

**Tuxedo Union Free School District**  
**Board of Education**  
**Regular Meeting Agenda**  
**Wednesday, January 19, 2022**  
*Generated by Kristine DiFrancesco on Thursday, January 20, 2022*

**Members present**

Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Meeting called to order at 6:51 PM**

**1. Meeting Opening**

**Procedural: 1.1 Call to Order**

**Procedural: 1.2 Pledge of Allegiance**

**Procedural: 1.3 Roll Call and Quorum Check**

**Action: 1.4 Approval of the Agenda**

Motion to approve the agenda.

Motion by Bill Givens, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**2. Public Comment**

**Information, Procedural: 2.1 Guidelines for Public Comment**

None

**3. Administrators' Reports**

**Reports: 3.1 Superintendent's Report**

Jeffrey White gave his report.

Dr. Steven Kussin gave a report on the status of the master scheduling committee.

**4. Consent Agenda**

**Action (Consent): 4.1 Approval of Consent Agenda Items**

Resolution: Motion to approve consent agenda items 4.1-4.9.

Motion to approve consent agenda items 4.1-4.9, removing 4.3, 4.5, 4.8, 4.9.

Motion by Alyssa Horneff, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action (Consent), Minutes: 4.2 Meeting Minutes 12-21-21**

Resolution: Motion to Approve Minutes from the 12-21-21 meeting.

Motion to approve consent agenda items 4.1-4.9, removing 4.3, 4.5, 4.8, 4.9.

Motion by Alyssa Horneff, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action: 4.3 Personnel Non-Instructional Appointments**

Motion to approve non-instructional personnel appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Paloma Hekl	District Translator	2021-22	\$30/hr
Jacqueline Clark	Substitute	2021-22	\$105/day
Samantha Castricone	Substitute	2021-22	\$105/day

Motion by Alyssa Horneff, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Abstain: Daniel Castricone

**Action (Consent): 4.4 Personnel Promotional Appointments**

Resolution: Motion to approve Personnel Promotional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Arlene Dyba	District Data Coordinator	7/1/2021	\$77,977
Mary Dixon	Senior Typist	7/1/2021	\$57,502
Matt Takeuchi	Senior Typist	1/20/2022	title change only

Motion to approve consent agenda items 4.1-4.9, removing 4.3, 4.5, 4.8, 4.9.

Motion by Alyssa Horneff, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action: 4.5 Personnel for Student COVID Testing 1-9-21**

Motion to approve stipends as listed for staff covering the Student COVID Testing day on January 9, 2022.

NAME	POSITION	DATE	SALARY
Samantha Castricone	Admin Staff	1/9/22	\$175
Kim Laskorski	Nurse	1/9/22	\$275
Cheryl Gardner	Nurse	1/9/22	\$275
Ann Heavner	Nurse	1/9/22	\$275

Motion by Joe Rickard, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Abstain: Daniel Castricone

**Action (Consent): 4.6 SMART Bond**

Resolution: Motion to approve the preliminary SMART Bond as presented at the 12/21/21 Board of Education meeting.

Motion to approve consent agenda items 4.1-4.9, removing 4.3, 4.5, 4.8, 4.9.

Motion by Alyssa Horneff, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action (Consent): 4.7 Business Office Report**

Resolution: Motion to accept the business office report for 1-19-22.

Motion to approve consent agenda items 4.1-4.9, removing 4.3, 4.5, 4.8, 4.9.

Motion by Alyssa Horneff, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action: 4.8 Corrective Action Plan**

Motion to approve the corrective action plan as presented.

Motion by Joe Rickard, second by Daniel Castricone.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Action: 4.9 CSE/CPSE Recommendations**

Motion to approve the CSE/CPSE recommendations 1/19/22.

Motion by Bill Givens, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**5. Items for Discussion****Action: 5.1 Donation**

Motion to accept the donation of 27 Panasonic DZ570WuXGA Projectors from SUNY Cortland via NYSED's Project Create.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**Discussion: 5.2 Budget Calendar****Action: 5.3 Superintendent Goals**

Motion to approve the Superintendent Goals.

Motion by Joe Rickard, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

#### **Discussion: 5.4 Strategic Planning Committee**

### **6. New Business**

#### **Discussion, Future Agenda Items: 6.1 Possible Items for New Business**

### **7. Public Comment**

#### **Information, Procedural: 7.1 Guidelines for Public Comment**

Meg Vaught had a question about master scheduling and course offerings.

### **8. Executive Session**

#### **Action: 8.1 Enter into Executive Session**

Motion to enter into Executive Session for the purpose of obtaining legal counsel and to discuss a personnel matter.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

#### **Action: 8.2 Return to Open Session**

Motion to return to regular session.

Motion by Lucy Cerezo Scully, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

#### **Action: 8.3 Possible Action from Executive Session Item**

Motion to authorize the Superintendent to get proposals from public accounting firms to audit our payroll.

Motion by Gary Heavner, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

### **9. Adjournment**

#### **Action: 9.1 Adjourn Meeting**

Motion to adjourn the meeting.

Motion by Lucy Cerezo Scully, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

**10. Additional Attachments**

**Information, Reports: 10.1 Enrollment Report**

**Information, Reports: 10.2 College Acceptances**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Kristine DiFrancesco', written over a horizontal line.

Kristine DiFrancesco, District Clerk