

IMPORTANT: Chromebook Checkout Information

Dear parent/guardian,

Ithaca Public Schools is ready to begin the 1:1 (one to one) initiative this year. and every student will be assigned a device. 7-12 graders will be issued a Chromebook, similar to checking out a textbook for class. Chromebooks are intended to be checked out for everyday use in the classroom and home.

We provided a short training video that will address the many questions that are likely to arise with a first-time rollout process. Please note, this short video and the accompanied form is required for parents as a part of this year's student checkout process. However, we recommend you to view it with your student as well.

In an effort to reduce the amount of time you need to spend at the school, you can access the training video by visiting the link below. This must be completed **ahead** of the chromebook checkout. If you are unable to view the video at home, a device will be provided at the time of checkout for you to watch and complete the form before leaving the school.

ithacaschools.net/1-1/training

The dates below are provided ahead of classes starting so your student can be ready with their Chromebook on the first day of school. If the training above is completed, the actual checkout process should only take 5-10 minutes. **A parent or legal guardian must be present** at the device checkout and we recommend the student be present as well. This process will allow you to:

- Sign the 21-22 Technology Handbook
- Opt in or out of the Insurance (explained in training video and Technology Handbook)
- Check out a Chromebook, Case, and charging cable for your student(s)

The location/dates/times available for Chromebook checkout are:

All Checkouts will be in the Jr/Sr High Media Center			
Tuesday, August 10 4:00 - 6:00 p.m.	Thursday, August 12 1:00 - 3:00 p.m. 5:00 - 7:00 p.m.	Sunday, August 15 2:00 - 4:00 p.m.	Thursday, August 19 5:30 - 8:30 p.m.

Thank you for your time in this process and exciting opportunity for our students. This information along with the Technology handbook can be found at:

ithacaschools.net/1-1

Ithaca Technology Department