

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender High School – Room #305**  
**May 14, 2018 – 8:00 p.m.**

The Pender Public School Board of Education met in regular session in Room 305 on Monday, May 14, 2018. President Matt Peters called the meeting to order at 8:78 p.m. with the following members present: Jason Roth, J.J. Maise, Dan Wichman, Matt Peters, Jean Karlen, and Matt Heineman. Absent: None. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Roth and seconded by Heineman to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Motion to approve the minutes of the regular board meeting held on April 9, 2018 and the Special Board Meeting held on April 25, 2018 was made by Wichman and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports and payment of bills as follows: Activity Fund - \$16,432.91; General Fund - \$275,689.12; Hot Lunch Fund - \$20,731.62; and Payroll - \$198,089.88 was made by Wichman, seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>) and clicking on the Board of Education tab, and then selecting eMeeting. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Workshops/Meetings	Workshops/Meetings Attended	Workshops/Meetings
School Improvement	NSCAS Testing	NSCAS Testing
Insurance	Junior ACT	RA13 Presentation
Summer Technology Staff	Foreign Exchange Students	2018-19 Projected Para Needs
Extra Duty Assignments	Finals Schedule	Teacher Appreciation Week
Alumni Weekend/Omelet Feed	Upcoming Events	4 <sup>th</sup> Grade Field Trip
High School Library Move		Upcoming Events
Admission to JH Events		

President Peters implemented the Procedures for Public Comment. Jason Sturek addressed the Board, thanking them for how they handled all of the special meetings held to discuss the Emerson Hubbard Sports Cooperative request, and he commended them for their efforts in seeking input from district patrons.

Activity Director Andy Welsh arrived and presented a short report covering the topics of Academic All-State for Spring Sports; Spring Sports season reviews; Arts Across Nebraska; Admission to Jr. High Events; and future Weight Room Planning.

President Peters thanked Jason Sturek for his comments and AD Welsh for his report and attending the meeting.

Superintendent Dolliver shared details about a donation that had been received by the school. Since it was over \$500, Board Policy 3202 requires Board acceptance.

A check in the amount of \$3,148.41 was recently received from Cubby's. This donation is the result of Cubby's receipts being given to the school. For every dollar spent at Cubby's that is verified by a receipt, Cubby's donates \$0.02 to the school. This check was for receipts collected in February, March and April.

A motion was made by Roth and seconded by Maise to accept the donation valued at \$3,148.41 from Cubby's to put in the uniform fund and thank Cubby's for their generosity. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported that Tab Albus, Maranda Baker, Kayla Brewer, Lindi Hathaway, Leigh Heese, Kim Hofmeister and Janet Schopke were offered and have accepted summer work agreements. These employees will provide services for our students through the ESY/SAT/Credit Recovery and Jump Start programs. Dr. Dolliver recommended approval of the summer work agreements as presented.

A motion was made by Wichman and seconded by Karlen to approve 2018 summer work agreements with Tab Albus, Maranda Baker, Kayla Brewer, Lindi Hathaway, Leigh Heese, Kim Hofmeister and Janet Schopke as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported that Maranda Baker and Braden Peters were offered and have accepted summer work agreements. They will assist the Maintenance/Custodial crew during the summer. Dr. Dolliver recommended approval of the summer custodial work agreements as presented.

A motion was made by Heineman and seconded by Roth to approve the 2018 summer custodial work agreements with Maranda Baker and Braden Peters as presented. President Peters stated the motion and the result of roll call vote being 5 ayes and 1 abstain, motion carried.

Superintendent Dolliver reported that Pam Buchholz, Chris Meyer and Carol Peters were offered and have accepted summer work agreements. Buchholz will supervise/run the Summer Food Service Program (SFSP) and be assisted by Meyer and Peters as needed. Dr. Dolliver recommended approval of the SFSP work agreements as presented.

A motion was made by Wichman and seconded by Maise to approve 2018 summer work agreements with Pam Buchholz, Chris Meyer and Carol Peters as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The Board review a letter of resignation from elementary teacher Maddison Brown who stated she would be resigning effective at the end of the 2017-18 school year. Dr. Dolliver recommended accepting her resignation and thanking her for her service.

Maise moved and Wichman seconded to accept the letter of resignation from Brown and thank her for her service to PPS. President Peters restated the motion and the result of a roll call vote being all ayes, motion carried.

A motion was made by Maise and seconded by Roth to move into executive session at 9:35 p.m. for a strategy session with respect to collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of individuals in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters restated the motion prior to moving into executive session.

Board members came out of executive session.

