# **Enid Public Schools**

# Educational Return to Learn Plan



2020-2022

Strength in Unity; Excellence in Diversity

# COVID-19 Response

July 20, 2020



Dear EPS family:

I'd like to first express my thanks to our families, students, teachers, support staff, and administrators for their resilience over the last year. These times are unprecedented, unlike anything we've experienced in our lifetimes, and the Enid Public Schools community has met every challenge while remembering what is most important – the health and safety of our families. I am proud to be your superintendent.

Our staff has continually worked on and adapted the plan for what school would look like this past year. We have considered the fact that our students need a quality learning experience while also taking precautions regarding COVID-19. We will continue this same commitment to the upcoming school year.

The following plan outlines options for all learning scenarios: in-person learning, virtual learning, and blended learning for all schools. This plan is the result of the diligent research and the hard work of our staff, and I thank them for their efforts.

We understand that the 20-21 school year looked different than any other before it and that we may need to continue adjusting to change. We also know that our faculty, staff, and families are committed to ensuring that our students learn in a safe environment. Again, maintaining the health and well-being of our students, faculty, and staff in a safe learning environment is our top priority. We believe this plan has that goal in mind, while also providing parents with appropriate learning options from which to choose.

Thank you for your support of Enid Public Schools.

Revised June 10, 2021

anell I. Floyd

Dr. Darrell G. Floyd EPS Superintendent



## Introduction

#### **Statement of Action**

The effectiveness of this plan relies strongly on each individual's personal responsibility to monitor his or her health. Being on a school campus will mean students and staff may be exposed to the COVID-19 virus. Enid Public Schools strongly encourages routine daily <u>self-assessments for students</u> and <u>employees</u> coming onto campuses to include temperature and symptom checks. This plan will be flexible and reassessed continually as conditions change.

Enid Public Schools has done what it believes to be the best it can to establish protocols and stability for students, staff, and families. However, this public health crisis is unprecedented, causing circumstances and advice from health professionals to continually develop. We ask that individuals be kind and respect others throughout this unprecedented time.

#### **How the Plan Was Developed**

Every department in Enid Public Schools has played a role in a collaborative problem-solving approach to develop our Educational Re-Entry Plan. Teams at multiple levels and with multiple job descriptions met throughout the summer, and have continued to collaborate throughout the fall to provide insight into concerns about having children and staff at school sites in light of the ever changing COVID-19 conditions. Results from a Spring 2020 Distance Learning Survey were consulted by teams as they drafted and edited plans. To develop best practices for our re-entry, model plans were consulted from national education organizations, multiple health and safety organizations, businesses and corporations, the Oklahoma State Department of Education, as well as other public school districts.

The creation of this plan is based on two guiding principles:

- 1. <u>Limit exposure where possible:</u> Some suggestions provided by other plans are not reasonable for our specific conditions due to space, human behaviors, and other factors beyond our control.
- 2. <u>Learning must remain constant:</u> Building on the experiences of distance learning during the school closure last spring, Enid Public Schools is ready to deliver instruction to

students virtually or face to face. We know disruption during a public health crisis like COVID-19 is very likely. Although we can expect disruption during the school year, consistent lesson delivery from teacher to student will remain strong either through a more traditional face to face method or through virtual learning at home. Seesaw is the learning management system utilized for Pre-K through 2nd grade and Google Classroom is the learning management system utilized in grades 3-12. We have listened to parent requests for a streamlined virtual learning environment, and teachers have been preparing improved virtual learning with new content and accountability. Grades and attendance will be monitored and reported during the 2020-2021 and if needed through the 2021-2022 school year.

The EPS Educational Re-Entry Plan is organized utilizing the Oklahoma State Department of Education (OSDE) Return to Learn Plan.

Procedures are categorized into four areas:

- 1. School Operations
- 2. Academics & Growth
- 3. Whole Child & Family Supports
- 4. School personnel

Within each area, procedures are discussed with the understanding that conditions for each area are subject to revision depending on the changing circumstances related to COVID-19.

