

**BOARD OF EDUCATION  
TONAWANDA CITY SCHOOL DISTRICT  
100 HINDS STREET, TONAWANDA, NY 14150**

**AGENDA  
MARCH 8, 2022**

**REGULAR BOARD OF EDUCATION MEETING**

*THS Library Media Center  
TONAWANDA MIDDLE/HIGH SCHOOL  
600 FLETCHER STREET*

**6:30 PM**

**1.0 CALL TO ORDER:**

- 1.1 Pledge of Allegiance
- 1.2 A Moment of Silence
- 1.3 Roll Call
- 1.4 Board of Education Disclaimer: Cell Phone Usage During Board Meetings
- 1.5 Board of Education Agenda Amendments/Agenda Confirmation

**2.0 MINUTES/TRANSCRIPTION OF PREVIOUS MEETING**

**2.1 MINUTES OF REGULAR BOARD MEETING OF FEBRUARY 8, 2022 ENC.**

RESOLVED: That the minutes of the Regular Meeting of **February 8, 2022** of the Board of Education be approved and that they are hereby adopted in their entirety.

**2.0.1 CONSENT AGENDA: MINUTES/TRANSCRIPT OF FEBRUARY 8, 2022 BOARD MEETING**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 2.1 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**3.0 NEW/OLD BUSINESS ENC.**

**4.0 SPECIAL RECOGNITIONS NONE**

**5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS**

- 5.1 RESPONSE TO PREVIOUS QUESTIONS
- 5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.

- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

**6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS**

- 6.1 SCHOLAR ATHLETES  
*Renee Smith, Athletic Director*
- 6.2 2022-2023 BUDGET UPDATE  
*Donna Hill, Director of Business & Finance*
- 6.3 ANNOUNCEMENTS/COMMUNICATIONS

**CONSENT AGENDA ITEMS**

**7.0 MANAGEMENT SERVICES**

**7.1 FINANCIAL REPORTS: ENC.**

- 7.1.1 Treasurer's Report – December/January 2022
- 7.1.2 Payment of Bills as Certified by Auditor –December 2021/January 2022
- 7.1.3 Revenues – December 2021/January 2022 – \$2,065,349/\$2,070,076  
(Year-to-date \$18,574,999)
- 7.1.4 Expenditures – December 2021/January 2022 – \$4,445,474/\$2,922,320  
(Year-to-date \$15,764,031)
- 7.1.5 Fund Balance Projection Report – December 2021/January 2022
- 7.1.6 Delinquent Tax Report – December 2021/January 2022
- 7.1.7 School Lunch Program – December 2021/January 2022
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – December 2021/January 2022
- 7.1.10 Budget Transfers – December 2021/January 2022 – \$0  
(Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – December 2021/January 2022
- 7.1.13 Claims Audit Report – December 2021/January 2022

**7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**8.0 INSTRUCTIONAL PERSONNEL**

**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

<b>Item No.</b>	<b>Name</b>	<b>Position/Tenure Area/ Certification</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Degree/Effective Date(s)</b> Italics/Highlighted - Correction
8.1	Elizabeth Randall	Art Teacher Secondary	Accept Resignation for Retirement	Effective July 1, 2022
8.2	Anne Haentges	Science Teacher Secondary	Accept Resignation for Retirement	Effective July 1, 2022
8.3	Deborah Ciancio	Elementary Teacher – Mullen	Accept Resignation for Retirement	Effective July 1, 2022
8.4	Maryanna Fezer-Stout	School Counselor	Accept Resignation for Retirement	Effective July 1, 2022
8.5	Cynthia Gorko	Teacher Assistant Secondary	Accept Resignation for Retirement	Effective July 1, 2022
8.6	Lynn Flint	Teacher Assistant – Mullen	Accept Resignation for Retirement	Effective July 1, 2022
8.7	Karen Love-Eckrote	Teacher Assistant - Mullen	Accept Resignation for Retirement	Effective July 1, 2022
8.8	Kylie Amidon	BOCES CTE Internship at Riverview and Mullen	Approve Appointment	At No Stipend and Without Pay Effective April 4, 2022 through May 13, 2022

**COACHING APPOINTMENTS/ RESIGNATIONS –**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

<b>Item No.</b>	<b>Name</b>	<b>Sport</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Rate/Effective Date(s)</b>
8.9	Wanda Chase	Junior Varsity Girls Soccer	Accept Resignation	Effective March 8, 2022
8.10	Joseph McDonald	Baseball Assistant Varsity Coach	Approve Appointment	Effective March 14, 2022 Stipend Step 1
8.11	Glen Gast	Intramural 5 <sup>th</sup> Grade Swim	Approve Appointment	Effective April 1, 2022
8.12	Katherine Oravek	Intramural Swim Lifeguard	Approve Appointment	Effective April 1, 2022
8.13	Glen Gast	Unified Basketball	Approve Amendment	Effective March 14, 2022 Stipend Step 1 - \$2932
8.14	Alex Demmin	Tennis	Non Paid Volunteer	March 14, 2022

