

AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
29	30	31	1	2	3	4	<ul style="list-style-type: none"> Confirm Signed PGP Finalize Student Schedules Notify Teachers of Accommodations (504/RTI) Order Financial Aid Forms Prepare Counselor Bulletin Board and Student Announcements Plan Standardized Testing Schedule Register New Students Schedule Yearly Classroom Visits/ Guidance Lessons Schedule 504 Meetings Submit Class Rosters to Teachers Plan "Meet the Teacher"
5	ESC6 All-Level Counselor Mini Conference 6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	SAT 25	
26	27	28	29	30	31	1	

SEPTEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
26	27	28	29	30	31	1	<ul style="list-style-type: none"> Facilitate Faculty Meeting Referencing State Mandates/Laws (i.e. Child Abuse Reporting) Monitor Coding for CTE/At-Risk Plan Red Ribbon Week Promote HOBY Update At-Risk Lists Administer TPRI
2	Labor Day	4	5	6	7	ACT 8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	ESC6 Counselor Cluster Meeting (Brenham) 25	ESC6 Counselor Cluster Meeting (Madisonville) 26	27	28	29	
30	1	2	3	4	5	6	

OCTOBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
Domestic Violence Awareness Month 30	Begin FAFSA Link opens for ESC6 COY Noniminations 1	2	3	4	5	SAT 6	<ul style="list-style-type: none"> Administer PSAT Coordinate Red Ribbon Week Schedule RTI Meetings Facilitate Red Ribbon Week Confirm PEIMS Coding for State Reporting Conduct FAFSA Workshops Plan/Faciliate Benchmark Testing
7	Columbus Day	9	PSAT 10	11	12	PSAT 13	
14	15	ESC6 Elementary Counselor Mini-Conference 16	17	18	19	20	
21	Red Ribbon Week					ACT 27	
28	29	30	31	1	2	3	

NOVEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
28	29	30	31	ESC6 Secondary Counselor Mini Conference 1	2	SAT 3	<ul style="list-style-type: none"> Implement RTI Tier 2 Prepare for Christmas Special School Programs/ Gifting Test for G/T Confirm 2nd Semester Schedules/ Course Credits
LSSCA Conference (Frisco)							
4	5	6	7	8	9	10	
Veterans Day 11	Veterans Day (Observed) 12	Anti-Bullying Week			Deadline for ESC6 COY Noniminations 16	17	
			TCA Conference (Dallas) 14	15			
18	19	20	21	Thanksgiving Day 22	23	24	
25	ESC6 COY Selection Committee Meetings						1

DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
25	26	27	28	29	30	SAT 1	<ul style="list-style-type: none"> Administer Benchmark Assessments Administer EOC Retests Administer STAAR Assessments Plan Course Selection Process Plan Credit Recovery
STAAR Assessments							
2	ESC6 COY Award Recipients Notified					ACT 8	
ESC6 COY Award Recipients Notified							
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	Christmas Eve 24	Christmas Day 25	26	27	28	29	
30	New Year's Eve 31	New Year's Day 1	2	3	4	5	

JANUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
30	New Year's Eve 31	New Year's Day 1	2	3	4	5	<ul style="list-style-type: none"> Attend STAAR EOC Coordinator Training Implement Course Selection Process for 2019-2020 Meet with College Representatives to Confirm 2019-2020 Dual Credit Review Semester Grades/GPA/ Class Rank Plan for TELPAS Prepare Midyear Report Forms and Send to Colleges Publicize Local Scholarship Opportunities Plan for STAAR ALT 2
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	Martin Luther King Jr. Day 21	22	23	24	25	26	
27	28	29	30	31	1	2	

FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS	
27	28	29	30	31	Teen Dating Violence Awareness Month 1	2	<ul style="list-style-type: none"> Administer Benchmark Assessments Confirm Student CPR Certification as Appropriate Coordinate Student Scheduling Input Plan for 2019-2020 Master Schedule Plan for Summer School Facilitate TELPAS Calibrations Plan Parent Meetings for Dual Credit Conduct STAAR Training for Teachers 	
3	National School Counseling Week					8		9
	4	ESC6 Counselor Cluster Meeting (Madisonville) 5	ESC6 Counselor Cluster Meeting (Brenham) 6	7				
10	11	12	13	Valentine's Day 14	15	16		
17	President's Day 18	19	20	21	22	23		
24	25	26	27	All-Level School Counselor Mini-Conference/COY Appreciation Luncheon 28	1	2		

MARCH

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
24	25	26	27	28	1	2	<ul style="list-style-type: none"> Administer Online TELPAS Facilitate Kindergarten (2019-2020) Student/Parent Orientation Participate in LPAC Meetings Participate in Local Scholarship Committee Meetings Plan Scholarship and/or Award Ceremonies Promote College Visits Over Spring Break Prepare for State-Mandated Assessments
3	4	5	6	7	8	SAT 9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	

APRIL

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS	
31	Child Abuse Prevention Month 1	World Autism Awareness Day 2	3	4	5	6	<ul style="list-style-type: none"> Administer STAAR Assessments Confirm Dual Credit Student Enrollment Schedule Campus Transition Visits (i.e. Elementary to Jr. High) Prepare for State-Mandated Assessments Facilitate TPRI Testing Confirm Class Ranking for Seniors Confirm Student Enrollment for Master Schedule Register Pre-K/Kindergarten 	
7	8	STAAR Assessments				12		ACT 13
14	15	16	17	18	19	20		
Easter 21	22	Every Victim - Every Time Conference		24	25	26		27
28	29	30	1	2	3	4		

MAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS	
28	29	30	1	2	3	SAT 4	<ul style="list-style-type: none"> Administer STAAR Assessments Order PSAT for 2019 Administration 	
5	AP Exams					10	11	<ul style="list-style-type: none"> Participate in Awards Program/Graduation Ceremonies
Mother's Day 12	AP Exams STAAR Assessments					17	18	<ul style="list-style-type: none"> Send Letters to Summer School Candidates
19	20	21	22	23	24	25	<ul style="list-style-type: none"> Participate in ARD for SSI Failures 	
26	Memorial Day 27	28	29	30	31	1		

JUNE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
26	27	28	29	30	31	SAT 1	<ul style="list-style-type: none"> Confirm 2019 - 2020 Master Schedule
2	3	4	5	6	7	ACT 8	<ul style="list-style-type: none"> Confirm Student Summer School Schedules Participate in GPC Meetings
9	10	11	12	13	14	15	<ul style="list-style-type: none"> Plan and Administer Summer State Assessments
16	State Assessments			19	20	21	<p style="text-align: center;">Special Thanks to Madisonville CISD School Counselors for Calendar Input!</p>
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	

JULY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONTHLY REMINDERS
30	1	2	3	Independence Day 4	5	6	<ul style="list-style-type: none"> Confirm Schedules for Students with Summer School Credit
7	8	9	10	11	12	ACT 13	<ul style="list-style-type: none"> Meet with Principal to Confirm Budget and Review Expectations Plan School Supply Drive
14	15	16	17	18	19	20	<ul style="list-style-type: none"> Participate in GPC Meetings
21	22	23	24	25	26	27	<ul style="list-style-type: none"> Update Pending Status Codes in Student Management System
28	29	30	31	1	2	3	<ul style="list-style-type: none"> Take a break and get ready to begin the process all over again!!!!