

Minutes of the South Summit School District Board of Education Meeting held on **February 11, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator.

Guests: Steve Camp, Wade Woolstenhulme, Jeanina Rose, Wendy Radke, Danielle Katterman, Kim Woodard, Carolyn Simkins, Payden Woolstenhulme, Jenna Woolstenhulme, Taya Rose, Kenlee Rose, Chandler Rose, Steve Sutherland, Eric Rose

1. President Hicken called the meeting to order at 6:03 p.m.
2. Mr. Kip Bigelow gave the invocation.
3. Mrs. Suni Woolstenhulme led the Pledge of Allegiance.
4. Student Success Spotlight: The Board recognized three Fall/Winter student athletes that received the honor of Academic All-State. Principal Woolstenhulme introduced 1) Annie Heywood-Cross Country (not present); 2) Chandler Rose-Wrestling; and 3) Payden Woolstenhulme-Wrestling. All three students excel in academics (with a 3.7 cumulative GPA or higher), as well as, extra curricular activities. The Board congratulated the students for their hard work and efforts. The students took a picture with the Board.
5. Public Comment: Mr. Travis Sanderson was scheduled to address the Board about the lack of sports programs in the Middle School, however he was not in attendance.
6. The Board reviewed the Consent Calendar.
7. Mr. Steve Hardman motioned to approve the Consent Calendar which included the following:
 - a. Minutes of the January 14, 2016 Board Meeting
 - b. Minutes of the January 20, 2016 Special Session
 - c. January 2016 Check Summary
 - d. January 2016 Revenue Report
 - e. January 2016 Expenditure Report
 - f. New Hires:
 - SSAFC Hires
 - Sidney Burrell – Student
 - Aaron Thacker – Student
 - Hunter Hartman - Student
 - Coaches
 - Dallas Gines – Head Volleyball Coach
 - Substitute Teachers
 - Any Richards – SPED & Pre-School
 - Brittani Mitchell
 - Aides
 - Cheree Frandsen
 - Volunteers
 - Brad Cross
 - Joseph Fuchs
 - Lindsay Gines
 - Joshua Mullins
 - Marlis Nielsen
 - Daniel Price
 - Michael Smith
 - Hunter Burchardt
 - Terminations
 - Claudia Alday
 - Maye Potter
 - Transfers:
 - * Jonathan Williams (Building change to Middle School – Supervisor will remain Mrs. Stephanie Clegg)

* Glen Jones (Building change to High School – Supervisor will remain Mrs. Stephanie Clegg)

* Jake Woolstenhulme (Building change to High School – Supervisor will remain Mrs. Stephanie Clegg)

* Trevor Wagstaff (Building change to Middle School – Supervisor will be Mr. Steve Camp)

- Home School Certificates
Harlie Kirkham
Rory Larsen

8. Seconded by Mrs. Debra Blazzard.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

9. Information/Report Items:

- a. Pre-School Program-Mid-year Progress Report. Danielle Katterman, Early Childhood Coordinator and Kim Woodard presented the Pre-School assessments.
 - i. Assessment based on 28 4-year olds (4 students not included in report. Three are non-verbal students & 1 would not comply).
 - ii. The assessment results are encouraging and exciting.
 - iii. Next year's Pre-School waitlist already has 27 students.
 - iv. There are currently 32 students in this year's program.
 - v. Budget: Revenue approx. at \$8,875.
 - vi. Projected Deficit: Approx. \$30,000.
 - vii. President Hicken pointed out that it is hard to argue with great results even when there is a projected deficit.
- b. Trustlands Training – USBA Review. The Board discussed the information they received at the USBA Convention. Thumbdrives containing Trustlands information were distributed at the Conference. Mrs. Newman will get copies for all Board Members. It was discussed that this year's Trustlands plan will be reviewed against last year's plan to make sure goals are met. Superintendent Sorenson informed the Board that the Board is the approving body of Trustlands funds not the Site Committee. He also indicated that the Spring Reports will be available March 1st. The Site Council has requested that the Board move their Trustlands approval due date back from May 12, 2016 to May 15, 2016. It was suggested that the Board attend a few Site Council meetings to understand how they function.
- c. Effective Strategies for Communication to Stakeholders. Mrs. Woolstenhulme facilitated discussion regarding how the Board can improve communication with internal and external stakeholders. The Board needs to make a commitment to use social media or, if not, to remove it (FaceBook, etc.). President Hicken asked the Board to bring their ideas to the March board meeting.

10. Agenda Items:

Proposal to Provide Child Care Services at SSAFC. Community requests have been made that SSAFC provide child care services. Mr. Steve Sutherland proposed that SSAFC put out an RFP and outsource the services. Mr. Sutherland further explained:

- a. Space: In the small party room.
- b. Additional insurance would be required if not outsourced. Approximately \$700-\$2,500/yr.
- c. Child Care Services Proposed Hours of Operation:

Monday-Friday:	5:00am-9:00am
Monday-Thursday:	2:30pm-9:00pm
Saturday:	7:00am-11:00am
Friday:	(Afternoons for party rentals)
Saturday:	(Afternoons for party rentals)
- d. Child Care Price: Respondents willing to pay \$5/hr. Average rate is \$3.40/hr.

11. Motion by Mr. Snyder that the Board authorize the SSAFC to release a RFP to investigate the costs/benefits of Child Care Services in the facility.
Seconded by Mrs. Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
12. Award of Facility Master Planning. The Board discussed the following three finalists in order to select the consultant that will help in developing the new facility master plan:
 - a. Naylor, Wentworth & Lund Architects - \$62,500 Proposal
 - b. Sandstrom Architecture - \$69,800 Proposal
 - c. VCBO Architecture - \$86,000 Proposal

Board Members voted on their choice of the finalists to award the contract to.

