

**Rangely School District RE-4**

402 West Main Street  
Rangely, CO 81648  
970-675-2207

**Principal Staff Application**

Date of Application \_\_\_\_\_

Position Applied For \_\_\_\_\_

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_

(Last)

(First )

(Initial)

(Social Security Number)

Name on transcripts and placement papers \_\_\_\_\_

Present Address: \_\_\_\_\_  
(Street, City, State, Zip)

(Area Code) (Telephone)

Permanent Address: \_\_\_\_\_  
(Street, City, State, Zip)

(Area Code) (Telephone)

Have you ever had an administrative certificate revoked? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been charged or convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you involved in any pending litigation? \_\_\_\_\_ Yes \_\_\_\_\_ No

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**PROFESSIONAL PREPARATION**

Do you hold a Colorado Administrator License? \_\_\_\_ Yes \_\_\_\_ No

Date available for employment \_\_\_\_\_

**EDUCATION:**

| College/University Attended<br>(Names and Location) | Dates<br>Inclusive | Degree | Major | Semester<br>Hours | Minor | Semester<br>Hours |
|---|--------------------|--------|-------|-------------------|-------|-------------------|
|   |                    |        |       |                   |       |                   |
|   |                    |        |       |                   |       |                   |
|   |                    |        |       |                   |       |                   |
|   |                    |        |       |                   |       |                   |
|   |                    |        |       |                   |       |                   |

**EXPERIENCE: (List most recent experience first)**

| Dates<br>From - To | Name and location of School | No. of<br>Years | Grade Level and/or<br>Subjects Taught | Name of Principal<br>or Supervisor |
|--------------------|-----------------------------|-----------------|---------------------------------------|------------------------------------|
|                    |                             |                 |                                       |                                    |
|                    |                             |                 |                                       |                                    |
|                    |                             |                 |                                       |                                    |
|                    |                             |                 |                                       |                                    |
|                    |                             |                 |                                       |                                    |

**WORK EXPERIENCE OTHER THAN PRINCIPALSHIP: (Include Military Service)**

| Dates<br>From - To | Firm and Location | Job Title | Duties and Assignments |
|--------------------|-------------------|-----------|------------------------|
|                    |                   |           |                        |
|                    |                   |           |                        |
|                    |                   |           |                        |
|                    |                   |           |                        |
|                    |                   |           |                        |

**REFERENCES:**

Include any administrator under whom you have taught, or college instructor if you have not yet graduated. Do **NOT** include relatives or persons who have furnished references for your placement office credentials. You may also include persons not connected with education who are qualified to answer regarding your qualifications for the position you seek.

| Name | Occupation | Address | Phone Numbers |          |
|------|------------|---------|---------------|----------|
|      |            |         | Home          | Business |
|      |            |         |               |          |
|      |            |         |               |          |
|      |            |         |               |          |

**DIRECTIONS:** Please answer each of the questions given below as best you can. The space provided should be adequate, but if more space is needed please attach additional pages. Please complete in your own handwriting.

1. What do you want to accomplish as a principal? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. When you have some free time, what do you enjoy doing the most?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Why do you feel you would be a good addition to our school staff?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

An application is considered active when the Personnel Office has received (1) this employment application (completed and signed), (2) placement office credentials, and (3) all transcripts.

A valid Administrator License and medical examination will be required when employed.

An on-site interview (at applicant's expense) is required before hiring, unless specifically waived by the District.

**Pursuant to Colorado House Bill 90-1133, all persons employed by Rangely School District Re-4 are required to disclose any conviction, plea of nolo contendere involving unlawful sexual behavior involving children. Pursuant to Colorado house Bill 90-1077, all employees are required to be fingerprinted.**

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PLEASE READ CAREFULLY BEFORE SIGNING

I CERTIFY THAT THE INFORMATION GIVEN BY ME ON THIS APPLICATION AND ANY SUPPLEMENT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT FALSE STATEMENTS ON THIS APPLICATION MAY RESULT IN TERMINATION OF EMPLOYMENT.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant