

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF NOVEMBER 4, 2021**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the District Board Room on November 4, 2021. Board President Calvin Harwood called the meeting to order at 6:15 P.M.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Elina Agnoli, Erin Gamble, and Meagen Hedley

Administrators Present: Joan Potter, Lorre Stange and Tim

Henry Student Representative: Mahaila Reighter

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:**

**C. CLOSED SESSION AGENDA:**

CS-1	PUBLIC EMPLOYEE APPOINTMENT (District Administrative Assistant)	CS-1
CS-2	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE	CS-2
CS-3	CONFERENCE WITH LABOR NEGOTIATOR Name of Agency Negotiator: Superintendent Name of Organization Representing Employee: CSEA	CS-3

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session Item CS-1, Public Employee Appointment, the board voted unanimously to hire Breonna Bookout as the District Administrative Assistant, Cameron Cude as Special Education Instructional Assistant, Mikyla Auman as Preschool Assistant, Thom Harvey as Custodian/Grounds/Maintenance, Alyssa Craver as Middle School Boys' Basketball Coach, Carissa Harlan as High School Girls' Varsity Basketball Coach, Olivia Romo as Middle School Girls' Basketball Coach, Michael Hernandez as High School Boys' Junior Varsity Basketball Coach, Josh Firks as High School Boys' Varsity Basketball Coach. No other action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Board President Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

**G. PUBLIC INPUT:** None

**H. REPORTS AND COMMENTS:**

### Superintendent's Report:

- Mrs. Potter began discussing COVID cases in the District. The District has had 17 cases since school started in August. Since the beginning of September to end of October there were zero cases within the District. However, there were 5 new cases in the last 2 weeks at the Elementary School. All of these cases have been community spread and there has been zero school spread.
- We are moving into Basketball season and the topic of whether or not students will be wearing masks while playing. Public Health has a mandate to wear masks during Basketball season. This decision is being questioned because of safety risks and a potential choking hazard. Public Health Doctors have been holding firm on their decision to require masks be worn. The County Superintendents are writing letters to Public Health to encourage no masks while playing as long as there is regular testing taking place. They are proposing wearing a mask while players are on the bench but while on the court they should be able to remove the mask. Students are already being tested twice a week for practices and they are also tested within 24 hours of game days. Mrs. Potter will look into where parents and community members can write letters in support of no masks while playing.
- Vaccinations and Boosters: The FDA has now approved the COVID vaccination for ages 5 and up. At this point they are not required but the Governor has directed Public Health to add it to the list of required vaccinations to enter school for 7<sup>th</sup> through 12<sup>th</sup> grade. There is an extensive process that Public Health has to go through to even make this a regulation. There will have to be a public comment period along with a variety of other steps to make it a regulation. The soonest this would be a requirement is July 1<sup>st</sup>, 2022. LVHC is having COVID vaccine clinics on Tuesdays and Fridays for parents that want their children ages 5 and up to be vaccinated. If needed a school facility can be used to hold a vaccine clinic but there isn't a need for one at this time. On Friday LVHC will be providing boosters for staff that are ready for them in the Elementary School.
- There are a lot of new hires. Mrs. Potter is very excited about them and the hires from back in August are all doing great.
- Facilities: After the 2<sup>nd</sup> series of rains, we are leak free. The 1<sup>st</sup> series of rains there were a lot of leaky roofs. Roofing contractor backed out last minute to replace the roof over the summer. Pedro and the others have been repairing all of that. They are now going back and repairing drywall inside of office buildings where the roofs had leaked.
- The District received some estimates on new paving of the parking lot and new playground. For the parking lot we will need to go through an architect. It looks like it will cost close to \$200,000.00 for the parking lot including the sidewalks. The next step is talking to Don Alameida about drawing up some plans and then we will go through the permitting process. We are looking at a USDA Grant to help fund that and also using some of our COVID funds.
- We just received the Educator Effectiveness Grant. It is for providing staff development for Classified, Certificated and Administrative positions in a variety of things. We have to have two board meetings so we can have the public hearing for the grant and illicit input for the use of the funds. A doodle poll was sent out for the special meeting date as it needs to happen prior to the board meeting on December 13<sup>th</sup>, 2021. The grant is about \$140,000.00 and we have through 2026 to use it. We have a lot of different funds right now. Shannon and Mrs. Potter have been working on a strategic plan on using these funds and on what they can be used for and when. They have been doing this in conjunction with DAC and the Site Council.

