New Jersey**  
**March 22, 2022**

**REGULAR BUSINESS MEETING**  
**BOARD OF EDUCATION**

**6:15 PM**

**Hilltop School Cafeteria**  
**Mendham, New Jersey**

**AGENDA**

**Attachments:**

- 1. Minutes**
- 2. Financial Business**
- 3. Other Financial Business**
- 4. Bill Lists, Travel, Transfer of Funds**
- 5. Policy**
- 6. Personnel**
- 7. Other Business**

**MENDHAM BOROUGH BOARD OF EDUCATION**  
**Mendham, New Jersey**  
**REGULAR AGENDA**  
**BUSINESS MEETING**  
**March 22, 2022**  
**6:15 P.M.**

1. **CALL TO ORDER BY THE BOARD PRESIDENT**                      **TIME:**
2. **OPEN PUBLIC MEETING ACT STATEMENT**

The time, date, location and agenda of this meeting were posted to the Daily Record on February 27, 2022, the Star Ledger on March 1, 2022 and reported to the Clerk of the Borough of Mendham, the Phoenix House, Hilltop School, and Mountain View School on February 24, 2022.

The Board of Education maintains policy to address public concerns. Copies of Policy No. 9130 “Public Complaints and Grievances and Policy 0167 Public Participation at Board Meetings” are available at each board meeting or upon request from the district offices.

A suggestion box is located in the Superintendent’s Office at Hilltop School for your convenience.

3. **ROLL CALL**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Mrs. Cristin Adinolfi | <input type="checkbox"/> Mrs. Deborah D’Urso    | <input type="checkbox"/> Mr. James Gillespie    |
| <input type="checkbox"/> Dr. Barry Haines      | <input type="checkbox"/> Miss AnneMarie Hornyak | <input type="checkbox"/> Mr. John Jennings      |
| <input type="checkbox"/> Mr. Stephen McLaud    | <input type="checkbox"/> Mr. John Vitale        | <input type="checkbox"/> Ms. Catalina Wolfmeyer |

- |   |  |
|---|--|
| Superintendent of Schools                           | <input type="checkbox"/> Dr. Mitzi N. Morillo  |
| Board of Education Secretary/Business Administrator | <input type="checkbox"/> Mrs. Felicia Kicinski |
|   | <input type="checkbox"/> Public                |

4. **FLAG SALUTE**

5. **EXECUTIVE SESSION**    **TIME:**

- Scheduled (If Needed)  
 Unscheduled

5.1 Motion to adopt the following resolution:

BE IT HEREBY RESOLVED by the Mendham Borough Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Tuesday, March 22, 2022 for the purpose of discussing:

- Personnel
- HIB
- Legal

It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.

**5.2 RE-OPEN TO PUBLIC**

**TIME:**

\_\_\_ Public in attendance

**6. NEW BUSINESS**

**CONSENT RESOLUTIONS**

(All matters hereunder in are considered to be routine in nature and will be enacted by one motion in each area of business. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

**7. MINUTES**

**7.1** Motion to approve the minutes of the February 22, 2022 Executive Session Meeting.

CARRIED:

**7.2** Motion to approve the minutes of the February 22, 2022 Regular Business Meeting.

CARRIED:

**7.3** Motion to approve the minutes of the March 15, 2022 Regular Business Meeting.

CARRIED:

