

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2021**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the District Board Room on December 13, 2021. Board President Calvin Harwood called the meeting to order at 6:18 P.M.

ROLL CALL:

Trustees Present: Calvin Harwood, Meagen Hedley, Mat Paradis, Elina Agnoli and Erin Gamble.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Mahaila Reighter

B. PUBLIC INPUT re CLOSED SESSION ITEMS:

C. CLOSED SESSION AGENDA:

CS-1	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE	CS-1
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CS-2	CONFERENCE WITH LABOR NEGOTIATOR	CS-2
	<i>Name of Agency Negotiator: Superintendent</i>	
	<i>Name of Organization representing employee: CSEA</i>	

D. ANNOUNCEMENTS FROM CLOSED SESSION: No action was taken during closed session.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

G. CORRESPONDENCE: None

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

- Mrs. Potter began discussing that our COVID cases are low. There has been no school spread and only a couple of cases due to community spread. The District will start a new system for tracking COVID test results. Parents will need to register their student online but then they will be able to see the results of their student's COVID tests through the online system.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA - None	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Elina Agnoli, seconded by Mat Paradis unanimously approved with a 5-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented the November Student of the Month for Laytonville High School.
- **Motion** to recognize Aciah James as the LHS Student of the Month by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K.2. Annual Organizational Meeting – Election of Officers

Education Code Section 35143 provides for an annual organizational meeting at which the Officers of the Board are elected. The Board President conducted the annual organizational meeting which includes the following tasks:

- Nominate and elect candidates for the offices of President and Clerk.
- Nominate and elect two trustees to serve as Board representatives to the District Advisory Committee (DAC).
- Nominate and elect one trustee to serve as Board representative to the Family Resource Center (Healthy Start) Board.
- The Superintendent serves as Secretary to the Board as provided by contract (no action needed).
- **Motion** to nominate **Calvin Harwood** as Board President by Elina Agnoli, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.
- **Motion** to nominate **Meagen Hedley** as Board Clerk by Elina Agnoli, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.
- **Motion** to nominate **Erin Gamble** as Board Representative to the District Advisory Committee by Elina Agnoli, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.
- **Motion** to nominate **Meagen Hedley** as a Board Representative to the District Advisory Committee by Elina Agnoli, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.
- **Elina Agnoli** volunteered as a Board Representative to the Family Resource Center (Healthy Start).

K.3. Resolution No. 618 Designation of Signatures of Members of the Governing Board

- The Board must annually file with the County Superintendent of Schools the verified signatures of each person, including members of the Governing Board, authorized to sign orders in its name. Resolution No. 618 certifies these signatures.

- **Motion** to adopt Resolution No. 618 by Elina Agnoli, Seconded by Mat Paradis, unanimously approved with a 5-0 vote.

K.4. Approval of Timeline of Superintendent Recruitment

- The Board needs to review and approve the timeline for superintendent recruitment.
- **Motion** to adopt the proposed Timeline for Superintendent Recruitment by Mat Paradis, seconded by Erin Gamble, unanimously approved with a 5-0 vote.

K.5. Adoption of Regular Board Meeting Dates for 2022

- The Board needs to review and adopt a calendar of regular meeting dates for 2022. A proposed calendar based on past practice was attached for consideration. The calendar is sometimes revised after the year gets underway for special circumstances.
- **Motion** to adopt the proposed Calendar of Regular Board Meeting Dates for 2022 by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L. DISCUSSION / ACTION:

L.1. First Interim Budget Report

It's time for the First Interim Budget Report. The budget reporting process is ongoing throughout the year and includes:

- June Projected Budget for the next fiscal year
- September Update & disclosure of significant changes – based on the State's adopted budget (within 45 days of State adoption)
- October Presentation of the Unaudited Actuals for the previous year
- December First Interim Budget – as of October 31: it compares the budget approved in June with the latest figures
- March Second Interim Budget – as of January 31; includes funds received and expended since the First Interim Budget

Overview of Current Budget Situation:

The Governors signed budget, included from the May revision: A 5.07% (mega) COLA to the LCFF, 4.05% COLA to Special Education, and 1.7 % to state categorical programs. Significant changes since budget adoption include increased LCFF Supplemental and Concentration Grant funds, Spyrock School closure and a large influx of Covid related funding. Future funds not currently built into the budget include; Educator Effectiveness Grant, A-G Completion Improvement Grant and PreK planning Grant. .

