

Accessing Student Handbooks

To access USD 252 handbooks, go to <http://www.usd252.org>. Then, click on “Quick Links” located in the blue banner at the top of the page. Next, click on the “Handbook” link under the “Students, Parents, & Community” section of the page. Here you will find all of the district’s board approved handbooks.

Infinite Campus Portal Acceptable Use Guidelines

General Statement of Purpose

USD 252 uses the Infinite Campus Student Information System to track students. Infinite Campus has developed Campus Portal, a parent/guardian/student tool, which allows access to view school records via the internet. USD 252 will provide currently enrolled students and parents/guardians of currently enrolled students the privilege of access to the Infinite Campus Portal. Parents/guardians will have Campus Portal access that is separate from access given to students. Through the Campus Portal, parents/guardians will be able to view data about their student, which may include access to attendance, class schedules, report cards, progress reports, transcript information and more.

USD 252 reserves the right to add, modify or delete all viewable functions including the right to deny or revoke user access to the Campus Portal at anytime for any reason.

USD 252 also reserves the right to deny access to the Campus Portal due to court orders or any other legal proceedings that limit availability of private educational data.

Acceptable Use Guidelines

Use of the Infinite Campus Portal is a privilege, not a right. Therefore, users of the Campus Portal are required to adhere to the following acceptable use guidelines:

- Users will read and agree to the Campus Portal Acceptable Use Guidelines.
- Users will act in a responsible, ethical and legal manner and read and comply with USD 252 acceptable use policies.
- Users will acknowledge that all accessible data on the Campus Portal is unofficial.
- Parent/guardians will not share their Campus Portal username and password with anyone, including their student. Students will not share their usernames and passwords.
- Users will not attempt to access data or the account of another parent/guardian, student or other user.
- Users will not attempt to harm or destroy any data.
- Users will not use the Campus Portal for any illegal activities, including violation of federal and state data privacy laws. Anyone found to be violating laws may be subject to administrative, judicial or civil action and/or criminal prosecution.
- Users who identify a security problem within the Campus Portal must contact USD252 immediately without discussing the issue to anyone else.
- Users identified as a security risk to the Campus Portal will be denied access.
- Users will not leave their computer unattended while logged into a Campus Portal session and will log out at the end of each session.
- Users will not set their computer to automatically login to the Campus Portal.