**8. CORRESPONDENCE**

**9. COMMITTEE REPORTS:**

**9.1** Curriculum and Instruction

**9.2** Finance/Facilities and Technology

**9.3** Personnel and Management

**9.4** Policy/Public Relations

**10. GOOD NEWS**

**11. ADMINISTRATIVE STAFF REPORTS**

**11.1 Superintendent’s Report**

**11.2 District Enrollment/Fire/Security Drill Reports as follows:**

<b>DISTRICT ENROLLMENT REPORT</b>			
<b>GRADE</b>	<b>February 28, 2022</b>	<b>January 31, 2022</b>	<b>February 29, 2021</b>
Pre K	21	21	11
K	43	43	48
1	53	53	45
2	44	44	42
3	47	46	42
4	44	44	56
<b>HILLTOP TOTAL</b>	<b>252</b>	<b>251</b>	<b>244</b>
5	52	51	51
6	55	55	67
7	68	68	51
8	53	53	68
<b>MT. VIEW TOTAL</b>	<b>228</b>	<b>227</b>	<b>237</b>
<b>HILLTOP &amp; MT. VIEW</b>	<b>480</b>	<b>478</b>	<b>481</b>
<b>OUT OF DISTRICT</b>	5	5	4
<b>TOTAL</b>	<b>485</b>	<b>483</b>	<b>485</b>
<b>STAFF ATTENDANCE</b>	<b>98.12%</b>	<b>93.62%</b>	<b>97.54%</b>
<b>DISTRICT FIRE DRILL REPORT</b>			
<b>SCHOOL</b>	<b>DATE OF DRILL</b>	<b>TIME OF DRILL</b>	<b>LENGTH OF DRILL</b>
HILLTOP	February 11, 2022	2:04 PM	2:41
MOUNTAIN VIEW	February 8, 2022	1:36 PM	2:28
<b>SECURITY DRILL REPORT</b>			
<b>SCHOOL</b>	<b>DATE OF DRILL</b>	<b>TIME OF DRILL</b>	<b>LENGTH OF DRILL</b>
HILLTOP			
Shelter in Place	February 23, 2022	2:07 PM	20:00
MOUNTAIN VIEW			
Lockdown	February 17, 2022	1:33 PM	7:00

**12. RECOGNIZE PUBLIC - FOR AGENDA ITEMS ONLY**

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker’s concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

### 13. FINANCIAL BUSINESS

#### Board Secretary and Treasurer’s Reports

**13.1** Motion to approve that the Board Secretary’s Report - February 2022 and the School Treasurer’s Report - February 2022 with a reconciled cash balance of \$ 7,493,648.28 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligation of the district for the remainder of the fiscal year. Revenues are being received as anticipated.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

#### Transfer of Funds

**13.2** Motion to approve the transfer of funds for Mendham Borough Schools for the 2021-2022 school year as presented.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

#### **13.3** Other Financial Reports

Motion to approve the following reports:  
Cafeteria Reconciliation - February 2022

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

#### Bill List

**13.4** Motion to approve the Board of Education Bill List from February 23, 2022 to March 22, 2022 in the amount of \$ 1,652,999.81

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**13.5** Motion to approve the Board of Education Bill List from February 23, 2022 to March 22, 2022 for the Cafeteria Account in the amount of \$24,776.27.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

Travel Expenses

**13.6** Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 6471.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**13.7** Motion that the Mendham Borough Board of Education establishes the date and time of the Public Hearing on the proposed 2022-2023 School Budget as 7:00 P.M. on April 26, 2022 in the Hilltop School Cafeteria.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**13.8** Out of District Facilities Use

<u>Location</u>	<u>Group</u>	<u>Dates/Times</u>	<u>Purpose</u>	<u>Tier</u>	<u>Fees</u>	<u>Income/Cost Estimate</u>
Hilltop Room 210	HSA	Tuesdays 4/4/22-5/27/22 3:30pm-4:30pm	STEM (Frankosky)- After School Enrichment	1	\$0.00	\$0.00
Hilltop Art Room	HSA	Tuesdays 4/4/22-5/27/22 3:30pm-4:30pm	Painting (Na) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Library	HSA	Tuesdays 4/4/22-5/27/22 3:30pm-4:30pm	Knitting (LeMay) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Gym/Outside	HSA	Wednesdays 4/4/22-5/27/22 3:30pm-4:30pm	Kickball (Crist) - After School Enrichment	1	\$0.00	\$0.00
Hilltop	HSA	Wednesdays	Healthy Cooking	1	\$0.00	\$0.00



Teacher Lounge		4/4/22-5/27/22 3:30pm-4:30pm	(Gertler) - After School Enrichment			
Hilltop Gym/Outside	HSA	Wednesdays 4/4/22-5/27/22 3:30pm-4:30pm	Running Club (Na) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Room 109	HSA	Wednesdays 4/4/22-5/27/22 3:30pm-4:30pm	Fancy Nancy (Malley) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Room 210	HSA	Thursdays 4/4/22-5/27/22 3:30pm-4:30pm	LEGOS (Frankosky) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Library	HSA	Thursdays 4/4/22-5/27/22 3:30pm-4:30pm	Yoga (LeMay) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Room 103	HSA	Thursdays 4/4/22-5/27/22 3:30pm-4:30pm	Old School Play (Oakes) - After School Enrichment	1	\$0.00	\$0.00
Hilltop Room 209	HSA	Thursdays 4/4/22-5/27/22 3:30pm-4:30pm	American Sign Language III (Delaney) - After School Enrichment	1	\$0.00	\$0.00
Mountain View Gymnasium	Twin Boro Cheer	Wednesday, May 25, 2022 3:30pm-6:30pm	Cheer Gear Fitting	2	\$45.00 Rental \$15.00 Covid 19 Cleaning Fee	\$0.00
Hilltop Cafeteria	HSA	Friday, April 29, 2022 5:00pm-8:30pm	Family Bingo Night	1	\$0.00	\$0.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**13.9 Adoption of the 2022-2023 Tentative Budget:**