- Apptegy is our new website and phone app that will hopefully be rolled out in the next few weeks and will help with communication. There will be a couple of meetings with Jenna tomorrow to look at how everything will be migrated from the old site and how that will work.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council-None	DAC-None
Student Representative	LVTA	CSEA

## **I. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

## **J. ACTION:**

### J.1 Students of the Month

- Mr. Henry presented the Student of the Month for Laytonville High School for the month of October and had them introduce their family.
- **Motion** to recognize Ruby Rosenthal as the Laytonville High School Student of the Month for October by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

### J.2. Scheduling of Annual Organizational Meeting

- Education Code Section 35143 requires the Board of Trustees to hold an annual organizational meeting; this traditionally occurs in December during the regularly scheduled Board meeting. We will elect a President and Clerk, make committee assignments, adopt a calendar of meeting dates for 2022, and obtain signatures from each Board member.
- **Motion** to schedule the Board's annual organizational meeting for Monday December 13, 2021 by Erin Gamble, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

## **K. DISCUSSION / ACTION:**

### K.1. PUBLIC HEARING: Federal Impact Aid Program, Budget, BP 1261 and AR 1261

- LUSD is one of approximately 630 school districts that receive Federal Impact Aid funding. Federal regulations including Section 8004 of the Elementary and Secondary Education Act and Board Policy 1261 call for an annual Public Hearing to be held in November to allow an opportunity for American Indian parents to discuss the educational programs supported by Impact Aid funds. We have posted a Public Hearing Notice for 10 days, including at the Tribal Center.
- Federal Impact Aid funding is provided to districts with tax free entities in their jurisdictions such as Indian reservations and military bases. The purpose of the money is to offset the loss of tax revenue, to support the district's instructional program and to

ensure that Indian children receive educational services equal to those received by non-Indian children. The revenue is based on a complex formula and has ranged from \$25,000 to \$45,000 over the past 12 years. BP and AR 1261, known as Indian Policies and Procedures (IPP's), provide Indian parents with the opportunity to participate in the discussions related to their students' instruction, and they provide the Board an opportunity to gather information concerning the American Indian community and its views on education.

The Public Hearing was Opened and the following information was shared:

- Tribal Council recommended shortening the Parent Survey
- Areas of Concern: Native American students are not performing as well as other students in Math and Language. There is a high chronic absentee rate amongst Native American students: 46%.
- IPP will be brought back to the December meeting and any changes that need to be made will take place at that meeting.
- Public Hearing was closed

#### K.2. Administrative Regulation 3231 for Impact Aid, First Reading

- New regulation addresses requirements of Title VII Impact Aid, which provides assistance to districts with concentrations of children residing on lands owned by the federal government, including Indian lands. Districts with children residing on Indian lands are mandated to adopt policy and procedures with specified components, including, but not limited to, consultation with Indian tribes and parents/guardians of students living on Indian lands in the planning and development of programs and activities supported by Impact Aid.
- AR 3231 was reviewed by the Board and will be brought back to the regular meeting on December 13<sup>th</sup> for a final reading.

#### K.3. Administrative Regulation 6173.4 for Title VI Indian Education Program, First Reading

- New regulation reflects major requirements for districts that receive federal Title VI Indian education funding, which supports local educational agencies, Indian tribes and organizations, and consortia in meeting the unique cultural, language, and educational needs of American Indian students and ensuring that all students meet challenging state academic standards. Districts receiving such funding are mandated to adopt procedures to ensure that the program will be operated and evaluated in consultation with, and with the involvement of, parents/guardians and family members of American Indian students and community representatives. Regulation also includes allowable expenditures of Title VI funds, the provision of professional development as needed, maintenance of student eligibility records, and distribution of program evaluation results.
- AR 3231 was reviewed by the Board and will be brought back to the regular meeting on December 13<sup>th</sup> for a final reading.

#### K.4. Board Policy and Administrative Regulation 6174 for Education for English Learner, First Reading

- As our number of English Learners has increased over the past few years, our Board Policy and Administrative Regulation 6174 need review and refinement to ensure that

- we are implementing a strong program.
- The BP and AR 6174 will be reviewed with the District Advisory Committee, Site Councils, and the English Language Learner staff and then brought back to a future board meeting with recommendations.

**K.5. Increase Rate of Pay for Substitute Teachers**

- Our Substitute teacher pay has not increased since 2008. In comparing our current sub pay to other school in the County.
- Currently sub pay is:
  - \$105.00/day for non-credentialed
  - \$120.00/day for credentialed
- Mrs. Potter proposed increasing both non-credentialed and credentialed substitutes to \$150.00/day effective immediately
- **Motion** to approve increasing sub pay for credentialed and non-credentialed to \$150.00/day by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote

**L. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None**

**M.COMMENTS FROM THE BOARD:** Elina said it seemed like positive things are happening according to the reports in this meeting regarding the students and new hires. Calvin said his fingers are crossed we have a good sports season. Mrs. Potter wanted to welcome Breonna. She starts on Monday to train for District Administrative Assistant.

**N. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote. The meeting was adjourned at 7:27 PM. The next regular meeting will be held on December 13, 2021.

Respectfully submitted,

Adopted as Final  
December 13, 2021

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Joan Viada Potter  
Secretary to the Board

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President of the Board  
Calvin Harwood