

## 2022 Spring Parent-Teacher Conferences Marcia Buker Elementary School

Dear MBES Parents and Guardians,

Parent-teacher conferences are scheduled for Wednesday, March 23 from 3-7pm. The Conferences will be conducted remotely through Zoom. Please read the bulleted information below and then use the link and follow the instructions to schedule conferences with your child's teachers.

I invite and encourage you to schedule conferences with your child's classroom teacher and other teachers your child may have (listed below). I also invite you to schedule a time to chat with me if you would like.

Guidance (Ms. Cass)

Music (Ms. Rende)

Health or Physical Education (Mr. Haskell)

Art teacher (Ms. Hipkins, by calling the school)

Title I (Ms. Cassidy)

Special Education (Mr. Gardner, Ms. Hayes, or Ms. Carver)

Principal Bobcat (Mary Paine)

- Please note that you must have a personal email account in order to schedule a conference for your student.
- The password for conferences, if required, is : **bobcats**
- Your child's teacher may have alternate time available. These times will be visible in the PTCFast scheduler.
- Conferences will be scheduled on a first-come, first-served basis. You must register your student for each teacher with whom you wish to meet.
- If you are unable to use the online conference scheduler, please call the main office at (207) 737-4748, and we will sign you up for a conference.

We are looking forward to talking with you on March 23, 2022!

Sincerely,

Mary Paine

Principal

(207) 557-0062

Click [here](#) to view the privacy policy for [www.ptcfast.com](http://www.ptcfast.com)

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Please follow the steps below to schedule a conference for your student:

1. Go to [https://www.ptcfast.com/schools/Marcia\\_Buker\\_Elementary\\_School\\_1](https://www.ptcfast.com/schools/Marcia_Buker_Elementary_School_1)
2. Follow the instructions in the screenshots below:

## Henry L. Cottrell & Monmouth Middle School

### Conference Scheduler

[\(close preview\)](#)

Welcome to the Henry L. Cottrell and Monmouth Middle School parent-teacher conference scheduling system. Please select each teacher with whom you would like to schedule a conference and press "Submit."

Pick your conference(s), then register name and contact info. This creates a registration for each conference and sends you a confirmation email with a link to choose appointment times. On that same page, you will be able to add and change both registrations and appointments.

Select each teacher with whom you want to meet. If you have more than one student, you may select the teachers for all students at this time.

<input type="checkbox"/> (HLC) Grade 3 Team	<input type="checkbox"/> (HLC) Grades 1-2: Bates, Karen & Macomber, Judy
<input type="checkbox"/> (HLC) Kindergarten: Hill, Debra	<input type="checkbox"/> (HLC) Kindergarten: McKenney, Corri
<input type="checkbox"/> (HLC) Kindergarten: Roy, Marie	<input type="checkbox"/> (HLC) Title I - Grant, Jolene
<input type="checkbox"/> (MMS) ELA: Fletcher, RayText	<input type="checkbox"/> (MMS) ELA: Fortin, Melissa
<input type="checkbox"/> (MMS) French: Simpson, Sarah	<input type="checkbox"/> (MMS) Grades 4-5: Choate, Kelle
<input type="checkbox"/> (MMS) Grades 4-5: Clark, Lori	<input type="checkbox"/> (MMS) Grades 4-5: Goding, Melissa
<input type="checkbox"/> (MMS) Grades 4-5: Haskell, Dustin	<input type="checkbox"/> (MMS) Grades 4-5: Knell, Beth
<input type="checkbox"/> (MMS) Math: Libby, Lori	<input type="checkbox"/> (MMS) Math: Menendez, Tom
<input type="checkbox"/> (MMS) Music: English, Patti	<input type="checkbox"/> (MMS) Science: Cooper, Karen
<input type="checkbox"/> (MMS) Science: Musich, Elaine	<input type="checkbox"/> (MMS) Social Studies & ELA: Westberry, Dr. Nicky
<input type="checkbox"/> (MMS) Social Studies: Westberry, Patrick	<input type="checkbox"/> (MMS) Spanish: Page, Celina
<input type="checkbox"/> (MMS) Special Education: Hasch, Lisa	<input type="checkbox"/> (MMS) Special Education: Palleschi, Eric
<input type="checkbox"/> (MMS) Special Education: Springer, Alisha	<input type="checkbox"/> (MMS) Visual Arts: Mudgett, Christeen
<input type="checkbox"/> (MMS) Wellness: Menice, Molly	

Select "Submit" when done

## Conference Scheduler

[Return to the list of conferences](#)

You have selected 3 conferences.

