

Arthur Lovington Atwood Hammond High School  
National Honor Society  
**Membership Selection Process**

The National Honor Society chapter of Arthur Lovington Atwood Hammond High School is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, service, leadership, and character. Students are selected for membership by a majority vote of a five-member principal-appointed faculty council, which bestows this honor upon qualified students on behalf of the faculty of our school each spring.

Students in grades 10th, 11th, and 12th are eligible for membership. For the scholarship criterion, a student must have a cumulative GPA of 3.5 or better on a 4.0 scale. Candidates must have been in attendance at the school the equivalent of one semester<sup>1</sup>. Each spring, those students who meet this criterion are invited to complete a “Candidate Form” that provides the faculty council with information regarding the candidate’s leadership and service.

To evaluate a candidate’s character, the faculty council uses two forms of input. First, school disciplinary records for the current and one previous school year are reviewed. Second, members of the faculty are solicited for input regarding their professional reflections on a candidate’s service activities, character, and leadership. The faculty will use the membership selection rubric to provide their evaluation of the candidates.

Any solicited faculty input and all “Candidate Forms” are carefully reviewed by the faculty council to determine membership. A majority vote of the council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule.

Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance (or better) in all four criteria that led to their selection.

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<sup>1</sup> Note 1. Some candidates may be ineligible for induction because of the semester ruling. Many students, including students of military parents, are required to move with parents or guardians who have transferred in their work. The present school principal should seek a recommendation from the previous school principal or chapter adviser pursuant to the candidate’s selection. On the basis of the recommendation from the previous school, the Faculty Council may waive the semester regulation.

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**Faculty Council Rubric**

<b>NHS Trait</b>	<b>4</b> <i>Exceeds NHS Expectations</i>	<b>3</b> <i>Meets NHS Expectations</i>	<b>2</b> <i>Approaching NHS Expectations</i>	<b>1</b> <i>Does not meet NHS Expectations</i>
<p><b>Leadership</b> <i>Evidence used:</i></p> <ul style="list-style-type: none"> <li>- <i>Candidate Information Packets</i></li> <li>- <i>Faculty Input Form</i></li> </ul>	<p>Has a diverse interest in school and community activities with membership in two or more areas (school clubs, music, sports, community, church).</p> <p>Demonstrates leadership by being an active member who takes on and follows through with commitments.</p>	<p>Participates in one or two activities with emphasis in one area (i.e. school clubs, music, sports, community, or church).</p> <p>The student is seen as a positive leader in the classroom.</p>	<p>Belongs to one club or activity but may not actively participate in it on a regular basis.</p> <p>The student displays leadership informally in the classroom but often needs encouragement and mentorship.</p>	<p>Concentrates solely on academics; does not join extracurricular events.</p> <p>Student leadership is unclear.</p>
<p><b>Service</b> <i>Evidence used:</i></p> <ul style="list-style-type: none"> <li>- <i>Candidate Information Packets</i></li> <li>- <i>Faculty Input Form</i></li> </ul>	<p>Has completed 20 or more hours of community service in 2 or more areas (school, community, church) and those hours are not a requirement of belonging to another activity.</p>	<p>Has completed 16 or more hours of community service in 2 or more areas (school, community, church) and those hours are not a requirement of belonging to another activity.</p>	<p>Has completed less than 12 hours of community service with the majority in one area.</p>	<p>Has completed less than 8 hours of community service with the majority in only one area.</p>
<p><b>Character</b> <i>Evidence used:</i></p> <ul style="list-style-type: none"> <li>- <i>Candidate Information Packets</i></li> <li>- <i>Faculty Input Form</i></li> <li>- <i>Discipline files</i></li> </ul> <p><i>Safe</i> <i>Accountable</i> <i>Respectful</i></p>	<p>The student shows strong evidence of exemplifying all three of the desirable qualities of ALAH Knights. S/he has had no violations of the ALAH handbook in the last year, few or no tardies, and is respectful to staff and peers.</p>	<p>The student shows good evidence of all three of the desirable qualities of ALAH Knights S/he has had no violations of the ALAH student handbook in the last year, few or no tardies, and is respectful to staff and peers.</p>	<p>The student shows moderate evidence of most qualities of character or has had at least one ALAH student handbook violation in the last year</p>	<p>The student has had discipline or ethical problems and/or referrals in the last year. Has been rude or disrespectful to staff.</p>

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**Faculty Input Rubric**

<b>NHS Trait</b>	<b>4</b> <i>Exceeds NHS Expectations</i>	<b>3</b> <i>Meets NHS Expectations</i>	<b>2</b> <i>Approaching NHS Expectations</i>	<b>1</b> <i>Does not meet NHS Expectations</i>
Leadership	Demonstrates leadership by being an active member who takes on and follows through with commitments.	The student is seen as a positive leader in the classroom.	The student displays leadership informally in the classroom but often needs encouragement and mentorship.	Student leadership is unclear.
Service	Is a 'go-to' person and is often the first to volunteer when there is a need and performs effectively	Is a consistent volunteer when a need is identified in the classroom and completes the task at hand independently.	Can sometimes be a help in a classroom when a need is identified and is directly asked to help.	Little evidence of service to classroom, school, or community.
Character <i>Safe</i> <i>Accountable</i> <i>Respectful</i>	The student shows strong evidence of exemplifying all three of the desirable qualities of ALAH Knights. The student is respectful to staff and peers.	The student shows good evidence of exemplifying all three of the desirable qualities of ALAH Knights. The student is respectful to staff and peers.	The student shows some evidence of the three desirable qualities of ALAH Knights. The student has shown inconsistencies in respect towards staff and peers.	The student has had discipline or ethical problems and/or referrals in the last year. Has been rude or disrespectful to staff.





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**Other Community Activities**

List other community activities in which you have participated and note any major accomplishments in each. These should be any activities outside of school in which you participated for the betterment of your community. For example, religious groups, clubs sponsored outside the school, Boy or Girl Scouts, community art endeavors, etc. Do not repeat participation already listed above. Please include the name of the adult supervisor of each activity.

\*\* to insert more rows to the table, right-click in the table and select insert row below.

Activity	Year				Accomplishment & Adult Sponsor (phone/email)
	9	10	11	12	

**Work Experience, Recognition, and Awards**

Though not a specific criterion for membership, please list below any job experiences, honors, or recognition you have received that support your candidacy for membership in the Honor Society. Work experience may be paid or volunteer.

\*\* to insert more rows to the table, right-click in the table and select insert row below.

Activity	Year				Accomplishment & Adult Sponsor (phone/email)
	9	10	11	12	

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**Personal Narrative** *(should be around 150 words)*

Tell the faculty council about how you have demonstrated the three ALAH Knights Expectations of *Safe, Responsible, Accountable* of the course of your high school career.

**Timeline**

Packets distributed January 16-17, 2023

Packets due on February 3, 2023

**Signatures**

I understand that completing this form does not guarantee selection to the Honor Society. I attest that the information presented here is complete and accurate. If selected, I agree to abide by the standards and guidelines of the chapter and to fulfill all of my membership obligations to the best of my ability.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the information provided by my son/daughter on this form and can verify that it is true, accurate, and complete.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form to Mrs. Huffman.