

MEETING MINUTES

Attendees

Voting Members

Kecia Hickman, Board Member
Susan Rensink, President
Jessica Brink, Vice President
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Susan Rensink called the meeting to order with the following members present: Jessica Brink, Kecia Hickman, Lori Richards, Steve Waldstein and Susan Rensink. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal and Jason Groendyke, Elementary School Principal. Eric Maassen, Activities Director, was absent. Visitors: 1 Press: 1

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.

Motion made by: Lori Richards

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

III. PUBLIC HEARING(S)

A. Motion to Enter Public Hearing

At 5:02 PM, Board President Susan Rensink called for a motion to open the public hearing for consideration of the 2022-23 school calendar.

Motion made by: Kecia Hickman

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

B. Consider Adoption of 2022-23 School Calendar

C. Motion to End Public Hearing

At 5:03 PM, Board President called for a motion to close the public hearing.

Motion made by: Kecia Hickman

Motion seconded by: Lori Richards

Voting: Unanimously Approved

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. Receipt of "Thank You" Cards

None.

C. Recognition

1. Student

Board Members received student recognition lists prior to the meeting and there were no additions.

D. FY21 Independent Audit Report

Eric Gilbertson, partner with King, Reinsch, Prosser provided a verbal presentation of the independent audit conducted on the Sheldon Community School District this fall and was available for questions. The final FY21 Audit Report was provided to the Board.

E. Educational Program - High School

Board members watched the All-State musical theater performance, Godspell.

V. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Minutes from the previous month's meetings were available for the Board to review.

B. Approve Bills

Lori Richards reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- K.J., a 10th grade student Open Enrolling from the Sibley-O Community School District into the Sheldon Community School District. (2021-22 School Year)
- K.J., a 10th grade student Open Enrolling from the Sibley-O Community School District into the Sheldon Community School District. (2022-23 School Year)
- B.S., a 5th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District. (2022-23 School Year)
- K.S., a 5th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District. (2022-23 School Year)
- C.S., a 7th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District. (2022-23 School Year)
- B.H., a 12th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District. (2022-23 School Year)

D. Resignation(s)

Superintendent Myer recommended the Board accept the following resignation(s):

- Justin TeGrotenhuis - 7th/8th Grade Social Studies Teacher
- Jake Kromminga - MS Art and 7/8 Health Teacher
- Jan Kinderknecht - District Librarian
- Ashley Kerr - KG Teacher
- Scott Buchholtz, 3rd Grade Teacher

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the following contract adjustment(s):

- Samantha Araica Gonzalez - adjust contract from 2.5 hours food service to 6.5 hours custodian

- Brianna Oetken, School Social Worker - adjust contract from 3 days per week to 2 days per week

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following Contract(s):

- Amanda Gunderson, TK-6 Music Teacher; \$42,400 (\$43,000 if collective bargaining agreement is approved)
- Taylor Romer, HS Paraeducator; 6.75 hrs/day @ \$12 per hour

G. Board Policy Review - 2nd Reading

Board members performed second reading of Board Policies 604.6 - 605.2 Alternative Programs- Instructional Materials Selection. Board Policies 604.8 and 604.8E1 were removed and will be discussed again at a later date.

H. Soccer Sharing Agreement with Sibley-Ocheyedan

Superintendent Myer recommended the Board approve the continuation of the soccer sharing agreement with the Sibley-Ocheyedan CSD.

I. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve the prior month's financial reports as presented.

Motion made by: Kecia Hickman

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

B. Board Member Reports

The O'Brien County Conference Board met and Lori provided an update.

The Sioux County Conference Board met and Kecia provided an update.

The Sheldon Education Foundation met and Jessica and Susan provided an update.

Kecia and Susan shared information from the IASB Board Member Workshop.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members.

5. Superintendent

a. Legislative Update

Superintendent Myer shared summaries of bills important to IASB that will be tracked throughout the session.

b. Little Orabs Learning Center

Superintendent Myer provided an update on the preschool building.

c. Elementary Class Sizes

Superintendent Myer shared information on elementary class sizes.

d. Drivers Education

Superintendent Myer reported Drivers Education is being offered spring 2022.

e. Staff Needs

Superintendent Myer provided a list of current job openings in the district.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. 2022-2023 School Calendar

Superintendent Myer recommended the Board approve the 2022-23 school calendar as presented.

