



Health Resource Advocate - Registered Nurse – RN

Position Summary:

The ideal candidate will be responsible for handling COVID-19 testing, questions, and situations. Communicable disease planning, mental health services, whole child support and health promotion services. In collaboration with the Midland County Department of Public Health (MCDPH), the candidate will establish procedures and protocol and implement these in the school setting. This position reports directly to Coleman Community Schools/Meridian Public Schools.

Essential Duties and Responsibilities:

Communicable Disease Planning, Updating COVID -19 vaccination status in MCIR, education on Vaccination/immunizations. Disease screening and reporting.

Help create policies and procedures that focus on communicable diseases.

Mental health education and resources to students, staff and parents.

Help to assess student needs and provide resources to students and families.

Provide mental health education and resources to students, staff and parents.

Provide leadership for health issues within the school and work to develop policies for health related topics including vaping/tobacco use by students/staff.

Responsible to report positive COVID-19 students/staff to MCDPH within 24 hours and update school website to reflect positive cases.

Keep daily spreadsheet of students and staff in isolation and quarantine and dates for when they are able to return to school. Also communicate to parents/caregivers dates of isolation/quarantine and when they can return to school.

Maintains up-to-date cumulative health records of students.

Administers first aid in accordance with established first aid procedures.

This role will require flexibility in hours, often requiring communication with parents, district administrators, and MCDPH personnel during evenings and weekends.

Qualifications:

- Must be a Registered Professional Nurse with current licensure
- CPR, ACLS, and BCLS Certification
- Knowledge of OSHA, FDA, and HIPAA compliance

Compensation:

This is a grant-funded position 60,000-75,000. Compensation based on experience

Posted 4-19-2023 and open until filled

Physical Demands and Work Environment:

While performing the duties of this job, the employee is regularly required to stand, walk, sit, talk, see and hear. The employee is occasionally required to stoop, kneel, crouch, crawl, and reach with hands and arms. The employee may occasionally lift and/or move up to 50 pounds. Frequent travel and/or driving to various off-site locations is required. Noise levels are typically low to moderate.

The information contained in this position description is intended to describe the general content and requirements for the successful performance of the position. It is not an exhaustive list of duties, responsibilities or requirements. Additional duties and requirements may be assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position **Send resume and cover letter to:**

hr@midlandesa.org

MIDLAND COUNTY EDUCATIONAL SERVICE AGENCY

3917 Jefferson Avenue

Midland, MI 48640

989.631.5890

MIDLAND COUNTY EDUCATIONAL SERVICE AGENCY

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