#### **Key Definitions to know:**

-On Campus Blended Learning Model- Students report to campus and attend classes in a traditional setting with access to online instruction through Seesaw in grades PreK-2 and Google Classroom in grades 3-12. Teachers will be present with students in the classroom to guide instruction daily. In the event that students need to stay home for an extended period due to school closure or individual exposure to COVID 19, instruction will be provided virtually in accordance with established EPS identified procedures. All students are enrolled in the On Campus Blended Learning Model unless parents request the Virtual Learning Model.

- Virtual Learning Model- Students learn from home through our EPS Virtual Academy. Students enrolled in EPS Virtual Academy may participate in school sponsored athletic and fine arts programs. If students choose this option, full time virtual enrollment will be for a semester or the full academic year at the elementary level. At the middle school and high school level, enrollment will be a semester long commitment. We encourage all families to choose this enrollment option prior to school beginning. To ensure appropriate staffing for the

EPS Virtual Academy parents completed a survey to demonstrate interest in August of 2020. Further enrollment is completed through the <u>EPS Welcome Center.</u>

**- Synchronous Learning-** Synchronous learning is when the teacher and the students participate in online learning activities at the same time. The teacher provides learning resources and tasks through video-conferencing enabled through Google Classroom or SeeSaw during a specific time.

**-Asynchronous Learning-** Asynchronous learning is when students and teachers are learning the same material but at different times. The teacher provides learning resources and tasks in Google Classroom (Grades 3-12) and SeeSaw (PreK-2). Students access learning at a time that works for them and their families.

#### **Communication with Parents and Community**

All communication with parents and the community will be delivered through Swiftk12, Remind (email, voice and text), the district Facebook page "Enid Public Schools", and the EPS website. Parents should also connect to each school site's Facebook page. For direct communication with site principals and teachers, text, call, and email services through Remind should be used. Enid Public Schools is committed to strong communication and responsive action. If you need assistance and cannot reach your site, you may reach out to the Enid Public Schools' Administrative Services Center at 580-366-7000.

PowerSchool, our student management system, will be utilized for all students in all classes.

- Parents can access their child's grades and attendance at any time through the PowerSchool parent portal app.
  - For Pre-K through 2nd grade, end of quarter grades will be visible.
  - For 3rd-12th grades, current grades will be visible.
- PowerSchool Parent Portal will become accessible the day before the first day of school
- Each school has a secretary that can assist parents with accessing their parent portal information.
- Parents can update their contact information via the <u>Parent Portal</u>.

#### **Educational Re-Entry Phases**

The Enid Public Schools return to school plan covers three phases:

**Planning:** The planning phase began in June 2020 and continued through the first few weeks of August and was revisited at various times from December 2020 to May 2021. During this phase Enid Public Schools planned with teachers

and community members in the areas of school operations, academics and growth, whole child and family supports, and school personnel. School staff purchased supplies for cleaning and disinfecting, aligned protocols to keep students and staff safe, and developed guidelines for learning. Teachers engaged in professional development on blended and virtual learning. School personnel built resources for social emotional learning and academic support for students and parents.

**Information Gathering:** The information gathering phase occurred in late July 2020 and extended through the first part of August 2020. During this phase Enid Public Schools collected specific information from parents and students about their interest in the Virtual Learning Model. Parents completed a survey prior to school personnel contacting families to finalize enrollment for the start of school on August 13, 2020. The *Learning Pathways* options are:

- 1. On Campus Blended Learning Model: Students report to campus and attend classes in a traditional setting with access to online instruction through Seesaw in grades Prek-2 and Google Classroom in grades 3-12. Teachers will be present with students in the classroom to provide synchronous instruction daily. In the event that students need to stay home for an extended period due to school closure or individual exposure to COVID 19, asynchronous instruction will be provided virtually in accordance with established EPS identified procedures. All students are enrolled in on campus blended learning unless parents request the Virtual Learning Model by contacting the EPS Welcome Center.
- 2. <u>Virtual Learning Model</u>: Students learn from home through the EPS Virtual Academy. Students enrolled in the EPS Virtual Academy may participate in school sponsored athletic and fine arts programs. If students choose this option, full time virtual enrollment will be for a semester or the full academic year at the elementary level. At the middle school and high school level enrollment will be a semester long commitment. We encourage all families to choose this enrollment option prior to school

beginning. To ensure appropriate staffing for the EPS Virtual Academy parents completed a survey to demonstrate interest. Further enrollment is completed through the EPS Welcome Center.

