

**GOVERNING BOARD MEETING MINUTES of the  
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, September 14, 2021 4:00pm  
Yavapai Accommodation School District Office  
2972 Centerpointe East Dr., Prescott, AZ 86301  
The agenda for the meeting will be as follows:**

**AGENDA**

**Item A. Call to Order, Welcome and Introductions**

*Board President, Mr. Tim Carter, opened the meeting at 4:00pm.  
Present for the meeting was Superintendent Carter, Allison Starr, Kellie Burns, Aspire student council officers and members.*

**Item B. Limited call – Pledge of Allegiance**

**Item C. Limited Call – Public Participation –**

*The board chose to suspend public participation to allow for open conversation.*

**Item D. Consent Agenda**

*(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)*

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the August 17, 2021 Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
  - a. Accounts Payable voucher(s) in the amount of:**
    - VO# 9101 - \$35,228.57**
    - VO# 9102 - \$662.12**
    - VO# 9103 - \$1,755.92**
  - b. Payroll voucher(s) in the amount of:**
    - VO# 3 PP# 3 - \$43,395.55**
    - VO# 4 PP# 4 - \$37,639.89**

*The consent agenda was considered and approved. President Carter voted yes.*

**Item E. Action**

- 1. Consider and approve Policy Services Advisory No. 680 through No. 711. (Second read).**

Policy Advisory No. 680 .....Policy BDF — Advisory Committees

Policy Advisory No. 681 .....Policy BEDD — Rules of Order

Policy Advisory No. 682 .....Policy BEDH — Public Participation at Board Meetings

Policy Advisory No. 683 .....Policy BIB — Board Member Development Opportunities  
Regulation BIB-R — Board Member Development Opportunities

Policy Advisory No. 684 .....Policy DIE — Audits / Financial Monitoring

Policy Advisory No. 685 .....Policy DJ — Purchasing (Purchasing Ethics Policy)

Policy Advisory No. 686 .....Policy EEAEA — Bus Driver Requirements  
Training and Responsibilities

**N/A**

Policy Advisory No. 687 .....GBGB-R — Staff Personal Security and Safety

Policy Advisory No. 688 .....Policy GCB — Professional Staff Contracts and Compensation

Policy Advisory No. 689 .....Policy GCF — Professional Staff Hiring

Policy Advisory No. 690 .....Policy GCH — Professional / Support Staff Orientation and Training

Policy Advisory No. 691 .....Policy GDB — Support Staff Contracts and Compensation

Policy Advisory No. 692 .....Policy GDF — Support Staff Hiring

Policy Advisory No. 693 .....IC — School Year

Policy Advisory No. 694 .....Policy IHA— Basic Instructional Program  
Exhibit IHA-E — Basic Instructional Program

**N/A**

Policy Advisory No. 695 .....Policy IHAMB— Family Life Education

- Policy Advisory No. 696 .....Policy IHAMD — Instruction and Training in Suicide Prevention
- Policy Advisory No. 697 .....Policy IJ – Instructional Resources and Materials
- Policy Advisory No. 698 .....Policy IJJ – Textbook / Supplementary Materials Selection and Adoption
- Policy Advisory No. 699..... Regulation IKE-RB – Promotion and Retention of Students  
**N/A**
- Policy Advisory No. 700..... Policy IMB – Teaching About Controversial / Sensitive Issues
- Policy Advisory No. 701 .....Policy JFAA — Admission of Resident Students  
 JFAA-EA — Admission of Resident Students  
 JFAA-EB — Admission of Resident Students
- Policy Advisory No. 702 .....Policy JFAB — Tuition / Admission of Nonresident Students  
 JFAB-EA — Tuition / Admission of Nonresident Students  
 JFAB-EB — Tuition / Admission of Nonresident Students
- Policy Advisory No. 703 .....Policy JFB – Open Enrollment
- Policy Advisory No. 704 **DELETE** ..... Regulation JICA-RB — Student Dress  
 (Cloth Face Coverings)
- Policy Advisory No. 705 ..... Policy JK — Student Discipline
- Policy Advisory No. 706 .....Policy JKD — Student Suspension
- Policy Advisory No. 707 .....Policy JKE — Student Expulsion
- Policy Advisory No. 708 .....Policy JLCB — Immunizations of Students  
 Regulation JLCB-R — Immunizations of Students  
 Exhibit JLCB-E — Immunizations of Students
- Policy Advisory No. 709 .....Policy JLF — Reporting Child Abuse/Child Protection
- Policy Advisory No. 710 .....Policy KB — Parental Involvement in Education
- Policy Advisory No. 711 **DELETE** ..... Regulation KI-RB — Visitors to Schools  
 (Cloth Face Coverings)

*Policy advisory 680-685, 687-693, 695-698, 700-703, 705-710 were considered and approved.  
 Policy advisory 686, 694, and 699 are not applicable.  
 Policy advisory 704 and 711 were deleted.  
 President Carter voted yes.*

**Item F. Presentations (No action will be taken)**

1. **Governing Board President – Superintendent Carter**
2. **District Executive Officer – Kellie Burns**
  - **Instructional Time Model Template for School Districts.**
3. **Cognia Report -**
4. **Budget/Cash Analysis Report FY20/21**
  - **86.12% of YASD Budget Spent**
  - **Civic Fund \$19,575.22**
  - **Gifts and Donations \$1,685.88**
  - **Social Services \$590.25**
  - **Auxiliary Operations \$1,890.69**
  - **Tax Credit \$14,538.83**
5. **Budget/Cash Analysis Report FY21/22**
  - **16.47% of YASD Budget Spent**
  - **Civic Fund \$719.82**
  - **Gifts and Donations \$.90**
  - **Social Services \$.32**
  - **Auxiliary Operations \$43.80**
  - **Tax Credit \$169.27**
  - **National Bank Credit Card Statements – (August 2021).**
6. **Enrollment Report**  
**This time last year: 121/100**  
**Current enrollment: 89/73**

**6. Open Call to the Public and Future Agenda Items** [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

**Item G. Closing of Meeting**

**October 12, 2021 @ 3:00pm**  
**November 9, 2021 @ 3:00pm**  
**December 14, 2021 @ 4:00pm**

**1. Adjournment**

*The meeting was adjourned at 4:39pm by Board President Tim Carter*

Dated this 15<sup>th</sup> day of September, 2021.  
 Time 8:15am

Allison Starr  
 Allison Starr  
 Business Manager / Administrative Assistant to the YASD Board