- ☐ These are all for one student.
- ☐ These are for more than one student.
- ☐ Return me to the conference list to re-choose my conferences

Make the selection that describes your conference needs.

## Student Sign up

Student's first name

Jimmy

Student's last name

Doe

-- enter whatever best identifies the student to the teacher.

Your name

Jane & John Doe

-- who will be attending the conference, e.g., John Smith, or John and Mary Smith

Your email address

jane johndoe933@gmail.com

-- where should we send your confirmation information?

Confirm email address

jane johndoe933@gmail.com

Phone

--optional

Submit

-- Press here to begin signup process

Enter names here (both yours and your student's)

The parent enters his/her own email address here.

After completing the form, click "Submit."

options ↑

Math (MMS): Sample Teacher

Jimmy Doe

<input type="checkbox"/>	5:30 PM	Available
<input type="checkbox"/>	5:45 PM	Available
<input type="checkbox"/>	6:00 PM	Available
<input type="checkbox"/>	6:15 PM	Available
<input type="checkbox"/>	6:30 PM	Available
<input type="checkbox"/>	6:45 PM	Available
<input type="checkbox"/>	7:00 PM	Available
<input type="checkbox"/>	7:15 PM	Available
<input type="checkbox"/>	7:30 PM	Available
<input type="checkbox"/>	7:45 PM	Available

Science (MA): Sample Teacher

Jimmy Doe

<input type="checkbox"/>	5:30 PM	Available
<input type="checkbox"/>	5:45 PM	Available
<input type="checkbox"/>	6:00 PM	Available
<input type="checkbox"/>	6:15 PM	Available
<input type="checkbox"/>	6:30 PM	Available
<input type="checkbox"/>	6:45 PM	Available
<input type="checkbox"/>	7:00 PM	Available
<input type="checkbox"/>	7:15 PM	Available
<input type="checkbox"/>	7:30 PM	Available
<input type="checkbox"/>	7:45 PM	Available

