

**BOARD OF EDUCATION MINUTES
NEWELL SCHOOL DISTRICT #9-2
July 09, 2018**

I. Call to Order

Co-Chairman LeeAnn Gaer called the regular meeting of the Newell Board of Education to order at 1830 with members Miles Burtzlaff, Lisa Wendt, Darren Alexander, Leanne Wells and Todd Youngberg present. Jeremiah Weeldreyer is absent. Administration present were Superintendent Robin Dutt and Athletic Director Steve Schoenfish. Recording minutes was Business Manager, Sophie Burditt. Staff and Visitors at the meeting were Mike Phelps, Sabrina Harmon, Vikki Morell and Shaley Lensegrav.

- A. Gaer led everyone in the Pledge of Allegiance.
- B. Gaer asked for a moment of silence.

Unless otherwise noted, all Board action was by unanimous decision.

II. Agenda

- A. Additions/Changes: Additions are Presentation item II (B) Open school board position. Addition to New Business items VIII (I) Approval to hire head volleyball coach Tysha McDonald and (J) High School Association ballots run-off for a couple positions.
- B. Motion Wells, second Alexander to approve agenda as modified. Motion carried.

II. B. Presentation: After talking with attorney Gerry Kaufman and our lawyer, the law states that an employee cannot be on the board while being employed overrules the law that states you are on the board until you are replaced. Jeremiah Weeldreyer will be counted absent as a board member. Weeldreyer, as an employee, may be present to report as Transportation and Maintenance Director, every month until we receive a letter of interest. We will put an ad in the newspaper and post the position as open on our website.

III. Consent Agenda

Motion Wells, second Burtzlaff to approve the following consent agenda items A, B and C.

- A. Minutes for special meeting June 5th and regular meeting on June 11, 2018.
- B. Payment of bills.
- C. Financial Report.

Discussion: Question about one of the Johnson Control bill. The bill was to check a fan the was making rattling noise and not included in service contract. Motion carried.

IV. End of Year Business

- A. Motion Youngberg, second Wendt to approve continuing employment of Denise Smeenck. Motion carried.

VI. Adjournment

Motion Wells, second Alexander to adjourn at 1840 closing school year 2017-2018. Motion carried.

Unapproved Minutes

(s)_____

LeeAnn Gaer, Co-Chairman

Attest(s) _____

Sophie Burditt, Business Manager

I. Call to Order 2018-2019 School Year

Co-Chairman Gaer called the 2018-2019 school year of the Newell Board of Education to order at 1840.

II. Designations for the 2018-2019 School Board

A. Installation of Appointed Members - Leanne Wells and Miles Burtzlaff

B. Election of Officers

Nomination for Chairman Miles Burtzlaff, by Alexander and second by Gaer. Youngberg moved to cease nominations, Alexander second. Motion carried.

Burtzlaff called for nominations for Co-Chairman

Nomination for Co-Chairman LeeAnn Gaer, by Wells and second by Alexander. Wendt moved to cease nominations, Alexander second. Motion carried.

IV. New Business

Motion Youngberg, second Gaer to approve section A.

A. Designations for the 2018-2019 School year

Designate Official Depository – First National Bank

Designate Official Newspaper – Black Hills Pioneer

Designate Purchasing Agent – Superintendent

Designate Administrator for:

- Trust and Agency Account – Business Manager
- School Lunch Fund – Business Manager
- State and Federal Application Reports – Superintendent

Establish Day and Time for Regular School Board Meetings 2nd Monday of each month at 6:30 in the Multi-Purpose Room.

Establish Meal Prices:

- Lunch - \$2.40 (K-5), \$2.95 (6-12), \$4.00 (Adults) – 2nd Entrée - \$1.50 Extra Milk \$0.30
- Salad Bar - \$2.50
- Breakfast - \$1.50 (K-12), \$2.25 (Adults)
- Milk - \$0.30

Designate Title IX Coordinator – Superintendent

Set Lodging, Meals, and Mileage Rates – State Rates excluding out-of-state rate.

Establish Prices for Activity Tickets and Admission

- Single Admission - \$3.00 (K-12), \$4.00 (Adults)
- Double Header Admissions - \$4.00 (K-12), \$6.00 (Adults)
- Activities Tickets - \$30 (K-12), \$50 (Adults), \$100 (Family), Free (55+)

Establish Transportation Fees for Co-Curricular Activities

- \$20 (Single Activity), \$100 (Family Maximum)

Establish Board Member Compensation

- \$41 per meeting, state rate (\$0.42/mile) for mileage, meals, and lodging.

Appoint 504 Coordinator – Sped Director

Appoint Board Attorney – Lester Nies

Call for Fuel, Gas, and Propane Bids

Designate Agent of Record for Insurance – Harry Stapp, First Western

Authorize Superintendent to close school in emergency situations and in case of inclement weather.

Authorize Superintendent to set make-up days for any days missed due to emergency situations or inclement weather.

Designate Truant Officer – Superintendent

Set Substitute Teacher Pay - \$75 (Non-Certified), \$85 (Certified)

Set Rate for Transportation Reimbursement – State rate beyond 5 miles to closest bus route pick-up.

Discussion: Belle Fourche has a newspaper; the newspaper has to be in operations for a year before it can be our official newspaper. Meals prices have increased to meet state rates. Motion carried.

