

Parkview Elementary School

Parent/Student Handbook

2023-2024



550 River Road
Rangely, Colorado 81648
(970) 675-2267 – Office
(970) 675-5032 Fax

Mission Statement

Rangely RE-4 School District's Mission is to create a learning community dedicated to high achievement and safety for all.

Vision Statement

Building Champions in Life!

FACULTY/STAFF 2023-24

PARKVIEW ELEMENTARY & EARLY EDUCATION CENTER

Carlene Cantrell	Principal
Cheri Smith	Administrative Assistant
Jasmine DeFreitas	5 th Grade Teacher
Tami Bollinger	5 th Grade Teacher
Dana Forbes	4 th Grade Teacher
Lois Langehaug	4 th Grade Teacher
Stephanie Talbot	3 rd Grade Teacher
Isadora Watson	3 rd Grade Teacher
Brooke Lohse	2 nd Grade Teacher
Laurel Blackburn	2 nd Grade Teacher
Beverly Hernandez	1 st Grade Teacher
Angelia Simpson	1 st Grade Teacher
Annette Heil	Kindergarten Teacher
Chloe Maybury	Kindergarten Teacher
Dorothy McCarty	Pre-School Director
Kirstin Fielder	Pre-School Lead Teacher
Rayna Robertson	Pre-school Para
Angie Hill	Physical Education Teacher
Jessica Navarro	Art Teacher
Pheona Ngwarati	Music Teacher
Amanda Boydston	Title I Teacher
Shalece Low	READ Act Para
Shauna Rhea	Math Intervention Para
Melissa Key	Resource Teacher
Jessica Dillon	ECSE/Resource Teacher
Linda Cox	Resource Para
Kaitlyn Willis	Resource Para
April Noel	Resource Para
Juliana Allred	Resource Para
Xanne Rowley	Resource Para
Arlene Harp	Resource Para
Jayda Lewis	Resource Para
Arlene Harp	Resource Para
Andrea Voight	Resource Para
Anne Harmston	Resource Para/Behavior Specialist
Heather Hall	Classroom Para
Nikki Palacios	Classroom Para
Ashley Sanford	Library/Media Para
Kristen Thayn	District Counselor
Michelle Robertson	School Psychologist
Colleen Zufelt	School Nurse
Anna Byerly	Speech Therapist Para
Vicki Long	Director of Food Services

August						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



RANGELY SCHOOL DISTRICT RE-4

2023-2024 School Calendar

BUILDING CHAMPIONS IN LIFE

Hardworking - Respectful - Responsible - Kind
Confident - Trustworthy - Positive - Persistent

Adopted May 15, 2023

STUDENT START DATE

RJSHS

Parkview

August 21

August 23

Daily Schedule

Daily Schedule

7:45 - 3:52

7:55 - 3:42

September						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

All Schools Teacher In-service

Aug 10, 14, 15, 16, 17, 25 / Sept 15 / Oct 27

Nov 10/ Dec 1 / Jan 26 / Feb 9 / Mar 1 / Apr 26

All Schools 1/2 Teacher Workdays

Sept 29 / Oct 13 / Dec 15 / Jan 12

Feb 16 / Mar 29 / Apr 12 / May 24

Parent/Teacher Conferences

October 16 and 17

February 19 and 20

Schools Not In Session

September 4

Labor Day

November 22 - 23

Thanksgiving Break

December 25 - January 4

Christmas Break

March 11 - 14

Spring Break

Special Days

Elementary Testing	August 21 & 22	
End of First Quarter	October 12	
End of First Semester	December 21	
End of Third Quarter	March 7	
End of Second Semester	May 23	
Graduation	May 19	
School in Session	145 Days	

DAILY SCHEDULE 2023-24

PARKVIEW ELEMENTARY SCHOOL

7:30 a.m.	Teachers Arrive
7:45 a.m.	Students Arrive
7:50 a.m.	Students Enter Building
7:55 a.m.	Grades 2-5 Classes Begin
11:10 a.m.-12:15 p.m.	Lunch
3:42 p.m.	Grades 2-5 Dismissal
4:00 p.m.	Teachers Leave

