

Minutes of the South Summit School District Board of Education Meeting held on **November 10, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator

Excused: Mr. Jim Snyder

Guests: Wendy Radke, Amy Regan, Carolyn Simkins, Wade Woolstenhulme, Lisa Flinders, Luke Thomas, Wiley Thomas, Tyke Winterton, Abcdee Berg, Hannah Jo Peterson, Sandy Galovich, Louise Willoughby, Richard Judkin, Jeff Dodge, Andrea McNeil

1. President Hicken called the meeting to order at 6:00 p.m.
2. President Hicken led the Pledge of Allegiance.
3. Student Success Spotlight. 1) The Board acknowledged Mrs. Courtney Thomas' 4th grade "Mad Scientist" program – students performed a skit they wrote. The Board thanked them for their efforts in making this a special program. 2) The Board acknowledged SSMS for their end of first quarter grade results. Students did amazing with high proficiency levels.
4. Public Comment: Kaycee Simpson – SSAFC Issue – No show.
5. Mrs. Suni Woolstenhulme motioned to approve the Consent Calendar which included the following:
 - a. Minutes of the October 13, 2016 Board Meeting
 - b. Minutes of the October 13, 2016 Work Session
 - c. Minutes of the October 13, 2016 Closed Session
 - d. October 2016 Check Summary
 - e. October 2016 Revenue Report
 - f. October 2016 Expenditure Report
 - g. New Hires:
 - SSAFC Hires:
 - *Jaime Cuartas
 - *Jessica Rushton
 - *Jacki Ruf
 - *Jared Leary
 - Substitute Teachers:
 - *Jeri Bigelow
 - *Edith Dominquez-Flores
 - Paras:
 - *Caryl Miles – Elementary Reading
 - Travel Requests:
 - * Lisa Flinders & Kena Rydalch – The Leader in Me Symposium (Henderson, NV)
 - *Louise Willoughby & Dean Evans – The Leader in Me Symposium (Henderson, NV)
 - *Steve Camp – FETC Conference (Orlando, FL)
 - *Wendy Radke, Chalise Provost & Sue Winterton – FETC Conference (Orlando, FL)
 - Home School Certificates:
 - *Jesus Ramirez
 - *Jacob Sorensen
 - Open Enrollment Applications:
 - *Justice Crowther
6. Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard
Nays: None
Abstain: Mr. Craig Hicken abstained from voting on the Substitute Teacher position: Jeri Bigelow due to her being a family relative.

7. Information/Reports:

Master Plan Status Update: Superintendent Sorenson stated that the Community Committee has met 3 times to determine the District's needs (capacity, utilization, repair costs, etc.). Jeff Dodge and Richard Judkins, Naylor, Wentworth & Lund Architects presented information to the Board on the best thinking of the Committee. They will hold off on putting out any options until the Community Committee meets again when they can better determine projected growth and also to obtain community input.

8. Agenda Items:

Utah College Application Week Proclamation (November 14-18, 2016). Amy Regan asked the Board to consider adopting and signing the UCAW Proclamation on behalf of SSSD to support College Application Week. Last year was a tremendous success and she would like to continue to encourage students to complete college applications.

9. Motion by Mr. Craig Hicken to approve, adopt and sign the 2016 UCAW Proclamation.

Seconded by Mrs. Debra Blazzard

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard

Nays: None

10. Proposed Graduation Date Change: Principal Woolstenhulme proposed changing the current Graduation date from June 1, 2017 to the week prior, May 25, 2016 to get the Seniors on their way which will allow SSSD to focus on Sophomore and Junior final exams and activities.

11. Motion by Mr. Steve Hardman to approve the Graduation date change as presented by Principal Woolstenhulme.

Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard

Nays: None

12. Senior Celebration Dinner Funding Request. The SSSD Senior Class Officers presented the Board with a date (May 24, 2016 at 7:00pm) and funding request for their Graduation Celebration Dinner. Mr. Kip Bigelow stated that \$3,500.00 has been budgeted for the Senior dinner.

13. Motion by Mr. Craig Hicken to approve the request for the Senior Graduation Celebration Dinner as presented.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard

Nays: None

14. School Nurse Support. Last month Sandy Galovich, SSSD School Nurse, requested nurse support for the benefit of the SSSD students. The matter was tabled with the Board directing her to meet with Superintendent Shad Sorenson and Mr. Kip Bigelow to research cost/options. Mrs. Galovich presented said cost/options. The Board discussed the various options available and it was determined that it would be best to start with two (2) part-time nurses and work with the substitute pool on willing substitutes to be trained as Health Paras.

15. Motion by Mr. Craig Hicken to approve the hiring of two (2) part-time Nurses as proposed and work the substitute teaching pool to see if any Paras are willing to be trained.