B. Appointments

Motion Alexander, second Youngberg to appoint Burtzlaff as Legislative Chairperson.

Associated School Boards of South Dakota (ASBSD) Voting Delegate and Alternate for ASBSD/School Administrators of South Dakota (SASD) Joint Convention in August 9-10. Motion carried.

C. Committees

District Leadership Team - Gaer, Alexander, Wells

Budget/Negotiations - Burtzlaff, Wendt, Wells

Policy - Wendt, Youngberg, Gaer

Building - Youngberg, Alexander, Gaer

Motion Wells, second Youngberg to approve the committees. Motion carried.

D. Motion Gaer, second Wells to approve maintaining the same bus routes as the 2017-2018 school year. Motion carried.

V. Reports

Reports were given by staff members at this time.

III. Discussion

A. Budget Hearing – 7:00 pm – Discussion: It was reported that numbers are optimistic on revenue and conservative on expensive. Expenses are based on what was spend in 2017-2018. The Budget is balanced without going into reserves.

VI. Open Forum - none

VII. Old Business

Second Reading Policy JGB – Restraint and Seclusion

VIII. New Business

A. Motion Wells, second Gaer to approve agreement for Building/Room used by WIT (Whatever It Takes) Program. Discussion: basic lease, a formal agreement, no charge. Motion carried.

B. Motion Alexander, second Gaer to approve transfer of Trust and Agency from past class years of 2012-2016 remaining funds totaling \$3443.05 to Trust and Agency Gym Floor. Discussion: Is there any other way of raising money to fix the gym floor, and what will it cost. Motion carried.

C. Motion Youngberg, second Wendt to change time of the September Regular School Board Meeting to 1800 to support Homecoming coronation. Motion carried.

D. Motion Gaer, second Wendt to approve revenue from Pension Fund be transfer to General Fund every month for Fiscal Year 2019. Motion carried.

E. Motion Youngberg, second Alexander to approve Football Rules. Motion carried.

F. Motion Alexander, second Youngberg to approve Cross Country Rules. Motion carried.

G. Motion Wells, second Alexander to approve Student Handbook. Discussion: A few clarifications made by the teachers on- semester testing, student eligible, home school student participation in activities are encouraged to attend a class on campus to help with the cost. Motion carried.

H. Motion Alexander, second Wells to approve all employees' salaries/wages for 2018/2019. Discussion: Youngberg abstained. Roll-call Gaer-yes, Wendt-yes, Alexander-yes, Wells-yes and Burtzlaff-yes. Motion passes. R. Dutt \$80,000, J. Nehl \$65,000, T. Mullaney \$57,000, T. Bonnet \$37,030, M. Ballek \$35,030, M. Carrier \$38,980, K. Champion \$35,430, H. Decker \$35,430, D. Decker \$35,030, M. English \$42,530, A. Erk

\$44,180, T. Fiedler \$39,030, S. Heupel \$39,030, M. Jump \$43,280, D. Johnston \$25,617.14, H. Masko \$17,715 &/or \$20.15/hr., D. McKenzie \$37,830, C. McCann \$46,430, J. McGregor \$39,330, C. Muckridge \$28,035, M. Opbroek \$41,630, L. Parker \$50,430, M. Phelps \$49,013.14, R. Price \$44,430, P. Reedy \$41,780, P. Reichert \$43,280, V. Samuelson \$36,630, K. Sanderson \$37,030, J. Schiffner \$37,830, S. Schoenfish \$42,930, L. Shaykett \$47,230, J. Soring \$35,430, S. Wince \$44,480, S. Burditt \$50,000, S. Dirk \$24,278.18, K. Jensen \$20,936.70, K. Lamphere \$36,759.60, J. Weeldreyer \$50,000, S. Miller \$10.47 &/or \$14.50/hr., M. Robinson \$10.47/hr., C. Wolfer \$15.80/hr., V. McCarthy \$19.38/hr., J. Heisler \$22.60/trp., M. Richards \$23.62/hr., V. Morell \$19,769, P. Karas \$10.00/hr., B. Beaver \$10.35/hr., E. Derschan 10.10/hr., C. Tifft \$12.65/hr., K. Ludwig \$12.65/hr., D. Smeenk \$10.35/hr., J. Heser 10.85/hr., M. Wamsher \$11.39/hr., K. Wallace \$10.95/hr., R. Waterland \$15.27/hr., L. Youngberg \$10.35/hr., N. Yule \$10.47/hr.

I. Motion Gaer, second Wells to approve hiring Tysha McDonald as Head Volleyball Coach. Motion carried.
J. South Dakota High School Activities Association - Ballots - consensus was for Division II four-year term on South Dakota Athletic Board of Directors - Craig Boyens and Division IV four-year term for Principal for any school that as an ADM of 140 to 1 - Paul Nepodal

IX. Executive Session

A. Motion Youngberg, second Alexander to enter into Executive Session SDCL 1-25-2 (3) Legal counsel communication at 1939.

Board returned to regular session at 1955.

X. Adjournment

Motion Wells, second Alexander to adjourn at 1955. Motion carried.

Unapproved Minutes

(s) _____

Miles Burtzlaff, Chairman

Attest(s) _____

Sophie Burditt, Business Manager

Published once at the total cost of \$ _____