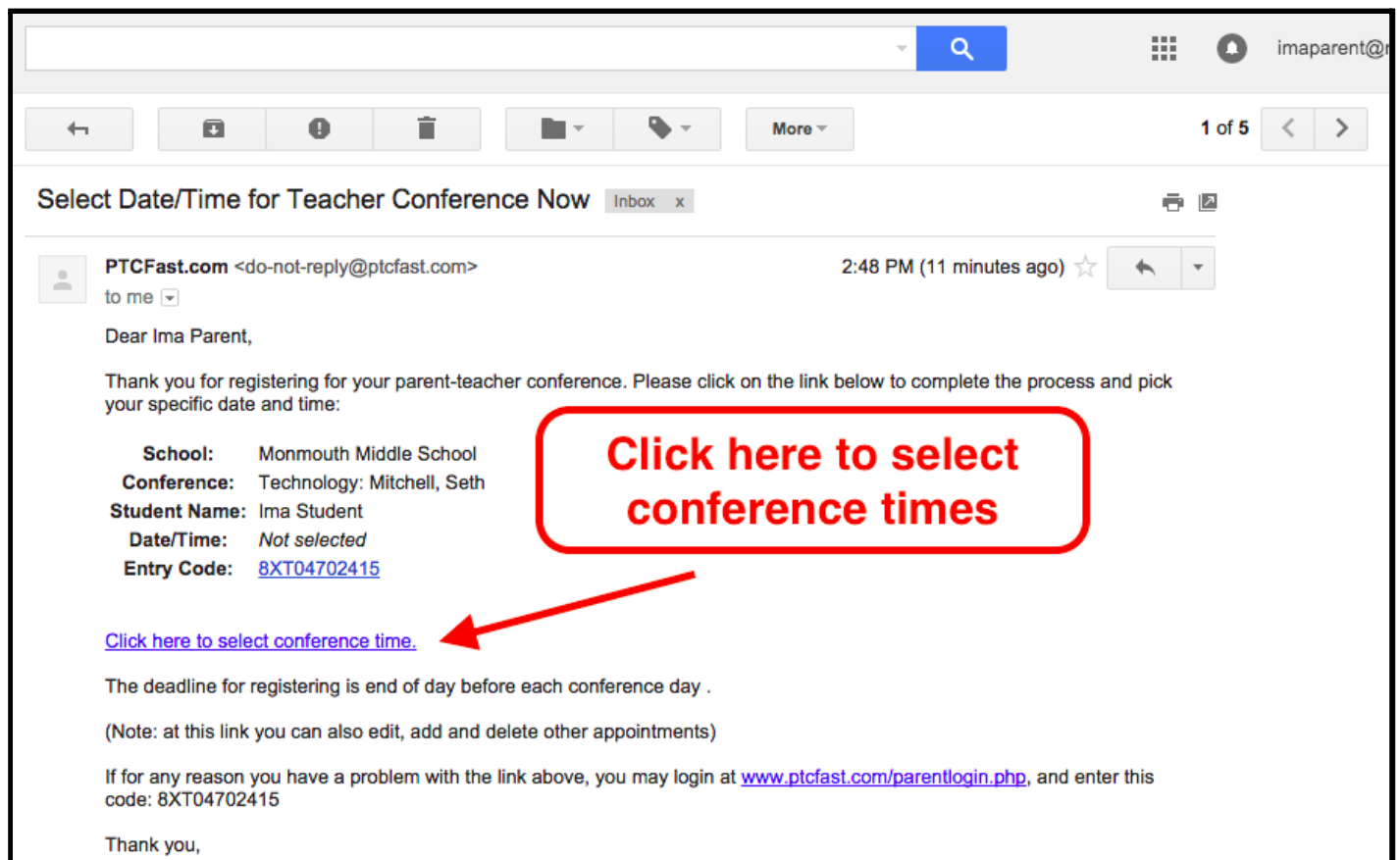
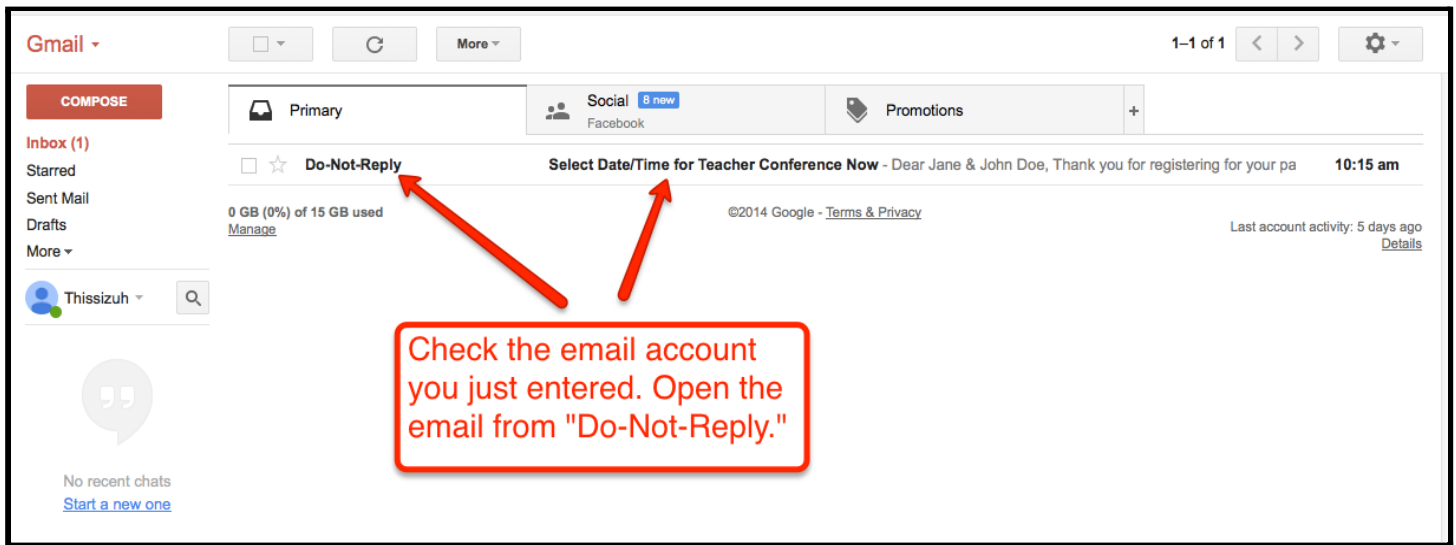
Technology (MMS & MA): Mitchell, Seth