**Implementation:** The implementation phase of the plan began with students returning to school on all campuses on August 13, 2020. All sites practice CDC recommended guidelines for proper hand washing and social distancing where we are able.

In conjunction with daily health measures and in partnership with the Garfield County Health Department, EPS temporarily quarantines single students, groups of students, employees, classrooms, or campuses, depending on the level of COVID-19 exposure. We appreciate everyone's flexibility and support as we make the best possible health choices for our EPS family. These isolation, quarantine, and contract tracing efforts have allowed us to mitigate risk and continue providing in-person instruction.

Beginning with the Spring 2021 semester, EPS will use the following two criteria to make decisions regarding campus closure due to COVID-19:

- 1. Do we have enough faculty/staff to safely and effectively operate the campus? If so, then we continue with in-person instruction and activities.
- 2. Is the campus under the threshold of less than 30% of students, faculty, and staff negatively affected by COVID-19 (positive cases and quarantines combined)? If so, then we continue with in-person instruction and activities.

If the answer to either question is "no" then the administration will close that particular campus for the appropriate time needed for students and staff to return safely, while the rest of the district continues per normal. Athletics and Extracurricular Activities will continue to be conducted with the implementation of proper attendance and safety protocols.

This more diagnostic approach will allow us to be targeted and precise in our decision-making, providing uninterrupted instruction and support to students.

EPS will continually monitor advice and guidance from local, state and federal governing bodies, and may change this policy as needed. Visitors on campus will be limited. Parents will be asked to complete daily health self-assessments before sending your child to school. Teachers and staff are eager to welcome students back to school. Plainsmen and Pacers, we're ready!

# School Operations & Centers for Disease Control Safety Recommendations

#### Masks

Wearing a mask is the best way to reduce the spread of viruses. Students and staff may voluntarily wear a mask if they choose to. Students and staff will follow state and local health department guidance as required by Oklahoma State Law 70 O.S. § 1210.190 which includes a requirement for the governor to declare a state of emergency

#### **Facility Modifications**

Enid Public School facilities have been modified to adequately address student learning while working to mitigate the spread of COVID to the greatest extent possible.

#### **Handwashing and Respiratory Etiquette**

Signs promoting handwashing have been placed in all buildings especially near all sinks to promote correct handwashing techniques. Students and staff are encouraged to cover coughs appropriately and to maintain space between individuals when coughing or sneezing. All classrooms and buildings have hand sanitizer available in the classroom and at various locations throughout the building.

**Hygiene Tip:** It is important to teach children proper hygiene all the time, but especially to remind them about good habits during a public health crisis like COVID-19. One habit is proper handwashing. According to CDC guidelines, follow these five steps every time you wash your hands.

Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.

Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.

Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.

#### **Cleaning and Maintaining Healthy Facilities**

All facilities are maintained to the highest level of cleanliness possible. All facilities are cleaned and disinfected on a daily basis by trained custodial personnel. Disinfecting wipes and sprays are available for use in every classroom for immediate disinfection of student spaces. All buildings are circulating the highest availability of outside air that the system allows with filters being changed on regularly scheduled intervals.

Enid Public Schools uses EPA recommended cleaning products and CDC recommended disinfecting procedures. Increased cleaning and disinfecting measures will be implemented in the following areas:

#### Bathrooms

- Additional sanitization using disinfecting sprayers each day during the lunch period and end of day
- Water fountains will be accessible, along with water bottle fillers for students to use. It is recommended that students bring a water bottle from home to fill.
- Classrooms / Offices / Isolation Ares
  - Sanitized Daily
  - Each classroom will have disinfectant spray for teachers to disinfect as needed
  - Each classroom will have hand sanitizer for students and staff to sanitize hands in classrooms where soap and water are not available
  - Where available, students will wash their hands with soap and water when entering the classroom
  - Students and staff will limit the sharing of supplies, utensils, devices, toys, books and learning aids

#### Buses

- Each bus will be sanitized daily
- o Students will sanitize their hands with liquid sanitizer when entering the bus

#### • Cafeteria

Students will use hand sanitizers located at the beginning of the serving line

#### **Contact Tracing in Combination With Isolation and Quarantine**

The district has dedicated personnel to contact tracing and each facility has space available for the isolation and quarantining of students. The district works collaboratively with the Garfield County Health Department in regards to contact tracing and the reporting of COVID.