8.15	Gage Holler	Lacrosse	Non Paid Volunteer	March 14, 2022
8.16	Marcell Wittman	Lacrosse	Non Paid Volunteer	March 14, 2022
8.17	Mark Lopez	Lacrosse	Non Paid Volunteer	March 14, 2022
8.18	Nikolas Balling	Lacrosse	Non Paid Volunteer	March 14, 2022
8.19	Jesse Zellner	Baseball	Non Paid Volunteer	March 14, 2022
8.20	Charles Moore	Softball	Non Paid Volunteer	March 14, 2022
8.21	John Moore	Softball	Non Paid Volunteer	March 14, 2022

**8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.21 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**9.0 NON-INSTRUCTIONAL PERSONNEL**

**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

<b>Item No.</b>	<b>Name</b>	<b>Position</b>	<b>BOE Action Requested</b>	<b>Step Level/Effective Date(s)</b> <i>Italics/Highlighted = Correction</i>
9.1	Michael Gregory	Custodian	Approve Unpaid Leave	Effective March 2, 2022
9.2	Todd Folmsbee	Stationary Engineer	Accept Resignation for Retirement	Effective July 1, 2022
9.3	Alan Galton	Cleaner	Accept Resignation	Effective February 10, 2022
9.4	Crystal Kipa	Clerk Typist	Accept Resignation	Effective February 25, 2022
9.5	Kristen Schloss	Teacher Aide	Accept Resignation	Effective February 23, 2022
9.6	Rachel Berent	Clerk Typist	Provisional Appointment	Effective March 9, 2022
9.7	Kathleen Johnson	Clerk Typist	Provisional Appointment	Effective March 9, 2022
9.8	Cassandra Miranda	Clerk Typist	Provisional Appointment	Effective March 28, 2022
9.9	Katherine Snyder	Teacher Aide	Approve Six-Month Probationary Appointment	Effective March 21, 2022

9.10	Lynne Pietrowski	Teacher Aide	Approve Six-Month Probationary Appointment	Effective March 15, 2022
9.11	Rebecca Miles	Custodian	Approve Six-Month Probationary Appointment	Effective April 1, 2022
9.12	Jacob Anderson	Laborer	Approve Six-Month Probationary Appointment	Effective February 22, 2022
9.13	William Sweeney	Cleaner	Approve Six-Month Probationary Appointment	Effective March 3, 2022
9.14	Rhiannon Bell	Cleaner	Approve Six-Month Probationary Appointment	Effective March 9, 2022
9.15	Richard Wesolowski	Cleaner	Approve Six-Month Probationary Appointment	Effective March 11, 2022

**ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)**

**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

<b>Item No.</b>	<b>Name</b>	<b>Position</b>	<b>BOE ACTION REQUESTED</b>	<b>Step Level/Rate/Effective Date(s)</b> Italics/Highlighted = Correction
9.16	Kim Verrall	Teacher Aide	Approve Addition to the Teacher Aide List	Effective March 4, 2022

**9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Item 9.1 through 9.16 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**10.0 CURRICULUM/INSTRUCTION**

**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

**ENC.**

<b>COMMITTEE TYPE</b>	<b>DESCRIPTION</b>	<b>MEETING DATES</b>
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<i>District Committee on Special Education</i>	Annual Review	02.02, 02.07,02.10, 02.16, 02.18, 03.01,03.02, 03.03, 03.04
<i>District Committee on Special Education</i>	Re-evaluation/Annual Review	02.08, 02.11, 02.15, 03.03
<i>District Committee on Special Education</i>	Initial Eligibility Determination Meeting	02.14.22, 03.01.22
<i>District Committee on Special Education</i>	Transfer Student – Agreement No Meeting	01.18, 02.01, 02.11, 03.01
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility Determination Meeting	01.11,02.08, 02.17
<i>District Committee on Pre-School Special Education</i>	Annual Review	02.03.22

**10.0.1 CONSENT AGENDA: CSE**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**11.0 POLICY ITEMS:**

**NONE**

**12.0 OTHER**

**12.1 SMART START AGREEMENT WITH KEN TON SCHOOLS**

RESOLVED: That Tonawanda City School District is collaborating with Ken-Ton School District in the NYSED Smart Start grant program. The Tonawanda City School District will invoice Ken-Ton (the consortium lead) for professional development and program management participants, paid for through the Smart Start grant

**12.2 APPROVE TCSD 2022-2023 INSTRUCTIONAL CALENDAR ENC.**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the Tonawanda City School District Instructional Calendar for the 2022-2023 school year as presented.

**12.3 ADOPTION OF RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**12.0.3 CONSENT AGENDA: OTHER**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 12.1 through 12.3 as presented.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**13.0 ATTENDANCE REPORT – FEBRUARY 2022 ENC.**

**14.0 BOARD INFORMATIONAL ITEMS ENC.**

- 14.1 Mullen Calendar – March 2022
- 14.2 Riverview Calendar – March 2022

**15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS**  
(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

**16.0 BOARD OF EDUCATION ROUND-UP**

**17.0 ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adjourns the meeting at \_\_\_\_\_ PM.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_