

REEF-SUNSET UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE REGULAR MEETING  
MINUTES OF DECEMBER 16, 2021 – 5:30 P.M.  
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff Development Room located at 205 N. Park Ave., Avenal, CA 93204 and live streamed via the district website.

Lupe Chavez, Board President called the meeting to order at 5:30 p.m. and the Board convened to Closed session. The meeting was reconvened to open session at 6:02 p.m. by Mr. Chavez who led the audience in the pledge of allegiance.

**BOARD MEMBERS PRESENT:**

Lupe Chavez, President  
Claudia Cazares, Clerk  
Lissette Padilla  
Lilia Rizo (*absent*)  
Precilla Barrera-Lopez  
Jesus Lopez, Student Board Member

**CLOSED SESSION ANNOUNCEMENTS/ACTIONS: Student Discipline (EC 35146):** Approval of expulsion for KCES Case No. 2021/22: 03 along with recommended terms was moved by Padilla and seconded by Barrera-Lopez by Roll Call Vote 3 - Yes, 1 - Abstention, 1 - Absent.

**ORGANIZATIONAL MEETING:** Mr. Sanchez, Superintendent acted as secretary.

**ELECTION OF OFFICERS**

**PRESIDENT FOR 2022:** Chavez nominated Ms. Padilla for the office of President, seconded by Cazares. By Roll Call Vote: Barrera-Lopez – Yes, Padilla – No, Rizo – Absent, Cazares – Yes, Chavez – Yes, Ms. Padilla was appointed to serve as President of the Board for the year 2022.

**CLERK FOR 2022:** Cazares nominated Mrs. Barrera-Lopez for the office of Clerk, seconded by Chavez. By Roll Call Vote: Barrera-Lopez – No, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes, Mrs. Barrera-Lopez was appointed to serve as Clerk of the Board for the year 2022.

**APPOINTMENT OF SECRETARY FOR 2022:**

Motion by Chavez seconded by Barrera-Lopez to appoint Mr. Sanchez as Secretary to the Board for 2022. By Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes, Mr. Sanchez was appointed to serve as Secretary of the Board for the year 2022.

**ESTABLISHMENT AND APPROVAL OF MEETING DATES/TIMES/LOCATIONS FOR 2022:**

Motion by Barrera-Lopez seconded by Chavez to approve the meeting calendar as amended.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

**Assignment of committee representatives:**

1. KCSBA - Mrs. Barrera-Lopez
2. C & I - Mrs. Rizo & Ms. Padilla
3. LCAP Advisory / Budget - Ms. Cazares & Mr. Chavez

**APPROVAL OF AGENDA FOR DECEMBER 16, 2021**

Motion by Chavez seconded by Barrera-Lopez to approve the agenda as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

PUBLIC COMMENT: The District RN reported that he had secured a little over 3,000 COVID rapid testing kits from the CA Department of Public Health. They were sent to students/staff with a letter stating that testing was not mandatory but encouraged. A community member reported on a car accident that transpired early December involving her daughter and what she felt was an uncooperative district employee at AES. Mrs. Pruitt thanked and recognized the Board for their support and for authorizing a pay increase. A community member expressed discontent with what she feels was unclear communication to parents in regards to school threats that transpired this week.

#### PRESENTATIONS:

- A. Student Representatives – An AHS student representative reported on current and upcoming school activities.
- B. WKCTA/CSEA Representatives – Mr. Silva, CTA President wished everyone a Merry Christmas and expressed how we should work together to help improve student programs and school culture.

