

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Thursday, July 8, 2021 2:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

*Board President, Mr. Tim Carter, opened the meeting at 2:00pm.
Present for the meeting was Superintendent Carter, Allison Starr and Kellie Burns.*

Item B. Limited call – Pledge of Allegiance

Item C. Limited Call – Public Participation

Item D. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the June 8, 2021 Board Meeting.**
- 3. Consider and approve the minutes from the June 22, 2021 Special Board Meeting.**
- 4. Consider and approve the minutes from the June 23, 2021 Special Board Meeting.**
- 5. Consider and approve the minutes from the June 24, 2021 Special Board Meeting.**
- 6. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - VO# 8127 - \$1,885.55**
 - VO# 8128 - \$26,031.92**
 - VO# 8129 - \$3,315.03**
 - VO# 8130 - \$826.24**
 - b. Payroll voucher(s) in the amount of:**
 - VO# 24 PP# 24 - \$89,487.52**
 - VO# 25 PP# 25 - \$18,025.85**
 - VO# 26 PP# 26 - \$16,727.75**

The consent agenda was considered and approved. President Carter voted yes.

Item E. Action

- 1. Consider and approve the FY 21-22 YASD Performance Pay 301 Program.**

This item was considered and approved. President Tim Carter voted yes.

- 2. Consider and approve the FY 21-22 Communications/Technical Director Employment Agreement for Frank Vander Horst.**

This item was considered and approved. President Tim Carter voted yes.

- 3. Consider and approve the FY 21-22 Administrator Agreement for Frank Vander Horst.**

This item was considered and approved. President Tim Carter voted yes.

4. Consider and approve the Addendum #5 to E-Rate Services Agreement between Yavapai County School Superintendent and Yavapai Accommodation School District.

This item was considered and approved. President Tim Carter voted yes.

5. Consider and approve the FY 21-22 YASD Adopted Annual Expenditure Budget.

This item was considered and approved. President Tim Carter voted yes.

6. Consider and approve the FY 21-22 Work agreement for Larry Levenson as a part-time teacher aide.

This item was considered and approved. President Tim Carter voted yes.

7. Consider and approve a part-time teacher aide position.

This item was considered and approved. This is a one-year position. President Tim Carter voted yes.

8. Consider and approve changes to policy DGD-R to allow a single credit card purchase may not exceed a maximum of \$2,500. Cumulative purchases by a card holder may not exceed \$8,000 during a statement month.

This item was considered and no action was taken.

9. Consider and approve the FY 21-22 Staff Handbook.

This item was considered and approved. President Tim Carter voted yes.

10. Consider and approve transition of reopening plan from Scenario Two: Hybrid Model to Scenario One: Traditional Model.

This item was considered and approved. President Tim Carter voted yes.

Item F. Presentations (No action will be taken)

1. Governing Board President – Superintendent Carter

2. District Executive Officer – Kellie Burns

- **Friday school**

3. Cogna Report -

4. Budget/Cash Analysis Report **FY20/21**

- **84.04%** of YASD Budget Spent
- **Civic Fund \$19,568.48**
- **Gifts and Donations \$1,685.30**
- **Social Services \$590.05**
- **Auxiliary Operations \$1,890.04**
- **Tax Credit \$14,449.32**
- **National Bank Credit Card Statements – (June 2021).**

5. Enrollment Report

This time last year:

Current enrollment:

6. Open Call to the Public and Future Agenda Items [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore,

pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item G. Closing of Meeting

- August 17, 2021 @ 3:00pm**
- September 14, 2021 @ 4:00pm**
- October 12, 2021 @ 3:00pm**
- November 9, 2021 @ 3:00pm**
- December 14, 2021 @ 3:00pm**

1. Adjournment

The meeting was adjourned at 2:34pm by Board President Tim Carter.

Dated this 8th day of July, 2021.
Time 3:20pm



Allison Starr
Business Manager / Administrative Assistant to the YASD Board