Enid Public Schools is dedicated to the safety and good health of all staff and students. <u>Click</u> here for detailed policies and procedures related to Covid-19.

Parents will be required to acknowledge the responsibilities and risks of sending your child to school by agreeing to conduct <a href="https://example.com/home.self-assessments">home self-assessments</a> on a daily basis. The daily self-assessment checklist includes answering questions about:

- Travel to high risk areas
- Temperature and other symptoms
- Exposure to others diagnosed with COVID-19

The <u>self-assessment checklist</u> may be found on our district website or through any of the links throughout this document. Parents are not required to turn in checklists at school sites. However, parents will be reminded regularly about completing the checklist at home before sending children to school.

Students who remain home due to symptoms will be able to access class assignments through Seesaw in grades PreK-2 and Google Classroom in grades 3-12. Parents are asked to call the school site and inform the school that their child is experiencing symptoms, or has tested positive so the teacher can instruct the student using the virtual platform until the student can return to class. Teachers will communicate with students including providing assignments and educational resources through the appropriate learning management system when students are away from school.

Students who become ill at school will be sent to a designated isolation room. School staff will follow an <u>established protocol for assessing symptoms and notifying parents</u>. If a student or staff member test positive for COVID-19 a call will be made to students in the individual's classroom notifying other individuals of a positive COVID-19 (without identifying the individual) with a recommendation for self-monitoring, possible isolation, and testing with the Garfield County Health Department or another health care provider.

If a student or staff member is sent home for a potentially contagious acute illness the individual must be fever-free for 24 hours without the use of fever-reducing medication, or physician release to return to work/school.

#### **Diagnostic and Screening Testing**

Temperature checks will not occur upon boarding buses or entering buildings unless staff believe it is necessary. We rely on each family to conduct <u>a self-assessment for students</u> each morning before sending children to school. COVID Testing has been conducted by both EPS

nursing staff in conjunction with Diagnostic Labs of Oklahoma and Garfield County Health Department.

#### **Efforts to Provide Vaccinations to School Communities**

Enid Public Schools has and continues to work with the Garfield County Health Department to provide specialized vaccination clinics for EPS employees and families as well as specialized clinics for age appropriate students.

#### **Appropriate Accommodations for Children with Disabilities**

Students with disabilities are accommodated through the requirements of their individual Education Plan. The district has taken steps to ensure student spaces are safe and clean while school is in session and in the event of a school closure additional space has been added for a continuum of services for student learning in a safe and clean environment.

#### **Coordination with State and Local Health Officials**

Enid Public Schools has been and will continue to consult with the Garfield County Health Department as well as the State of Oklahoma Epidemiologist as needed for health and safety as it is related to COVID.

#### **Transportation**

Due to lack of bus drivers and the difficulty of creating multiple routes, we will not decrease the number of students riding the bus each day. Students will be encouraged to social distance on buses when possible; however, parents should not expect 6 feet of space between riders on school buses.

To protect drivers and students while riding the bus we will do the following:

• Ventilation on buses will be increased by lowering windows when weather allows.

#### **Athletics and Extracurricular Activities**

Procedures for athletics and extracurricular activities will be followed in conjunction with recommendations from OSSAA and our local health professionals. Information about practices and precautions will be posted through each activity's sponsor or department.

#### **Facility Use by Outside Organizations**

Facility use by outside organizations will be determined on a case by case basis. Consideration will be given for organizations able to commit to guidelines for limiting exposure to the COVID-19 virus. Additional cleaning fees may be required.

#### **Campus Visitors**

Visitors will be allowed beyond the office at the discretion of site administration. Additionally while in the building, the following are recommended:

- Appointments with staff members should be made in advance
- Wash/sanitize hands when entering the buildings
- Hand sanitizer is located at the main visitor entrance to every district building
- Complete a <u>self assessment checklist</u>

**Health Tip:** Create a routine each morning to check your child's temperature and assess other symptoms before sending your child to school. Enid Public Schools will not conduct routine temperature checks as students board school buses or when students enter buildings.

## **Academics & Growth**

Achieving our core mission to educate children is a tremendous challenge during the COVID-19 public health crisis. Enid Public Schools is committed to keeping learning constant throughout the school year although we know we are likely to experience disruption due to possible positive diagnoses.

Our goals for the year is to provide flexible learning pathways for families who may be impacted by health concerns either due to an individual who is immunocompromised or due to a short period where family members are experiencing COVID-19 related symptoms.

For these reasons, we pledge to:

- Continue to deliver on grade level content through challenging and engaging lessons
- Provide interventions for students who fall below grade level
- Offer enrichment for students who are learning at a faster pace
- Respond to parent questions or concerns about their student's progress
- Create options for personal learning pathways

#### **Enid Public Schools Learning Pathways**

Students and parents will be able to choose one of two Enid Public Schools Learning Pathways.

Lesson Delivery	Time, Place, Path, and Pace	Curriculum
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1. On Campus Blended Learnin g Model	Students report to campus and attend classes in a traditional setting with access to online instruction through Seesaw in grades Prek-2 and Google Classroom in grades 3-12. Teachers will be present with students in the classroom to provide synchronous instruction daily. In the event that students need to stay home for an extended period due to school closure or individual exposure to COVID 19, asynchronous instruction will be provided virtually in accordance with established EPS identified procedures.	Challenging online curriculum Digital textbook resources Teacher created resources
2. Virtual L earning Model	Students learn from home through the EPS Virtual Academy. Students enrolled in the EPS Virtual Academy may participate in school sponsored athletic and fine arts programs. If students choose this option, full time virtual enrollment will be for a semester or the full academic year at the elementary level. At the middle school and high school level enrollment will be a semester long commitment. We encourage all families to choose this enrollment option prior to school beginning.	Challenging online curriculum Digital textbook resources Devices provided as needed

Elementary students who choose the virtual learning model must remain in that learning pathway for at least a full semester. Based on the graduation requirement of the courses, Middle School and High School students will remain in the virtual learning model for either a full academic semester or full academic year. Any requests for exceptions to this procedure will have to be made in writing to the assistant superintendent of elementary education or the assistant superintendent of secondary education. An instructional team will then look at the situation and decide how to best move forward.

#### **Students with Special Needs**

Individualized Education Plans (IEP), 504 Plans, and English Language Academic Plans will be followed with the assistance of site principals. District related service providers such as speech pathologists, occupational therapists, physical therapists or any other related service provider, will be in contact with students and parents to arrange for continued services within the constraints of this public health crisis. IEP and 504 meetings will be held in person unless a request is made for a phone or video conference. All IEP/504 team members are required to participate. For information about IEP and 504 plans, contact Melissa Graddick at

<u>mdgraddick@enidk12.org</u> For information about English Language Services, contact Leslie Wichert at <u>lpwichert@enidk12.org</u>

#### **Access to Curriculum**

As a result of parent feedback on our Distance Learning Survey, we have streamlined our learning platforms. Students and parents will be able to access lessons and resources through Seesaw in grades PreK-2 and Google Classroom for grades 3-12. Teachers have been planning all summer to create blended and virtual lessons to make switching to learning at home seamless if and when it occurs. Plan for both elementary and secondary students has been developed to establish the learning expectations for students in both synchronous and asynchronous settings. All lessons, activities, instruction, and resources will be aligned to the Oklahoma Academic Standards.

Students in grades PreK to 8th grade will also have access to Istation. Istation is an adaptive curriculum in Reading and Math that allows students to work independently by automatically placing students on individual learning paths based on their abilities. Istation also allows teachers to assign tasks to an entire class or group of students based on the needs of the class or group.

