

**Classified**

**Application for Employment**

**Rangely School District RE-4**

**402 West Main Street  
Rangely, CO 81648**

**970-675-2207**

Last name	First	MI	Type(s) of work desired	
Street address			Date of application	Social Security number
City	State	ZIP	Home telephone	Work telephone

Have you ever been charged or convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you involved in any pending litigation? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Please read carefully and complete by printing in ink or typing.**

### **An Equal Opportunity Employer**

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

**Provide all information requested.**

### **Employment Record**

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but complete this application as well.

Last or present company		Type of business	Type or classification of job
Street address		Phone number	Brief description of job duties
City	State	ZIP code	
Supervisor's name		Phone number	
Base salary	Dates worked From	To	
Reason for leaving			
Last or present company		Type of business	Type or classification of job
Street address		Phone number	Brief description of job duties
City	State	ZIP code	
Supervisor's name		Phone number	
Base salary	Dates worked From	To	
Reason for leaving			

**Educational History**

School name	Location (city, state)	Major course or subject	Dates attended		Graduated		Degree
			From	To	Yes	No	
High school							
Technical/trade (after high school)							
College (list all attended)							
Other education/training							

**Outside Activities**

(Exclude those indicating race, color, religion, sex, national origin, age, or handicap.)

Professional memberships, certificates, or licenses held

Past and present civic or cultural activities — include offices held

Principal hobbies

**Special Skills**

To be completed by applicant for office/clerical work			To be completed by applicant for shop/plant work	
Typing	Yes No	Words per minute:	Type of machines operated	Years experience
Dictation	Yes No	Words per minute:		
Computer skills	Hardware Software			
Please list other skills and/or equipment/language experience you have acquired			List other shop/production skills	
			Served apprenticeship    Yes    Type: No	

**Military Record**

Branch of service \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Present military affiliation: \_\_\_\_\_

None \_\_\_\_\_ Reserve (active) \_\_\_\_\_ Reserve (inactive) \_\_\_\_\_

Kinds of training and duty while in service \_\_\_\_\_

**Professional/Work References**

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/relationship	Address (street, city, state, ZIP code)	Phone no. (include area code)	Occupation

May we contact your present employer? Yes \_\_\_\_\_

No \_\_\_\_\_

Wage or salary required \_\_\_\_\_

Date available \_\_\_\_\_

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the company or myself.

\_\_\_\_\_  
Date\_\_\_\_\_  
Signature

If any of your educational or employment records are under other than the above name, please provide other names.

RANGELY SCHOOL DISTRICT RE-4 IS AN EQUAL OPPORTUNITY EMPLOYER