EARLY EDUCATION CENTER - Kinder and First

7:30 a.m.	Teachers Arrive
7:45 a.m.	Students Arrive
8:00 a.m.	K - 1 Classes Begin
11:00 a.m.-12:05 p.m.	Lunch
3:35 p.m.	K-1 dismisses
4:00 p.m.	Teachers Leave

EARLY EDUCATION CENTER - Preschool

7:30 a.m.	Teachers Arrive
7:45-11:30 a.m.	AM Preschool
11:45-3:30 p.m.	PM Preschool
4:00 p.m.	Teachers Leave

Attendance

- It is the goal of the Colorado Department of Education and the Rangely School District to maintain an attendance rate of 95% or higher. While it is understood that circumstances may arise that necessitate missing school, attendance is encouraged. Consistent attendance builds work ethic and fosters the continuity required to build confidence in the school setting.
- Students with a fever of 100.4 or higher can return to school when the student has been without a fever for at least 24 hours, without fever reducing drugs.
- Please call the office (970-675-2267) before 9:00 a.m. if your child is going to be absent. If there is no answer, please leave a message. This helps ensure student safety and keeps teachers informed. A text and phone message will be sent to families on days that their student is absent from school.
- Students miss valuable instruction and teacher interaction when they are not at school. Attendance is vital in order for students to meet grade level standards and continue to progress in their education.
- Being absent from school more than 15% (approximately 22 total days) is considered excessive. Excessive absences, except for extenuating circumstances, may result in mandatory Summer School, grade-level retention, or even intervention by Rio Blanco County Child Protection Services.
- Students arriving late to school must report to the office. A student is considered tardy if they arrive after 7:55 a.m. at PVE and 8:00 at the EEC. Parents, it is imperative that you arrange to have your student(s) in school on time.
- The principal will follow up by making a personal contact by letter, phone, or in person with parents of those students whose absence/tardy rate becomes concerning. If necessary, the school district superintendent and/or municipal court system may get involved.

Breakfast

- Students will be able to go inside the school at 7:45 to eat breakfast. Breakfast items will be 50 cents an item. Parents may request in writing to the office free breakfast for their child.

Bullying

- Parkview supports a safe and secure school climate, conducive to teaching and learning that is free from threats, harassment, and any other type of bullying behavior. Bullying is defined by Colorado Law as any written or verbal expressions, physical act or gesture, or a pattern thereof that is intended to cause distress upon one or more students in the school, on school grounds, in school vehicles, at a designated school bus stop, or at school activities or sanctioned events.
- It is vital that students or parents report any bullying behavior to school administration.
- A student who engages in any act of bullying is subject to appropriate disciplinary action including suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken under consideration when disciplinary decisions are made. (REFS: RSD Policy JICDE, CO Revised Statutes 22-32-109.1X)

Discipline Policy

- Our policy reflects and considers the Rangely School District Re.4 Mission and Vision Statements and has at its core the learning experience of the student, and how that experience will help them in their adult life, as well as creating a safe school environment. A copy of the Parkview Behavior Expectations and Discipline Plan will be made available to each Parkview family and is available on the school website.

Chromebooks

- All students in Kindergarten through 5th grade will be issued a Chromebook by the Rangely School District. Chromebooks will be housed in the classrooms and will not be taken home by students.
- RSD will assume the financial liability for Chromebook repairs or replacement due to normal and typical daily use or manufacturing defects covered under warranty.
- There is a \$20.00 Technology Fee that is required per RSD student (with a capped maximum Family expense of \$50.00). This fee will help maintain the technology quantity and quality. Additionally, as a value added bonus, RSD will include a limited Insurance on each Student's school supplied Chromebook as follows:

Chromebook Insurance Details

- **First Occurrence:** Covers the first occurrence of **accidental** damage, including power surges, drops, falls, collisions, vandalism, flood, fire, and smoke, as well as damage to batteries and AC adapters.
- **Second Occurrence:** Should a student have a second instance of covered, accidental damage, the Student will be required to pay the first \$75 of the repair cost.
- **Third or Subsequent Occurrence:** Any third or following occurrence of accidental damage shall be covered in full by the Student.
- Replacement of lost or stolen devices is also covered by this deposit providing a report has been filed with the appropriate authorities.
- All students will pay a \$20 tech fee annually. A family will not pay more than \$50 annually for tech fees.
- This tech fee does not cover lost or stolen power adapters.
- Damage not deemed accidental, shall be covered in full by the Student (or if not paid, Parents).
- See the District Chromebook Policy Manual for additional information on Chromebook use at Parkview Elementary.