#### **Access to Technology**

Devices will be provided for students, PreK - 2nd graders will start the school year with iPads and will transition to Chromebooks when they are available, 3rd - 12th graders are provided Chromebooks. PreK - 5th grade student devices will stay at school until the time a student must isolate due to COVID-19. 6th grade thru 12th graders will take their Chromebooks home nightly. Please refer to the <a href="EPS\*Connect Handbook">EPS\*Connect Handbook</a> for more information.

Students who choose the Virtual Learning Model will be given a Chromebook at the beginning of the school year.

#### **Instructional Setting**

All students enrolled in the On Campus Blended Learning Model will attend school daily for inperson instruction. In conjunction with daily health measures and in partnership with the Garfield County Health Department, EPS will temporarily quarantine single students, groups of students, employees, classrooms, or campuses, depending on the level of COVID-19 exposure. We appreciate everyone's flexibility and support as we make the best possible health choices

for our EPS family. These isolation, quarantine, and contract tracing efforts allow us to mitigate risk and continue providing in-person instruction.

Beginning with the Spring 2021 semester, EPS will use the following two criteria to make decisions regarding campus closure due to COVID-19:

- 1. Do we have enough faculty/staff to safely and effectively operate the campus? If so, then we continue with in-person instruction and activities.
- 2. Is the campus under the threshold of less than 30% of students, faculty, and staff negatively affected by COVID-19 (positive cases and quarantines combined)? If so, then we continue with in-person instruction and activities.

If the answer to either question is "no" then the administration will close that particular campus for the appropriate time needed for students and staff to return safely, while the rest of the district continues per normal. Athletics and Extracurricular Activities will continue to be conducted with the implementation of proper attendance and safety protocols.

Instruction for those in quarantine, whether a single student, groups of students, classrooms or campuses, will be provided through virtual instruction. Teachers may use synchronous or asynchronous strategies as appropriate to ensure students receive the instruction needed to continue moving forward.

This more diagnostic approach will allow us to be targeted and precise in our decision-making, providing uninterrupted instruction and support to students. EPS will continually monitor advice and guidance from local, state and federal governing bodies, and may change this policy as needed.

#### **Grading, Attendance, and Credits**

Unlike what we experienced during Distance Learning in the Spring of 2020, new content will be delivered during the school year. PowerSchool, our Student Information System, will be used to document and track student grades and attendance. All attendance procedures and practices will follow <u>guidelines set by the Oklahoma State Department of Education</u>. Students will be counted absent if not in attendance, even if a student is learning through the blended learning model, he/she can still be counted absent if the blended learning attendance requirements are not met by the student. Credits will be awarded by teachers following the EPS board of education policy, district registration guides, and student handbooks.

**Learning Tip:** Seesaw (grades PreK-2) and Google Classroom (grades 3-12) are designed to give students and parents easy access to assignments through an online format. Find out 6 things parents should know and more resources about Seesaw and Google Classroom through the appropriate link. <a href="https://www.commonsensemedia.org/blog/parents-ultimate-guide-to-google-classroom">https://www.commonsensemedia.org/blog/parents-ultimate-guide-to-google-classroom</a>

https://www.commonsensemedia.org/videos/6-tips-for-families-using-the-seesaw-class-app

# Whole Child & Family Supports Social, Emotional

Our mission is to ensure all students and their families feel welcome and safe at school. This mission is especially important during the COVID-19 public health crisis. Whether students are learning through on campus face to face instruction or virtually at home, we work to promote a feeling of community with all students and families.

In response to the increasing needs of families for the school year, Enid Public Schools will do the following:

- Counselors will be available to provide daily or weekly check-ins for students
- Social Emotional Learning (SEL) curriculum will be added to our curriculum to assist students in building skills in self-awareness, self-regulation, goal setting and working with others
- Provide additional training for teachers in trauma-informed practices
- Provide health, wellness, and community resources for students and families on our website.