Seconded by Mrs. Suni Woolstenhulme

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard

Nays: None

16. Policy 5061 Employee Evaluation. Up for second reading. Superintendent Sorenson explained that the Policy has been reformatted to reflect the way SSSD has been doing the employee evaluations in practice the last few years. The changes more clearly articulate our process. It has been put out for public comment, however, it was reported that it is not pulling up on the website easily.

17. Motion by Mrs. Suni Woolstenhulme to table Policy 5061 – Employee Evaluation to give people more time to look at it and then bring it back next month for a 3rd reading.
Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard
Nays: None
18. Human Sexuality Instruction Materials. A USBE requirement is for the Board to review the Human Sexuality Instructions Materials that are not on the approved State list and approve them. The Parent Advisory Committee met and reviewed the curriculum, content and a list of materials that are not on the State approved list. Prior to sending in the State form, the Board is required to review and approve the materials and/or curriculum and guest speakers. Human Sexuality teachers also are required to receive Human Sexuality training.
19. Motion by Mr. Steve Hardman to approve the Human Sexuality curriculum with the stipulation that those in our District that need to go to training - receive such training at the first available opportunity.
Seconded by Mr. Craig Hicken.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard
Nays: None
20. Property Acquisition. No action is required tonight as another meeting needs to take place on Monday to further due diligence. SSSD has until December 16, 2016 to finalize.
21. Motion by Mr. Craig Hicken to table the property acquisition matter for the time being.
Seconded by Mr. Steve Hardman.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard
Nays: None
22. Superintendent Items:
- a. **K-16 Alliance Conference**
December 2, 2016 - 12:00-4:00pm
The Homestead Resort
 - b. **USBA**
January 5-7, 2017
SLC – Little America Hotel
 - c. **Standards Based Report Card**
Grading will be converting to “Standards Based Grading” within the next 3 years. The shift is not about getting the “A”, it is about understanding and being proficient in the subject matter. Board Members should familiarize themselves with the Glossary of Terms so they can better answer stakeholder’s questions, if asked. They should refer to the website for Professional Development Glossary of Terms.
23. Business Administration Items:
- a. Mr. Bigelow stated that he has a conflict with the December Board Meeting and will be unable to attend; he will give any necessary information to Superintendent Sorenson.
24. Board Members Items:
Mrs. Blazzard had several items to report:
- a. Mrs. Blazzard reported that the SSEF website is up and running and would like any feedback or input.
 - b. Mrs. Blazzard stated that the SSMS has achieved a great accomplishment with student grades. Her own son is improving and enjoying school.
 - c. Mrs. Blazzard is glad that the Board is supporting College Application Week due to its importance for the students to get accepted into school so they have options.
 - d. Mrs. Blazzard visited some Dual Immersion classrooms and is still in awe of the success of the program.

- e. Mrs. Blazzard has been asked about having a later start time for the Middle School, even just 5th and 6th grades. Research shows that students do better at school with a later start time.
- f. Mrs. Blazzard thanked Mrs. Suni Woolstenhulme for creating the New Board Member training.

25. Mr. Hardman had several items to report:

- a. Mr. Hardman congratulated the SSMS 8th Grade educators, administrators and the students for their great grade accomplishments.
- b. Mr. Hardman also thanked Mrs. Woolstenhulme for preparing the New Board Member Orientation packet.

26. Mr. Snyder was not present.

27. Mrs. Woolstenhulme had several items to report:

- a. Mrs. Woolstenhulme visited classrooms and knows that parents of a student had trepidation about changing schools, but their child is now loving school.
- b. Mrs. Woolstenhulme is sad about losing President Hicken and officially offered her thanks to him for 8 long years on the Board. The entire Board acknowledged the same.

28. President Hicken had several items to report:

- a. President Hicken passed around a thank you letter from Emily Foard for sending her to the Drop Out Network Conference in Detroit, MI.
- b. President Hicken reminded everyone about the Holiday Social on December 2, 1016 at 6:00pm at The Dock of the Bay Restaurant in Heber.
- c. President Hicken thanked everyone for their hard work and appreciates all that they do. It's been a pleasure to work with everyone in a leadership role and that we are all leaders and that makes a big difference.
- d. President Hicken appreciates Superintendent Sorenson, Kip Bigelow and everyone in the District and all their hard work.
- e. President Hicken acknowledged the SSHS Girl's Volleyball Team and the coaching staff and their efforts at placing 2nd at State.

29. President Hicken stated that the Board was to go into Closed Session, however, it was for questions that Mr. Snyder had. It was decided that the matter could wait until next month. Mr. Bigelow directed the Board to refer to the information on BoardDocs.

30. Motion by Mr. Steve Hardman to adjourn at 7:50p.m.

Seconded simultaneously by Mrs. Suni Woolstenhulme and Mrs. Debra Blazzard.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Hardman, Mrs. Blazzard

Nays: None

Business Administrator

Board President