Cell Phones

- Cell phones will be left in student lockers during the school day at Parkview Elementary.
- Repeated cell phone violations will result in the cell phone being taken away and parents contacted to come and pick it up.

Dress Code

- Parkview Elementary requires attire and grooming that is appropriate for an educational environment - that promotes the health, safety, and attentiveness of students. It is important to teach young children the standards of our culture and dress. Students, staff, and visitors are expected to dress modestly and appropriately at all times.
 - Hats and hoods are to be removed in the building (except for special occasions).
 - Shirts with spaghetti straps cannot be worn.
 - Shirts need to cover the midriff and entire back of the student.
 - Sleeveless shirts should cover the entire side of the torso.
 - Shorts need to reach to mid-thigh. When students put their arms to their sides the hem of the shorts should not be shorter than the students longest finger tip.
 - Appropriate clothing and outerwear for recess should be worn from the late fall to early spring, as warranted by sub-freezing temperatures and reduced sunshine.
 - Pajamas may only be worn if it is a specific classroom PJ Day.
 - Clothing may not display inappropriate slogans or advertisements.
 - "Heely" skate shoes are not to be worn to school.
 - Students will need to have tennis shoes to change into for PE if they do not wear tennis shoes to school. This is a requirement for both outside and inside PE.
- Classroom teachers will note any dress that is not appropriate and inform the student and, if necessary, the parent. Most situations will warrant a verbal reminder the first time. Parents will be contacted if the student continues wearing inappropriate clothing or footwear. If the homeroom teacher feels that the student should change their clothes due to the type of attire or due to repeated warnings, the student will be sent to the office to call home for a change of clothes.

Lost and Found

- Articles of clothing and other items that are found will be taken to the racks or boxes in the back hallway between the two school gyms at Parkview and the bus entryway at the EEC. Items not claimed in a timely manner will be donated to charity or discarded.

Lunch

- Family and friends are able to eat lunch with students at both Parkview and the EEC. Visitors wanting to eat a school lunch will need to contact the Parkview office by 8:30 am to have a lunch reserved. Family and friends eating lunch with students will do so at the designated table in each lunchroom. Adult lunch is \$4.25 a plate.
- Lunch will be provided free of charge for all students at Parkview Elementary. Students will still need to use their lunch number when getting a lunch for reporting purposes.
- All families are still asked to fill out a free and reduced lunch form and turn it into the Parkview office at the beginning of the school year. State funding for the district will be based upon student need, even though all students will receive a free lunch. Students

may also qualify for reduced fees through free and reduced lunch based on free and reduced lunch information.

- Adult lunch price: \$4.25
- For more information on the lunch program call Director of Food Services, Vicki Long, at 675.2267 ext. 4148.

Parent Volunteers and Visitors

- Parent volunteers will be allowed in classrooms for the 2023-24 school year. Parents will be asked to set up a schedule for volunteering with classroom teachers and make sure that they sign in and out of the building with the building secretary each time they volunteer. Volunteers may be asked to complete a background check prior to volunteering.
- Visitors to classrooms are asked to contact teachers prior to visiting classrooms. Visitors are asked to sign in and out of the building with the building secretary each time they visit a classroom.

Student Records

- Report cards come home quarterly throughout the school year for first through fifth grade students. Kindergarten student skill checklists are sent home three times during the school year.
- The Family Education Rights and Privacy Act also specifies rights related to educational records. This act gives the parent or guardian the right to:
 - 1) Inspect and review his/her child's educational records
 - 2) Make copies of these records
 - 3) Receive a list of all individuals having access to those records
 - 4) Ask for an explanation of any item in the files
 - 5) Ask for an amendment to any part of the record on the grounds that it is inaccurate, misleading, or violates the child's rights
 - 6) A hearing on the issue if the school refuses to make the amendment

Toys and Stuffed Animals

- Students are not to bring toys and/or stuffed animals to school unless specific permission is granted by the student's classroom teacher for special occasions.