BE IT RESOLVED, the **tentative budget** for the Mendham Borough Board of Education be approved for the 2022-2023 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2022-23 TOTAL EXPENDITURES</b>	<b>\$13,030,272</b>	<b>\$457,969</b>	<b>\$626,350</b>	<b>\$13,198,653</b>
<b>LESS: ANTICIPATED REVENUES</b>	<b>\$1,512,897</b>	<b>\$457,969</b>	<b>\$180</b>	<b>\$1,055,108</b>
<b>TAXES TO BE RAISED</b>	<b>\$11,517,375</b>	<b>\$0</b>	<b>\$626,170</b>	<b>\$12,143,545</b>

And to advertise said tentative budget in The Daily Record and The Observer Tribune in accordance with the form suggested by the State Department of Education and according with law; and

BE IT FURTHER RESOLVED, that a public meeting be held in the Hilltop Cafeteria on April 26, 2022 at 7:00 PM for the purpose of the regular business meeting and conducting a public hearing on the budget for the 2022-2023 school year; and

BE IT RESOLVED, that the Mendham Borough Board of Education, in the County of Morris, New Jersey, approves the following capital projects and the withdrawal of \$300,000 from the Capital Reserve account to provide funding for the following projects/equipment for the 2022-2023 school year:

● Mountain View Fire Alarm System Upgrade	<b>\$ 170,338</b>
● District Keying Upgrade	<b>\$ 80,000</b>
● Mountain View Band Room	<b>\$ 50,000</b>
● Mountain View Main Office	<b>\$ 18,500</b>
● District Clock Bell System	<b>\$ 25,726</b>
● HT and MV Nurse's Ceiling and Light	<b>\$ 13,000</b>
● Industrial Art Renovation to include Ventilation	<b>\$250,000</b>
● School Wide Generator	<b>\$410,000</b>
● MV Boys and Girls Locker Room	<b>\$16,200</b>
<b>Capital Projects</b>	<b>\$1,033,764</b>

And

BE IT RESOLVED, the Mendham Borough Board of Education approves the adoption of the 2022-2023 school district budget as follows:

<b>General Fund</b>	<b>\$13,030,272</b>
<b>Special Revenue Fund</b>	<b>\$457,969</b>
<b>Debt Service Fund</b>	<b>\$626,350</b>
<b>TOTAL</b>	<b>\$13,198,653</b>
<b>Current Expense Tax Levy</b>	<b>\$11,517,375</b>
<b>Debt Service Tax Levy</b>	<b>\$626,170</b>
<b>TOTAL</b>	<b>\$12,143,545</b>

BE IT RESOLVED, the district intends to complete said purpose by the end of the 2022-2023 budget year and cannot be deferred or incrementally completed over a longer period of time.

NOW, THEREFORE, BE IT RESOLVED, the Mendham Borough Board of Education submits a true copy of the minutes of this board meeting with the budget application to the Executive County Superintendent of Schools.

WHEREAS, the Mendham Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$34,000.00 for all staff and board members; and

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

### **13.10 Use of Banked Cap**

Motion that the Mendham Borough School District, in accordance with NJAC 6A:23a-10.3(b), requests the use of banked cap of \$139,134 from budget year 2019-2020 to be included in the 2022-2023 base budget; this need will be completed by the end of the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

**13.11 Mountain View Fire Alarm System Upgrade**

Motion to award the base bid in the amount of \$170,338 in the 2022-2023 budget year for the Mountain View Student Fire Alarm System to T.F.S./United Federated Systems, Inc as the lowest responsible bidder. Bid responses were opened on Thursday, March 10,2022 at 11:00 AM in the Mountain View Middle School Conference Room. Mrs.Felicia Kicinski and Mr. Anthony Gianforcaro were present.

