



# SCHOOL DISTRICT OF CAMBRIDGE

*Home of the Blue Jays*

## Bus Transportation Request Form

- The School District of Cambridge will provide transportation to and from school site(s) for **all four year old kindergarten** students who reside within the school district boundaries.
- The School District of Cambridge will provide transportation to and from school for K-12 students who reside within the school district boundaries but live **greater than one 1.5 miles from school, outside of the Village of Cambridge or in an area of the district that present unusual hazards for student walking to and from school to a bus pick-up point, as defined in state statute 121.54(9), live east of Koshkonong Creek for elementary students, be a student with exceptional education needs or a student enrolled in 4K.**
- Board Policy shall designate pick-up points on a consistent manner throughout the district. It is expected that students can walk a reasonable distances to pick-up points. This distance is ½ mile to a pick-up point.
- For safety reasons, **only two (2) pick-up/drop-off locations** (including home) per student will be permitted and that schedule must be consistent week to week. Varying schedules will not be allowed, (i.e. one week Mon., Wed., Friday drop-off/pick-up and following week Mon., Tues., Thursday, etc.) except in exceptional circumstances, approved by the business manager.
- For safety reasons, pick-up or drop-off locations for K-12 students, other than as designated, must be requested in writing by parents/guardians. Only then, will a bus pass be issued by the school building office manager/principal to be presented to the bus driver at time of boarding.

**Does your child need bus transportation?      YES                  NO**

If yes, please indicate locations below.      (circle all that apply)

Location #1 \_\_\_\_\_ M T W R F                  \_\_\_ Pick up      \_\_\_ Drop off  
 Location #2 \_\_\_\_\_ M T W R F                  \_\_\_ Pick up      \_\_\_ Drop off

**Home Address:** \_\_\_\_\_

**Parent's Name(s):** \_\_\_\_\_

**Phone - Cell/Home:** \_\_\_\_\_ **Work:** \_\_\_\_\_

**1. Child's Name** \_\_\_\_\_  
    **First**                                  **Middle**                                  **Last /**                  **Grade**

**2. Child's Name** \_\_\_\_\_  
    **First**                                  **Middle**                                  **Last /**                  **Grade**

**3. Child's Name** \_\_\_\_\_  
    **First**                                  **Middle**                                  **Last /**                  **Grade**

**Email Address:** \_\_\_\_\_

**Emergency Contact (if parent can't be reached) Name:** \_\_\_\_\_

**Emergency Contact Phone:** \_\_\_\_\_

Office Use Only:
Office Mngr.
: _____
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Bus Co