Vision/Hearing Screening

- The school nurse arranges for every Parkview student to have vision and hearing screening at school. If you do not want your child screened for vision and hearing please contact the nurse's office at the start of the school year.
- Parents will be notified by the school nurse of any vision/hearing screening concerns via mail, email, or phone call, if necessary.

Student Immunization Information

Immunizations are an important part of our children's health care and Colorado law requires that children going to school be vaccinated to prevent vaccine preventable diseases. Colorado follows the Advisory Committee on Immunization Practices (ACIP) schedule for recommended vaccines. You can view the schedule online at <http://www.cdc.gov/vaccines/schedules/downloads/child/0-18yrs-schedule.pdf>

Required Vaccines

- Preschool students need to have at least one Hib, one Pneumococcal (PCV13), one MMR, one Varicella, three Hep B, four DTaP, & four Polio (IPV). Please check with physician to ensure immunization series are up to date for school compliance. If your child is "in process" of getting immunizations, a schedule from the medical provider needs to be given to school personnel.
- **Hepatitis B (Hep B):** Three doses are required for all students K-12 to protect against a serious liver disease that can lead to liver damage or cancer, and death.
- **Tetanus/Diphtheria/Pertussis (DTaP/Tdap):** Five doses of DTaP are required for Kindergarten entry. A booster of Tdap is required for 6th grade entry. This vaccine protects against diseases that cause painful stiff muscles & convulsions (Tetanus), suffocation, paralysis, & heart failure (Diphtheria), and whooping cough (Pertussis).
- **Polio (IPV):** Four doses are required by kindergarten entry to protect against a paralyzing disease typically of the legs.
- **Measles/Mumps/Rubella (MMR):** Two doses are required by kindergarten entry to protect against pneumonia, seizures, deafness, or brain inflammation caused by these diseases.
- **Varicella (Var):** Two doses are required by kindergarten entry to protect against chickenpox disease. 1 out of 3 people who've had the chickenpox disease can get a painful rash called shingles years later.

Recommended Vaccines

- **Influenza (Flu):** Annual dose given between Oct-May to protect against the CDC chosen flu strains that may be prevalent in a specific season. Influenza is a respiratory infection that causes fever, fatigue, muscle aches, & cough. The influenza vaccine can help prevent the spread the flu, keep you from getting the flu, & make the infection less severe if you do get it.
- **Hepatitis A (Hep A):** Virus that is spread via fecal/oral route and causes liver disease.
- **Human papillomavirus (HPV):** A three dose series can be given to boys or girls starting at age 11 years. HPV can be easily acquired through sexual contact, about half of the men and women in the U.S. are infected with this disease. This vaccine can prevent the spread of HPV, the leading cause of cervical cancer.
- **Meningococcal:** A two dose series that can be started at age 11 years. Meningococcal disease is a serious bacterial illness that can cause inflammation of the covering of the brain and the spinal cord. It is a leading cause of bacterial meningitis in children 2 through 18 years old in the United States.

<http://www.ImmunizeForGood.com> is a good website to find information about these vaccines and the diseases they cause.

House Bill 14-1288 (HB-1288) was passed in 2014 that states "each school shall make the immunization and exemption rates of their enrolled student population publicly available, upon request".

CIIS (Colorado Immunization Information System) is where your child's immunization record is maintained and monitored for compliance by the school nurse. You can choose to opt-out of the CIIS system by completing the form located at the website below.

You may choose to have your child exempt from vaccinations due to personal, religious, or medical reasons. You will need to complete the exemption form **annually** for personal or religious reasons. If there medical reason your child cannot be immunized, the physician will need to sign a medical exemption only once and submit the form to CIIS. Children with exemptions may be excluded from school during a disease outbreak.

The website for the immunization explanations and exemption forms can be found at <https://www.colorado.gov/pacific/cdphe/school-immunizations>

Contact the school nurse for any assistance needed navigating the websites listed.