

LEMOORE UNION SCHOOL DISTRICT
Human Resources Division

SITE CUSTODIAN III
Job Description

JOB SUMMARY:

Under the direction of the Site Principal and/or Director of Maintenance/Operations, performs all duties of a custodian I and assumes responsibility of the custodial operation of the school during the day.

REQUIRED QUALIFICATIONS:

Ability to:

- Perform all duties of Custodian 1
- Learn new methods of cleaning with skill and efficiency and instruct Custodian 1 accordingly;
- Perform heavy physical labor including lifting objects weighing up to 50 pounds;
- Understand and carry out oral and written instructions;
- Represent and support the district or school in dealing with the general public;
- Work with minimal supervision.

Knowledge of:

- Duties of Custodian 1;
- Cleaning methods and the proper use of cleaning materials and equipment;

Experience:

- Minimum of one year experience as Custodian 1 of a school site;
- Elementary knowledge of building maintenance, lighting, heating, cooling, water, gas and plumbing.

Education:

- Equivalent to completion of twelfth grade;
- Any combination of training and experience sufficient to demonstrate the knowledge and abilities listed above.

License:

- Possession of a valid California Operator's License issued by the State Department of Motor Vehicles. Maintain insurability under the district insurance plan.

ESSENTIAL FUNCTIONS:

- Perform duties of Custodian 1 when required;
- Responsible for maintaining assigned cleaning stations, buildings and grounds in neat, clean, orderly and secure manner;
- Respond to emergency calls from faculty members and perform whatever duty may be required;
- Move or rearrange furniture, chairs, desks, tables and other equipment;
- Perform minor maintenance, e.g., replace light bulbs and/or florescent tubes, unplug drains, tighten nuts and bolts, patching asphalt, pouring concrete, sprinkler systems, fences and playground equipment;
- Generate work orders for maintenance repairs to be done by the maintenance department;

WORKING CONDITIONS:

- Work includes indoor and outdoor environments;
- Work with cleaning materials;
- Standing and walking most (95%) working hours;
- Sweeping, waxing, vacuuming, dusting, bending, washing walls, lifting, climbing ladders;
- Working with noise from blowers, vacuums and other power equipment.

OTHER RELATED FUNCTIONS OF THIS POSITION:

- Other related duties as assigned.

Employee _____ Date: _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Salary: Range 11

Employment: 12 month employee

Board Approved: May 12, 2009