First Interim Budget Highlights include:

- Revenues are up \$1,621,785; **LCFF** increased 188,518; **Federal Revenue** increased \$1,757,425 (decreases in Title I -30,287 & REAP -2,816, increases in Covid funds- ESSER, Expanded learning 1,751,874); **State Revenue** decreased \$314,812 primarily from Expanded Learning funds moving to Federal revenue; **Local Revenue** decreased \$9,326 (SPED)
- Expenditure increases of \$262,851; **Salary/benefits** decreased -\$98,271 (Spyrock closure), **Books/supplies increased** \$137,086 (Covid, curriculum, CTEIG, Title VI), **Services/Op exp.** Increased \$34,036 (Covid funding) **Capital Outlay** increased \$190,000 (CTEIG -10,000, Covid 200,000 parking lot).

- **Motion** to adopt the 2021/22 First Interim Budget Report by Erin Gamble, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

L.2. Administrative Regulation 3231 for Impact Aid, Second Reading/Approval

- At our meeting on November 4, 2021 the Board reviewed the Administrative Regulation 3231 for Impact Aid. The policy was reviewed by Site Council and there were no suggested changes. The AR was attached for a second reading.
- **Motion** to adopt AR 3231 for Impact Aid as presented by Elina Agnoli, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

L.3. Administrative Regulation 6173.4 for Title VI Indian Education Program, Second Reading/Approval

- At our meeting on November 4, 2021 the Board reviewed the Administrative Regulation 6173.4 for Title VI Indian Education Program. The policy was reviewed by Site Council and there were no suggested changes. The AR was attached for a second reading.
- **Motion** to adopt AR 6173.4 for Title VI Indian Education Program as presented by Elina Agnoli, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

L.4. Federal Impact Aid Program, Budget, BP 1261 and AR 1261

- We held a Public Hearing during our November 4th, 2021 meeting to discuss the Indian Policies and Procedures and allow an opportunity for American Indian parents to discuss the educational programs supported by Impact Aid funds. There were no changes made to the Indian policies and Procedures.

L.5. Approval of Educator Effectiveness Block Grant

- The Board held a Public Hearing at a Special Meeting on December 6th to discuss the Educator Effectiveness Block Grant. No suggestions were made regarding the grant.
- **Motion** to approve the Educator Effectiveness Block Grant as presented by Elina Agnoli, seconded by Erin Gamble, unanimously approved with a 5-0 vote.

L.6. Elementary Parking Lot Paving and Sidewalk Project

- The district needs to hire an architect to design the parking lot to meet both county and DSA requirements. The architect will take care of the design and procedural aspects of the project. As this project ties in with our original elementary project Don Alameida was asked to prepare a proposal. The project will likely cost between \$200,000-\$300,000. Don Alameida sent in his contract for consideration.
- **Motion** to approve the Contract from Don Alameida as presented by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 5-0 vote.

M. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: Calvin Harwood would like to have a discussion about parking at the Middle School and the property across the street potentially being available to purchase for more parking. There is also property available near the High School that can be purchased to expand and create an orchard program or a program like it.

N. COMMENTS FROM THE BOARD: Mrs. Potter said this is Jenna's last board meeting with us. She will be moving to Idaho next month.

O. ADJOURNMENT:

Motion to adjourn the meeting by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote. The meeting was adjourned at 7:31 p.m. The next regular meeting will be held on January 13, 2022.

Respectfully submitted,

Adopted as Final
January 13, 2022

Joan Viada Potter
Secretary to the Board

President of the Board
Calvin Harwood