A motion was made by Wichman, and seconded by Roth to reconvene in open session at 10:05 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Wichman and seconded by Peters to defer the Activity Director Compensation to the Negotiations Committee. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver presented plans outlining three components of the proposed technology needs for the next school year with the Board. The Board was asked to consider approving the purchase of devices for students in grades K-3, making PPS a K-12 1:1 school district. This would include the purchase of 85 Chromebooks, 15 iPads and 6 charging stations at a cost of \$32,480.00. Also presented was a 3-year plan to replace the current classroom interactive white boards; they are becoming aged and are functioning at a low level. The plan for year 1 would be to replace 8 boards at a cost of \$15,876.00. Lastly, in the current rotation, it is time to replace elementary teacher laptops as well as a few other staff members including principals, food service manager and office staff. This would include the purchase of 22 laptops at a cost of \$28,278.00.

Board members reviewed the proposed needs and asked numerous questions of the Administrators. Following the lengthy discussion, Dr. Dolliver recommended approval of the purchases as presented.

A motion was made by Wichman and seconded by Roth to approve the technology purchases as presented, not to exceed the cost of \$76,634. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Members of the Transportation/Facilities Committee meet with Superintendent Dolliver prior to the Board Meeting. They reviewed the bids received for the parking lot project, including either rock or concrete. The recommendation by the Committee to the Board was to proceed with paving the 2 new parking areas to the north of the school. Discussion included questions about entrances, exits, sidewalks and fence.

A motion was made by Heineman and seconded by Wichman to accept the bid for paving the 2 new parking lots and constructing the fence for a total cost of \$87,207. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver presented a list of items identified as surplus. Using Board Policy 3090, Board members reviewed the list as presented. Mr. Dolliver recommended declaring the list as surplus and authorizing the sale or disposition of those items.

A motion was made by Maise and seconded by Peters to declare the list of items presented as surplus and authorize their disposition as provided through Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reviewed the policy statement and permanent agreement amendment from the NDE that are necessary for PPS to continue to participate in the federal food program. The program allows schools to receive reimbursement for free and reduced priced meals. Dr. Dolliver recommend approving the statement and agreement so we can continue to participate in the program.

A motion was made by Wichman and seconded by Maise to approve the updated Free and Reduced-Price Policy and sign the Permanent Agreement Addendum as a participant in the National School Lunch Program. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Board members reviewed the Cooperative Agreement for softball for the 2018-19 and 2019-20 school years. The new agreement includes hosting some practices and games in Pender, as well as changes in the name, mascot and colors. Dr. Dolliver recommended approval of the softball cooperative as presented.

A motion was made by Roth and seconded by Heineman to approve the Cooperative Agreement for softball for the 2018-19 and 2019-20 school years. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Information about the Close Up program and adding it was provided to the Board by Secondary Principal Miller at recent meetings in his monthly reports. The Board reviewed additional information and expected expenses associated with adding the program. Superintendent Dolliver recommended the Board add the program, with the first trip being during the 2019-20 school year.

A motion was made by Karlen and seconded by Maise to approve the addition of the Close Up Program. President Peters stated the motion and the result of roll call vote being all ayes; motion carried. The next steps will be to secure a sponsor and develop a fundraising plan.

Information about the upcoming School Law Seminar planned for June 14-15 in Kearney for Board members was shared. President Peters reminded board members of the upcoming regular meeting scheduled for June 11, beginning at 7:00 p.m. and the alumni omelet breakfast scheduled for Saturday, June 24.

A motion to adjourn was made by Wichman and seconded by Roth. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 11:25 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

# Pender Public Schools

## Check Report

Begin Date: 05/01/2018; End Date: 05/31/2018; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: [All]; Accounting Cycle: FY 17-18; Limit Results to This Cycle: Yes; Account Code Expression: ([Fund] = '01') ; Show Detail by Voucher: Yes; Created On: 5/10/2018 3:53:47 PM