For additional information about mental health, contact your school's site principal or Melissa Graddick, Director of Special Services at <a href="mailto:mdgraddick@enidk12.org">mdgraddick@enidk12.org</a>. For information on Child Nutrition services contact Kelly Craig at <a href="mailto:krcraig@enidk12.org">krcraig@enidk12.org</a>.

**Resource Tip:** The Oklahoma State Department of Education (OSDE) has excellent family and community resources posted on their website at <a href="https://sde.ok.gov/parent-community-engagement">https://sde.ok.gov/parent-community-engagement</a>.

### **School Personnel**

The safety of our school staff is paramount to our success. Taking care of all employees during the COVID-19 crisis will require flexibility and understanding in the event of a positive COVID-19 diagnosis. In response to these concerns, Enid Public Schools is cleaning and disinfecting following CDC guidelines, and training employees on proper health and safety procedures. Additionally, all employees are highly encouraged to complete an <a href="employee-self-assessment-assessment-employee-self-assessment-assessment-employee-self-assessment-

#### **PPE and Cleaning Kits**

Each classroom will receive sanitizing/cleaning kits including disinfectant spray, hand sanitizer and gloves. Staff will be trained in the proper use of disinfectants and hand sanitizers.

#### **Ongoing Staff Support**

To provide the best support for our staff, we may need additional substitutes or bus drivers in times of increased COVID-19 cases or other illnesses. If you are interested in joining our team, contact Jane Johnson at <a href="mailto:jmjohnson@enidk12.org">jmjohnson@enidk12.org</a>.

Additional training and support for staff will be provided throughout the school year as conditions change.

#### What happens if someone tests positive?

It is likely we will experience disruption in the school year due to a positive diagnosis of COVID-19. If a student or staff member tests positive, Enid Public Schools personnel will work in coordination with Garfield County Health Department officials, to follow CDC guidelines for partial school site, full school site, or district closure, if necessary.

A positive diagnosis does not necessarily mean shutting down a school site or the entire district. Working with health officials will mean completing contact tracing and possibly suggesting students be tested for the virus. Because of changing and uncertain conditions, students, parents, and staff should be prepared for transition to at home blended learning at any time.

**Communication Tip:** Stay connected to Enid Public Schools information through Remind, the Enid Public Schools website, and facebook page. Be sure your contact information, including email and phone number, is up to date in the parent portal. If you need assistance with your parent portal account, contact your school's secretary.

# Conclusion

Bringing students, parents, and the community together is what we do best. Our success in responding to the school year during COVID-19 conditions will require a community mindset and strong communication feedback loops.

We encourage parents to stay engaged and responsive as we honor our commitment to educate all students in spite of these challenges. We thank you in advance for your flexibility and understanding.



#### **Resources:**

Document Resources	Additional Outside Resources
Enid Public Schools Website	CDC Isolation Precautions
Enid Public Schools Enrollment Information	Open Up Safely and Recover Safely (OURS) Plan
Enid Public Schools - Health Services COVID-19 Return to School Plan	OSDE's COVID-19 Frequently Asked Questions
Self-Assessment Checklist for Students	OSDE Return to Learn Plan
Self-Assessment Checklist for Employees	Garfield County Recommendations to reopen schools
Self-Assessment Checklist for Adult Visitors	CDC Cloth Face Coverings
	CDC Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening Up American Again guidelines

#### **Contact Information:**

For general questions and information, please contact Enid Public Schools at 580-366-7000. For questions regarding technology, please call the EPS-IT Department at 580-366-7070. Additionally, personnel can be reached via email using the information below.

Name	Position	Email Address
<b>Dudley Darrow</b>	Assistant Superintendent for Secondary	dddarrow@enidk12.org
Randy Rader	Assistant Superintendent for Elementary	rlrader@enidk12.org
Jane Johnson	Director of Human Resources and Communication	jmjohnson@enidk12.org
Melissa Graddick	Special Services and Counseling Director	mdgraddick@enidk12.org
Leslie Wichert	English Language Services Coordinator	lpwichert@enidk12.org

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Kelly Craig Director of Food Services and Child Nutrition	krcraig@enidk12.org
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