#### STAFF/BOARD COMMUNICATIONS:

- A. Board Members - Mrs. Barrera-Lopez wished everyone happy holidays and reminded staff to set aside technology and interact with family. Mr. Chavez wished everyone happy holidays and hoped everyone spend quality time with family. Jesus reported that he started an advisory committee composed of several students, administration and two board members. The advisory committee will discuss concerns regarding facilities. Ms. Cazares reported that in the beginning, the district did have communication issues; however felt it had improved and will continue to improve. She wished everyone a Merry Christmas. Ms. Padilla reminded everyone to disconnect from social media and phones and spend time with family. Encouraged seniors to apply for all available scholarships. Ms. Padilla stated that RSUSD is very much for our students and staff should also come alongside our students. She reported that a parent reached out to her to recognize Ms. Maldonado, for being very approachable, friendly and easy to work with.
- B. Personnel: Mr. Guerrero - Reported that he had two successful classified professional development community meetings. The purpose of the meetings was to create programs and systems for classified staff to advance and promote from within our district.
- C. Business: Mr. Luna - Reported that the business department had been very busy. He attended a couple of training sessions and meetings at KCOE. He will be sharing a few tools for LCAP/budget at future board meetings. Mr. Luna also reported that the auditors would present the district's unaudited actuals sometime next year. He reported that the MOT and business department hear concerns regarding aging facilities. They are working on getting additional vendors to the district to help with facility upgrades. He reported that they are trying to secure direct supply vendors as well to make sure our school sites are addressed in a timely fashion. Mr. Luna also reported that the maintenance department completed the LED lighting project at AES, Kindergarten wing.
- D. Curriculum: Dr. Aragon - Reported that Student Services along with the Family Engagement administrator delivered 62 baskets to families. She also acknowledged the school sites for their donations in supplying the baskets. Dr. Aragon also acknowledged David Price, RN for his initiative and for always looking out for the best interest of our students. She announced this being her last board meeting as she has retired and expressed gratitude to RSUSD and the Board.
- E. Superintendent: Mr. Sánchez - Gave an update on Tik Tok reporting that the district had been working on some of those things since the beginning of the week. They worked on resolving the issue involving the one student. Incident was resolved before school started, thanks to the quick response and collaboration of the Avenal Police Department. The person that was making the threat was actually out of state. He also reported on the recent threat relative to the latest Tik Tok; that is serious and scary. Involves using their cell phone pretending it's a gun. He shared that the district was able to identify some of the students that were going to partake in this Tik Tok challenge and they would not be attending school on 12/17/21. One of the goals is to increase adult presence at all school sites to help with this and keep everyone safe. Mr. Sanchez asked that we all be aware and warn children of these Tik Tok challenges and the district will continue to work on improving communication. Mr. Sanchez reported that he would bring the last three refined district logos for approval next month. Finally, he reported that the district office would be closed for Winter Break.

#### APPROVAL OF CONSENT CALENDAR:

- A. Minutes of November 18, 2021
- B. Warrants
- C. Personnel Report

Motion by Chavez seconded by Barrera-Lopez to approve the Consent Calendar as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

ACTION ITEMS:

A. Approval of Trustee Boundary Map:

Motion by Cazares seconded by Chavez to TABLE item for January.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

B. First Interim Budget Report:

Motion by Chavez seconded by Cazares to approve the first interim report with a positive certification.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

C. Request to Approve the Certification of Signatures:

Motion by Cazares seconded by Chavez to approve the certification of signatures as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

D. Approval of the Educator Effectiveness Block Grant:

Motion by Barrera-Lopez seconded by Cazares to approve the grant as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

E. Resolution 2021: 20, Approve Certificated Assignment Options:

Motion by Chavez seconded by Barrera-Lopez to approve Resolution 2021: 20, as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

F. Request to Approve the Certificated Assignment Option:

Motion by Chavez seconded by Padilla to approve the request as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

G. Request to Approve the KYA LLC Proposal for Work at Avenal High School - Family Engagement Center:

Motion by Chavez seconded by Barrera-Lopez to approve the KYA LLC proposal as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

H. Request to Approve the KYA LLC Proposal for Work at Reef-Sunset Middle School:

Motion by Chavez seconded by Barrera-Lopez to approve the KYA LLC proposal as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

I. Request to Approve the Wiseburn Unified School District's Piggyback Contract:

Motion by Barrera-Lopez seconded by Chavez to approve the KYA LLC proposal as presented.

Preferential Vote: J. Lopez - Yes

Roll Call Vote: Barrera-Lopez – Yes, Padilla – Yes, Rizo – Absent, Cazares – Yes, Chavez – Yes

*Motion Carried*

REPORTS:

A. Enrollment Report

B. Cafeteria Report

DISCUSSION / INFORMATION ITEMS:

- A. Food Services Update - Mrs. Rodriguez showed a PowerPoint presentation and reported on Food Services activities during the pandemic and prior to the return of in person instruction where they provided curbside meals to students and community members. She reported that upon the return of in person instruction, COVID preventable measures were followed and implemented. Mrs. Rodrigues reported on issues of supply and demand from the super co-op they are part of. This helps the department obtain better pricing. However, they had received poor quality and damaged food. Moving forward, they will continue to work hard to obtain better meals. They will also strive to replace outdated cafeteria equipment in order to add more hot cooked meals. The Board suggested looking at long term goals to address outdated cafeteria equipment.
- B. Elementary Youth Sports - Mr. Silva reported that things have changed with elementary sports due to the pandemic. The community no longer has the RAP program or other programs at the elementary level. Mr. Silva reported he is considering taking over the RAP program and proposed to look at school facilities with the support of the district.
- C. Future Agenda Items - District wide athletic director, update on city/district shared space and other options.
- D. Superintendent's Closing Comments - Mr. Sanchez recognized Mrs. Rodriguez's leadership with her cafeteria staff. He thanked the cafeteria staff for providing cinnamon rolls and coffee to our staff prior to Winter break.. Mr. Sánchez reported he was seeking 1-2 board members to work with the district on updating the Facility Master Plan. Finally, he encouraged everyone to get the COVID vaccine/ booster in an attempt to get us back to normal. He wished everyone a restful break.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:46 p.m.

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Secretary to the Board

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Date