Jimmy Doe

<input type="checkbox"/>	5:30 PM	Available
<input type="checkbox"/>	5:45 PM	Available
<input type="checkbox"/>	6:00 PM	Available
<input type="checkbox"/>	6:15 PM	Available
<input type="checkbox"/>	6:30 PM	Available
<input type="checkbox"/>	6:45 PM	Available
<input type="checkbox"/>	7:00 PM	Available
<input type="checkbox"/>	7:15 PM	Available
<input type="checkbox"/>	7:30 PM	Available
<input type="checkbox"/>	7:45 PM	Available

Click "Confirm Selections"

Confirm Selections



**Select available time slots**

**Enter parent/student information and select "Confirm Selections"**

## Conference Scheduler

[Logout](#)

### Time Picker

**Your Appointments**

For imarent@kidsrsu

Jane Doe (Math) Ross, Elizabeth  
Tue, Nov 15 at 5:30 PM

Jane Doe (Science) Pascarella, Nick  
Tue, Nov 15 at 5:15 PM

Jane Doe (Social Studies) Moore, Kalib  
Tue, Nov 15 at 5:45 PM

Jane Doe (Visual Arts) Damon-Therriault, Laura

[Register another conference at Monmouth Academy for Jane Doe](#)

[Add a different student at Monmouth Academy](#)

[Display/print Schedule](#)

To register appointments for another school, please follow the instructions provided by that school.