Bid Tabulation:

Surf/ Positive Electric Inc \$259,714.50  
 Haig Service Corporation \$ 198,000  
 Fire and Security Technologies Inc \$211,000

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**13.12 District Keying Upgrade**

Motion to award the District Keying Capital Project through the ESCNJ BID 20/21-08 State approved Co-Op #65MCECCPS to the Oak Security Group in the amount of \$79,288.96.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**13.13 District Clock/Bell System**

Motion to award the District Clock/ Bell System upgrade to Open Systems Inc. in the amount of \$25,726.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**Obsolete or Damaged Book Disposal**

**13.14** Motion to approve the removal of the attached list of obsolete or damaged Mountain View Instructional Classroom technology equipment.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

### 13.15 Mountain View Instructional Classroom Furniture

Motion to approve the Mountain View instructional classroom furniture purchase through the ESCNJ 20/21-01 #OT0012842C for the Sixth, Seventh and Eighth Grade Classrooms from Krueger International, Inc. in the amount of \$101,011.42.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

## 14. CURRICULUM

14.1 Motion to approve the twelve-month employee calendar for the 2022-2023 school year.

CARRIED:

14.2 Motion to approve the following Field Trip destination for the 2021-2022 school year.

Student Group	Approximate Time of School Year	Destination	Purpose
8th Grade	April	Mayo Performing Arts Center	Students will attend a select at MPAC. This trip directly correlates to the 8th Grade Science and Social Studies curricula.

CARRIED:

## 15. POLICY

15.1 Motion to suspend the rules of Bylaw 0131 requiring two Board Readings to adopt the following policy.

Type	Policy #	Name	New/ Revised
Policy	1648.11	The Road Forward COVID-19- Health and Safety with Appendices	Revised

CARRIED:

15.2 Motion to approve the following Policies and Regulations for Adoption.

Type	Policy #	Name	New/ Revised
Policy	2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)	Revised
Policy/ Regulation	2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	Revised
Policy	2622	Student Assessment (M)	Revised
Regulation	2622	Student Assessment (M)	New
Policy	3233	Political Activities	Revised
Policy/ Regulation	8465	Bias Crimes and Bias-Related Acts (M)	Revised
Policy	9560	Administration of School Surveys (M)	Revised

CARRIED:

**16. PERSONNEL**

**16.1** Motion to accept with much gratitude for 8 years of service, the retirement of Mrs. Carol Dacey, Assistant to the Business Administrator, effective June 30, 2022, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**16.2** Motion to approve the following staff members as chaperones for the Spring Band concert, upon the recommendation of the Superintendent.

Staff Member	Compensation
Leigh Carpenter	3 Hours at \$45.00/hour for a total of \$135.00
Brad McMurray	3 Hours at \$45.00/hour for a total of \$135.00
Kristen Huang	3 Hours at \$45.00/hour for a total of \$135.00
Maria Weinpel	3 Hours at \$45.00/hour for a total of \$135.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**16.3** Motion to approve the following staff members as overnight chaperones for the 8th grade trip to Gettysburg/Hershey, PA, scheduled for June 8-9, 2022, upon the recommendation of the Superintendent.

Staff Members	
Mary Frances Byers	Timothy Zangara
Denise Magrini	Marisa Austenberg
Aimee Toth	

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**16.4** Motion to approve two(2) unpaid days on May 25 and 26, 2022 for Employee #0349, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

**16.5** Motion to approve the leave of absence for Samuel Hernandez, utilizing accrued illness days, effective April 7, 2022 through April 30, 2022, pending receipt of physician’s documentation and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**16.6** Motion to approve the following volunteers for the 2021-2022 school year pending completion of mandated training and district requirements, upon the recommendation of the Superintendent.

Katie Carty	Josh Catalini	Sarah Ferrara	Zsuzsanna Geller-Varga
Katie Kanda	Daniella Gaspar Laviola	Denise Morris	

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**17. OTHER BUSINESS**

**17.1** Motion to approve the updated Mendham Borough School District Safe Return Plan as required by The American Rescue Plan (ARP) Act, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**17.2** Motion to accept the Mendham Borough Home School Association donation of \$1,000.00 for the purchase of additional books for the Hilltop Elementary School Library.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**18. RECOGNIZE PUBLIC**

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker’s concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when

necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

**19. ADJOURNMENT**

**TIME:**

Motion to adjourn the meeting.

CARRIED: