

Classified Position Application

(Please Print or Type)

Position(s) Desired _____

Name _____

(Last) (First) (Middle)

Present Address _____
(Street) (Area Code) Telephone _____

 (City) (State) (Zip Code)

Permanent Address _____
(Street) (Area Code) Telephone _____

 (City) (State) (Zip Code)

E-Mail Address _____

List in order of preference list the positions for which you are applying:

1. _____ 2. _____ 3. _____

Educational Background

	School/Institution and Location	Major/Minor	Diplomas, Degrees or Credits Earned	Grade Point Average (GPA)
High School				
College/Trade School				
College/Trade School				

Work Experience

(Present or Most Recent First)

Dates Employed	Name of Employer and Address/Phone Number	Your Title	
Work Performed			
Reason for Leaving			
Name of your Supervisor		Can we contact this employer?	Yes No

Dates Employed	Name of Employer and Address/Phone Number	Your Title	
Work Performed			
Reason for Leaving			
Name of your Supervisor		Can we contact this employer?	Yes No

Dates Employed	Name of Employer and Address/Phone Number	Your Title	
Work Performed			
Reason for Leaving			
Name of your Supervisor		Can we contact this employer?	Yes No

Dates Employed	Name of Employer and Address/Phone Number	Your Title	
Work Performed			
Reason for Leaving			
Name of your Supervisor		Can we contact this employer?	Yes No

Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experiences (including U.S. military service) and/or state any additional information you feel may be helpful in considering your application, i.e., honors, awards, activities, technology skills or professional development activities:

--

References

References should include those who supervised you in previous jobs. If any person(s) listed should not be contacted for reference at the present time, indicate in the left-hand margin the date contact can be made.

Name	Position	Address	Telephone

Criminal & Background Information

You must give complete answers to all questions. If you answer “Yes” to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate law enforcement sources.

Criminal Offense: Includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of “nolo contendere” – no contest.

Conviction: is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court.

Yes	No	Criminal & Background Information
-----	----	-----------------------------------

		Were you ever convicted of a criminal offense?
		Are you currently under charges for a criminal offense?
		Have you ever forfeited bond or collateral in connection with a criminal offense?
		Within the last 10 years have you ever been fired from a job for any reason?
		Have you ever had a report of child abuse or sexual conduct involving a K-12 student or minor filed against you with a school district, children services division, police agency or in court?

For any "Yes" answer please explain:

--

Yes	No	Citizenship/Health
		<u>Citizenship:</u> Are you a U.S. citizen or otherwise legally authorized to work in the U.S.?
		<u>Health:</u> Is your physical/mental health condition such that you can fulfill the essential job functions of the teaching and/or extra-curricular work for which you are applying, with reasonable accommodations?

Applications
<p>Applications will remain active for one year.</p> <p>I understand that any omission on this application may prevent my application from being evaluated. I authorize South Wasco County School District #1 to obtain information about my criminal records. I authorize all governmental agencies to provide information about my criminal records to the school district. I verify that all information on this employment application is true and complete. I understand that any misrepresentation, falsification or omission on this application or on other documents submitted to the school district will be a sufficient cause for the application not to be considered by the school district, not to be referred to a school district, or for discharge if I have been employed.</p> <p>Authorization to Obtain and Release Information</p> <p>I authorize South Wasco County School District #1 for which I have completed an employment application to check my references, to obtain information from my prior employers and educational institutions and to take actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a teaching position. I authorize my list of references, past employers and educational institutions and anyone else who has information about my work history, education qualifications or fitness, to provide such information to any school district for which I have completed an employer application. I release the school district and all persons providing information to the school district from any liability whatsoever</p>

for obtaining and providing that information, regardless of results.

Signature _____ Date _____

Veteran's Preference

Oregon's Veterans' Preference Law requires the district grant a preference to qualified and eligible veterans and disabled veterans at each state in the hiring and promotion process. To be qualified for veteran's preference, a veteran or disabled veteran must meet the minimum requirements for the job sought. To be eligible for veteran's preference a veteran or disabled veteran must provide certification they are a veteran or disabled veteran as defined in District Administrative Rule GBA-AR and by Oregon Law.

Non-Discrimination

The District affirms its adherence to the principals of nondiscrimination and agree that they shall not discriminate against any applicant because of age, race/ethnic background, religion, gender, gender-identity, sexual orientation, marital status, national origin, or disability as provided in Oregon Law.