

## Van Dyke Public Schools Emergency Drills Documentation Form

\* Send a completed copy of this form to the Office of the Superintendent immediately  
after each drill is conducted.

Name of Reporting School Lincoln Elementary

Date of Drill 5/9/22 Time of Drill 2:10 PM

Name and title of person conducting drill: Stephanie LaBelle

Exact time required to evacuate/shelter/secure: 5 min 8 sec

Total participants: 375 students and staff

Type of Drill	Check Box
Fire Drill (5 Required)	
Shelter in Place/ Severe Weather (2 Required)	
Lockdown Drill Internal/External Threat (3 Required)	X (3rd)
Other Drill Practice (Not Required, e.g. Internal/External Hazmat, Evacuation Practice)	

Time of Drill	Check Box
Standard	
Class Change	X
Recess	
Other Events (Describe):	

Remarks/issues/needs for next drill: The purpose of this drill was to allow students and staff the opportunity to practice the traditional method of a lockdown procedure, as well as practice and discuss Fight or Flight protocols.

This is drill # 3 for the 2021-2022 school year.

Signature of person conducting drill: Stephanie LaBelle

Drill was coordinated with:

Emergency Management Coordinator (name & title):