Motion made by: Kecia Hickman

Motion seconded by: Lori Richards

Voting: Yes – Kecia Hickman, Susan Rensink, Lori Richards, Steve Waldstein; No – Jessica Brink

B. Health Insurance Rates/Plan Changes

Superintendent Myer recommended the Board approve the Iowa Star Health Insurance rate increase of 0.9%.

Motion made by: Steve Waldstein

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

C. Approve Collective Bargaining Agreement and Issuance of Contracts for 2022-23 Certified Staff

Superintendent Myer recommended the Board approve the collective bargaining agreement and issuance of contracts for 2022-23 certified staff, as presented.

Details of the changes include:

- 1) \$600 increase in the base salary of each education lane.
- 2) \$300 increase in the co-curricular calculator.
- 3) Language change - personal days (2) may be used immediately before or after holiday or vacation.
- 4) One-year contract.

District cost without figuring insurance: \$202,334 or 3.4%,
District cost including insurance: \$209,274 or 3.14%.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Yes – Kecia Hickman, Susan Rensink, Jessica Brink, Lori Richards; No – Steve Waldstein

D. Board Policy Review

Board members performed a first reading of Policies 605.3-605.5R1, Reading, Instructional Materials.

E. Approve Transfer from General Fund to SAVE

Superintendent Myer recommended the Board approve transfers up to \$250,000 from the General Fund to SAVE for actual preschool HVAC expenditures as incurred and reimbursed by ESSER III.

Motion made by: Kecia Hickman

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

F. Approve School Bus Purchase

Superintendent Myer recommended the Board approve the bid from Thomas Bus Sales Inc. for the purchase of two used 2019 Thomas C2 - 65 passenger extended school buses in the amount of \$64,010 each. Bids were requested from three companies:

- School Bus Sales - email response indicating they do not have any buses available at this time that meet our district needs.
- Hoglund Bus Company - \$126,000 (\$63,000 each): 2018 buses with just under 40,000 miles
- Thomas Bus Sales Inc. - \$128,020 (\$64,010 each): 2019 buses with just under 40,000 miles

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

G. Approve Copy Machine Purchase

Superintendent Myer recommended the Board approve the quote from Access Systems for the purchase of five copy machines at a total cost of \$25,003. Quotes were sought and received from three vendors:

Access Systems - \$25,003

Gordon Flesch - \$26,283

Century Business Products - \$28,420.45

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

H. Approve Accutemp Steamer & Kettle Purchase

Superintendent Myer recommended the Board approve the quote from JESS Food Service Equipment for the purchase of an Accutemp Steamer and Kettle at a cost of \$38,284. Quotes were sought and received from three vendors:

JESS Food Service Equipment - \$38,284.00

IS Restaurant Design Equip & Supply - \$38,521.88

Lawler Fixture Company - \$40,383.58

Motion made by: Steve Waldstein

Motion seconded by: Lori Richards

Voting: Unanimously Approved

IX. ANNOUNCEMENTS

A. NSBA National Convention, April 2-4, 2022, San Diego, CA

X. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)

A. Motion to Enter Exempt Session

At 8:06 PM, Board President called for a motion to enter exempt closed session as allowed by Iowa Code 20.17(3) to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

Motion made by: Jessica Brink

Motion seconded by: Kecia Hickman

Voting: Unanimously Approved

B. Motion to End Exempt Session

At 8:35 PM, Board President called for a motion to exit exempt closed session.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

XI. CLOSED SESSION - Superintendent Goals and Performance Conference

Tabled in the interest of time; a special meeting will be scheduled.

XII. ADJOURN

There being no further business, Board President Susan Rensink called for a motion to adjourn.

Meeting adjourned at 8:36 PM.

Motion made by: Lori Richards

Motion seconded by: Kecia Hickman

Voting: Unanimously Approved

Chairperson

Secretary