13. Motion by Mr. Hardman that the Board award the Facility Master Plan contract to Naylor, Wentworth & Lund Architecture.
Seconded by Mr. Snyder
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
14. Policy 5029 – Shared Governance. Superintendent Sorenson recommended that the Board consider expanding the negotiations policy to be inclusive of a shared governance philosophy. The policy revision also allows employee groups to continue to have opportunities to have a voice in compensation as an advisory committee if their respective associations do not have 51% membership. Superintendent Sorenson has met with association leadership and they have been helpful in revising the policy. The Board reviewed a first reading of the proposed revisions to Policy 5029 – Shared Governance.
15. Motion by Mr. Snyder to approve Policy 5029 – Shared Governance for it's first reading with the proposed modifications to include the SSAFC and the District Office.
Seconded by Mr. Hardman
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
16. Award Lease of Oakley Property. Mr. Bigelow presented the Board with the following bids for the Oakley property lease to determine the winning bidder.
 - Rocky Pace - \$1,1700 Annually
 - Dakody Gines - \$2,975 Annually
 - Kelly Clegg - \$3,500 Annually

Mr. Bigelow recommended that the Board award the Lease to Kelly Clegg.

17. Motion by Mr. Hardman to accept Kelly Clegg's offer on the Oakley property for \$3,500 per year.
Seconded by Mrs. Blazzard
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
18. Information Items: Superintendent Sorenson presented the following Information Items:
 - a. USBA Legislative Day on the Hill
February 19, 2016 – 9:00am-3:00pm
 - b. Board Member Updated Photographs
March 9, 2016 - Contact Stephanie Clegg to schedule a time.
 - c. USBA Regional Meeting
March 30, 2016 - 6:00pm - Wasatch Education Center
 - d. ACT for Juniors
March 1, 2016 (Freshmen, Sophomores and Seniors may work on Canvas at home until noon. Students who need a ride can ride the regular early bus.)
 - e. UEN IT Audit
April 14-15, 2016 – SSHS, SSMS and SSES

- f. Sterling Scholar - Hosted by South Summit
Dinner and awards to be held at the Dejoria Center
April 18, 2016
- g. Points to Ponder: The 5th Grade DI teacher will create an additional FTE. How should that FTE be utilized?
 - Six (5th grade classes). The class size is larger and this would reduce the number of non-DI in each class.
 - Technology Instructional Specialist for K-6. A current classroom teacher would be placed on special assignment (utilizing internal hiring procedures) to provide instructional support and coaching (utilizing technology). There is also a legislative initiative being considered that potentially could fund or partially fund this position.
 - Middle School Specialist. Currently piano is being taught by Merry Hoyt, school secretary and Dave Carter is teaching courses to cover the needed elective courses at the Middle School.
 - Reassign Jenna Keyes to 7th Grade math and Jed Frazier to high school math. Reviewed HS math data.
 - Principal Woolstenhulme and Mr. Greiner do not need another FTE at SSHS. If received FTE, should be in English or Social Studies.

19. Business Administration Items:

- a. USOE Finance Review. Mr. Bigelow explained a letter received from USOE. As part of the annual audit, USOE reviews the standard enrollment and data to make sure Districts aren't padding the numbers in order to receive more funding. SSSD is doing well.
- b. Summit County District's Tax Comparison. Mr. Bigelow presented the Board with information collected from Co. Attorney's office. Silver Creek brings in approximately 3.7 million – 36% of our total revenue. Currently utilizing those funds.
- c. Mr. Bigelow informed the Board that there is proposed new development across from Home Depot.

20. Board Members Items:

Mrs. Blazzard had several items to report:

- a. Travis Sanderson contacted her to discuss getting sports programs at SSMS. Superintendent stated that it is on Principal Camp's "explore list." Mr. Bigelow stated that we may not be able to use state funds. Other schools raise funds via clubs and participant fees.
- b. Mrs. Blazzard attended the Capitol Theatre 3rd Grade field trip and enjoyed the day.

21. Mr. Hardman commented on Bill and Carol Thomas being designated as Sports Fans of the Year. They received a lifetime pass to all ball games. Dusty Hatch gave them a signed ball and a sealed envelope. They were extremely happy.

22. Mr. Snyder had no items to report at this time.

23. Mrs. Woolstenhulme had several items to report:


- a. Mrs. Woolstenhulme inquired as to why the SSSD graduation rate was at 88%-the lowest in the County. Superintendent Sorenson informed the Board that the cohort is based on the Freshmen class. If a student later leaves the State, it counts against the graduation rate unless the student can be tracked to a graduation. And if the student transfers to another Utah school and received a new SSID number then we lose track of them and, consequently, that counts against us as well.
- b. Mrs. Woolstenhulme asked if the 5-block schedule is working? Superintendent Sorenson stated that it is working and is accomplishing the purposes that the Board wanted it to accomplish (smaller class sizes, providing room for student growth and created opportunities for elective CTE classes).

24. President Hicken had no items to report at this time.

25. President Hicken expressed his appreciation to the Board and the administration and the staff for their hard work. It isn't recognized enough and he enjoys working with this Board.
26. Motion by Mr. Hardman to adjourn at 8:20 p.m.
Seconded by Mrs. Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None



Business Administrator



Board President