Appointment Selection			
(Math) Ross, Elizabeth	(Science) Pascarella, Nick	(Social Studies) Moore, Kalib	(Visual Arts) Therriault, L
Jane Doe	Jane Doe	Jane Doe	Jane Doe
<a href="#">Edit Name</a>	<a href="#">Edit Name</a>	<a href="#">Edit Name</a>	<a href="#">Edit Name</a>
Booked: Tue, Nov 15 at 5:30 PM <a href="#">Remove appointment</a>	Booked: Tue, Nov 15 at 5:15 PM <a href="#">Remove appointment</a>	Booked: Tue, Nov 15 at 5:45 PM <a href="#">Remove appointment</a>	<b>Not currently</b> No time select here to remove
<b>Tue, Nov 15 (10 min appts)</b>	<b>Tue, Nov 15 (10 min appts)</b>	<b>Tue, Nov 15 (10 min appts)</b>	<b>Tue, Nov 15 (10 min appts)</b>
<input type="checkbox"/> 4:00 AM Available	<input type="checkbox"/> 4:00 AM Available	<input type="checkbox"/> 4:00 AM Available	<input type="checkbox"/> 4:00 AM Available
<input type="checkbox"/> 4:15 AM Available	<input type="checkbox"/> 4:15 AM Available	<input type="checkbox"/> 4:15 AM Available	<input type="checkbox"/> 4:15 AM Available
<input type="checkbox"/> 4:30 AM Available	<input type="checkbox"/> 4:30 AM Available	<input type="checkbox"/> 4:30 AM Available	<input type="checkbox"/> 4:30 AM Available
<input type="checkbox"/> 4:45 AM Available	<input type="checkbox"/> 4:45 AM Available	<input type="checkbox"/> 4:45 AM Available	<input type="checkbox"/> 4:45 AM Available
<input type="checkbox"/> 5:00 AM Available	<input type="checkbox"/> 5:00 AM Available	<input type="checkbox"/> 5:00 AM Available	<input type="checkbox"/> 5:00 AM Available
<input type="checkbox"/> 5:15 AM Available	<input checked="" type="checkbox"/> 5:15 AM Jane Doe	<input type="checkbox"/> 5:15 AM Available	<input type="checkbox"/> 5:15 AM Available
<input checked="" type="checkbox"/> 5:30 AM Jane Doe	<input type="checkbox"/> 5:30 AM Available	<input checked="" type="checkbox"/> 5:30 AM Available	<input type="checkbox"/> 5:30 AM Available
<input type="checkbox"/> 5:45 AM Available	<input type="checkbox"/> 5:45 AM Available	<input checked="" type="checkbox"/> 5:45 AM Jane Doe	<input type="checkbox"/> 5:45 AM Available
<input type="checkbox"/> 6:00 AM Available	<input type="checkbox"/> 6:00 AM Available	<input type="checkbox"/> 6:00 AM Available	<input type="checkbox"/> 6:00 AM Available
<input type="checkbox"/> 6:15 AM Available	<input type="checkbox"/> 6:15 AM Available	<input type="checkbox"/> 6:15 AM Available	<input type="checkbox"/> 6:15 AM Available
<input type="checkbox"/> 6:30 AM Available	<input type="checkbox"/> 6:30 AM Available	<input type="checkbox"/> 6:30 AM Available	<input type="checkbox"/> 6:30 AM Available
<input type="checkbox"/> 6:45 AM Available	<input type="checkbox"/> 6:45 AM Available	<input type="checkbox"/> 6:45 AM Available	<input type="checkbox"/> 6:45 AM Available
<input type="checkbox"/> 7:00 AM Available	<input type="checkbox"/> 7:00 AM Available	<input type="checkbox"/> 7:00 AM Available	<input type="checkbox"/> 7:00 AM Available
<input type="checkbox"/> 7:15 AM Available	<input type="checkbox"/> 7:15 AM Available	<input type="checkbox"/> 7:15 AM Available	<input type="checkbox"/> 7:15 AM Available
<input type="checkbox"/> 7:30 AM Available	<input type="checkbox"/> 7:30 AM Available	<input type="checkbox"/> 7:30 AM Available	<input type="checkbox"/> 7:30 AM Available
<input type="checkbox"/> 7:45 AM Available	<input type="checkbox"/> 7:45 AM Available	<input type="checkbox"/> 7:45 AM Available	<input type="checkbox"/> 7:45 AM Available

**Last Name of student**

**First Name of student**

**Name of parent(s)**  — who will be attending the conference

**Parent Email**  (unchangeable)

**Phone number**

[Confirm Selections](#)

\*\*\*\*\* Rather than a physical location, this will include a link to a Zoom meeting \*\*\*\*\*

### Appointment Confirmation for Your ParentTeacher Conference

**PTCFast.com** <do-not-reply@ptcfast.com>

to me

3:05 PM (0 minutes ago)

[Inbox](#) x

Dear Ima Parent,

This is to confirm that you are signed up for the conference(s) listed below.

**School:** Monmouth Middle School

**Conference:** Technology: Mitchell, Seth

**Student Name:** Ima Student

**Date/Time:** Wed, Nov 18 at 5:45 PM (10 minutes)

**Location:** IT Building - Monmouth Middle School

**Entry Code:** [G4H04702483](#)

**Conference:** Sample Teacher

**Student Name:** Ima Student

**Date/Time:** Wed, Nov 18 at 6:00 PM (10 minutes)

**Location:** IT Building - Monmouth Middle School

**Entry Code:** [39004702482](#)

**You will receive an email with all your conference dates, times, and locations. Please print this list for conference night.**

If you need to change the date or time of any conference, click on the entry code listed alongside the booking above.

If for any reason you have a problem with the links provided, you may also log in at <https://www.ptcfast.com/parentlogin.php> and enter the code listed.