Check Date	Check Number	Payee	Type	Amount
05/04/2018	36565	AFLAC-12	May Payroll Liability	\$506.09
05/04/2018	EFT	AxisPlus Benefits	May Payroll Liability	\$2,038.32
05/04/2018	36566	Blue Cross Blue Shield of NE	May Payroll Liability	\$51,634.03
05/04/2018	36567	Colonial Life	May Payroll Liability	\$289.91
05/04/2018	36568	Credit Management Services, Inc.	May Payroll Liability	\$80.20
05/04/2018	36569	Department of Revenue	May Payroll Liability	\$9,083.68
05/04/2018	EFT	Employee Benefit Fund	May Payroll Liability	\$717.61
05/04/2018	36570	Frontier Bank	May Payroll Liability	\$61,290.88
05/04/2018	36571	Madison National Life Ins Co, Inc	May Payroll Liability	\$1,613.03
05/04/2018	36572	Nebraska School Retirement	May Payroll Liability	\$47,428.29
05/04/2018	36573	Pender General Fund	May Payroll Liability	\$105.23
05/04/2018	36574	Pender/Thurston Education & Community Foundation	May Payroll Liability	\$535.21
05/04/2018	36575	Vision Service Plan	May Payroll Liability	\$686.72
05/04/2018	EFT	HSA Deposits	May Payroll Liability	\$3,210.44
05/14/2018	36577	3-D Molecular Designs	classroom supplies	\$143.33
05/14/2018	36578	Access Elevator, Inc.	repairs	\$912.56
05/14/2018	36579	ACT	testing supplies	\$216.00
05/14/2018	36580	AdvancED	annual renewal	\$900.00
05/14/2018	36581	American Broadband	telephone	\$296.91
05/14/2018	36582	Appearia	professional service	\$122.85
05/14/2018	36583	Awards Unlimited Inc	recognition plaques	\$183.12
05/14/2018	36584	Breitbarth One Stop	car wash tokens	\$70.00
05/14/2018	36585	CDW*G	classroom supplies	\$744.75
05/14/2018	36586	CenturyLink	internet service	\$943.67
05/14/2018	36587	Courtyard Marriott-Omaha/LaVista	lodging	\$270.90
05/14/2018	36588	Cubbys	fuel	\$2,848.39
05/14/2018	36589	Davis, Jennifer D	reimbursement	\$30.00
05/14/2018	36590	Decker, Inc.	keys	\$96.83
05/14/2018	36591	Eakes Office Solutions	custodial supplies	\$911.40
05/14/2018	36592	Educational Service Unit #1	reg fees/3rd qtr SPED	\$33,010.48
05/14/2018	36593	Educational Service Unit #8	APEX	\$396.00
05/14/2018	36594	Egan Supply Co	custodial supplies/equip.	\$12,223.57
05/14/2018	36595	Electronic Sound, Inc.	repairs	\$213.92
05/14/2018	36596	Electronic Systems, Inc.	inspection fee	\$175.00
05/14/2018	36597	Eversan, Inc.	equipment	\$8,871.75
05/14/2018	36598	First National Bank	credit card	\$2,133.48
05/14/2018	36599	Grainger	Accounts Payable	\$937.62
05/14/2018	36600	J.F. Ahern Co.	professional services	\$225.00
05/14/2018	36601	Janke Auto Co.	vehicle maintenance	\$97.65
05/14/2018	36602	Kratkes Lawn Service	professional services	\$2,880.00
05/14/2018	36603	Lamp Auto Parts	supplies	\$174.86
05/14/2018	36604	Lincoln Marriott Cornhusker	lodging	\$210.00
05/14/2018	36605	Matheson Tri-Gas, Inc.	rental fee	\$76.20
05/14/2018	36606	Midwest Music Center	mics/cords	\$1,776.00
05/14/2018	36607	NE Council of School Admin	registration fee	\$150.00
05/14/2018	36608	NE State Council for the Social Studies	registration fee	\$40.00
05/14/2018	36609	Nebraska Ag Ed Assoc.	dues	\$235.00
05/14/2018	36610	NECO Security	professional fee	\$475.20
05/14/2018	36611	Neff Company	activity awards	\$463.85
05/14/2018	36612	Nelson, Randolph L	travel reimbursement	\$51.68

05/14/2018	36613	Newton Diesel	bus/van inspections	\$520.00
05/14/2018	36614	Northwest Area Education Agency	newsletter printing	\$213.14
05/14/2018	36615	Omaha World Herald	advertising	\$399.00
05/14/2018	36616	One Source	background check	\$15.00
05/14/2018	36617	Pender Ace Hardware	maint. & trans. Supplies	\$315.94
05/14/2018	36618	Pender Municipal Utilities	April usage	\$11,858.58
05/14/2018	36619	Pender School Nutrition Fund	reimbursement	\$953.55
05/14/2018	36620	Petty Cash Fund	reimbursement	\$516.76
05/07/2018	36576	Ralston Schools Foundation	student assembly	\$1,000.00
05/14/2018	36621	Rays Midbell	supplies	\$25.41
05/14/2018	36622	Ricks Computers, Inc.	computer repairs	\$230.00
05/14/2018	36623	School Outfitters	cabinets	\$4,892.27
05/14/2018	36624	Sitspots	classroom supplies	\$131.30
05/14/2018	36625	Sportsmans	elem track meet tibbons	\$246.00
05/14/2018	36626	Sturek Media, Inc.	printing/professional fees	\$1,604.55
05/14/2018	36627	Verizon Wireless	wifi	\$40.01
			<b>General Fund Total</b>	<b>\$ 275,689.12</b>
			<b>May Payroll Total</b>	<b>\$ 198,089.88</b>
			<b>School Nutrition Fund</b>	<b>\$ 20,731.62</b>
			<b>Activity Fund Total</b>	<b>\$ 16,432.91</b>